

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
TACOMA, WASHINGTON
JANUARY 11, 2014**

CALL TO ORDER

The meeting was called to order by President Evelyn Chandler at 8:30 a.m. (PST). She welcomed all members present and called for a roll call:

The following members were in attendance:

President: Evelyn Chandler

Vice President: Mary Lee Martin

National Secretary: Barbara Tebben

Director of Finance: Patty Shipman

Region 1: Cindy Lord

Region 2: Ann Heppner

Region 3: Leslie Patterson

Region 4: Robin Smith (excused) – Barbara Tebben named as proxy

Region 5: Hilary Carlson

Region 6: Pat Panichas

Region 7: Bonnie Synol

Region 8: Sheila Ragle

National Judges Cup Director: Patty Shipman

National Website Director: Judy Hoeflerlin

Evelyn announced that Robin Smith was voted back as Regional Judging Director for Region 4. Robin replaces Barbara Tebben, who was elected National Secretary in September. Also, Evelyn thanked Lee Bjella, Washington co-SJD, for taking website photos of NAWGJ officers on Friday.

MINUTES

The minutes of the Conference Call of 9-18-13 were approved.

Motion: Hilary Carlson

Second: Bonnie Synol

Passed: Unanimously.

NATIONAL SECRETARY'S REPORT

Barbara Tebben reported on the status of her work on the membership site the past four months. She has helped all of the SJD's clean up their State lists and fix bogus e-mails. Although more work needs to be done, Barb is hopeful that the Membership Site will soon be current enough to allow related projects to be initiated, such as online registration for Symposium and online elections.

It was suggested that Barb submit a Membership FAQ to Judy Hoferlin for the membership page online. Barb will also work with Judy to publish reminders to members about our July 31, 2015 common expiration date and pro-rating option.

JAS COMMITTEE REPORT

The JAS Committee, comprised of Evelyn, Mary Lee Martin, Pat Panichas and Barbara Tebben, met on January 10, 2014. Evelyn handed out a list of five proposals she and JAS National Assigner Donna Trevethan developed to bring to the NACGC meeting in May.

Leslie Patterson motioned to accept all five proposals from the JAS Committee.
Second: Cindy Lord
Passed unanimously.

DIRECTOR OF FINANCE REPORT

Patty Shipman reported on her recent activities. After the US Bank account was officially closed, she set up a Bank of America account and organized our information on Quickbooks. She has also hired a local CPA, Luis Duarte, and is working on the 2013 tax return.

Quarterly Financial Reports:

After discussion, a motion was made to change our tri-annual financial reporting schedule to a quarterly schedule, beginning November 1, 2013.

Motion: Leslie Patterson
Second: Sheila Ragle
Passed Unanimously.

Judy Hoferlin will revise the Tri-Annual Financial Report form to reflect the changes. RJD's should inform their SJD's of this change immediately, since reports would be due on February 10.

Disbursements:

Ken Osman is working on a system to allow for State and Regional Disbursements, using Wild Apricot. He will work with Barbara Tebben so she can generate reports on a regular schedule for Patty Shipman in the future.

NAWGJ Budget:

Evelyn passed around a budget draft for 2013-2014. She emphasized that because of the restructuring going on, the document may be altered in the coming weeks as needed.

Sharing NAWGJ Funds: The Board discussed ways to provide financial help to small, geographically-challenged States.

OLD BUSINESS

Online Voting:

Leslie Patterson reported on the progress from her committee. She had conducted a test vote using VotingPlace.net prior to the meeting, with help from most of the National Governing Board.

Motion: The Online Election Committee recommends VotingPlace.net as a potential online voting tool for NAWGJ and would like to test a State Governing Board election this summer.

Second: Pat Panichas.

Approved unanimously.

Atlanta Symposium:

The Symposium Committee met on January 9. President Evelyn Chandler suggested the formation of various committees, including On Site Committee (Sheila Ragle), Program Committee, Entertainment and Hospitality Committee, Advertising and Communication Committee. Recommendations were made for chairs of these committees. The Board discussed ideas regarding the tasks needed for each Committee.

Evelyn then distributed a draft of the Symposium budget. We are expecting 450 registrants.

The proposed schedule, beginning July 13:

Sunday: The NGB arrives

Monday, July 14: Committee Meetings

Tuesday July 15: NGB Meeting

Wednesday, July 16 (a.m.): Resumption of NGB Meeting

(p.m.): SJD Workshop begins (possible SJD Reception Wed. evening)

Thursday, July 17 (a.m.): SJD Workshop concludes at noon; preparation for Symposium begins

Friday, July 18 and Saturday, July 19: Symposium sessions

Saturday evening: Cocktail reception and program/awards

Sunday a.m.: Safety Course, testing

Evelyn will keep the Board informed of updates and changes to the budget, committee work and registration, including implementation of online registration through Wild Apricot. Secretary Barbara Tebben will handle group and check registrations.

SJD Document Review

Approximately thirteen SJD's (25%) will be chosen for the first document review of their SJD books by RJD's not in their own Region. The purpose of this review is to help SJD's perform their jobs better. Positive feedback from the RJD's is important.

Evelyn will let the Board know soon who has been chosen to participate.

Other Concerns:

Judy Hoferlin listed items she needs for the website.

The Board discussed "scheduling courtesy" between States. There is a misconception in some areas that judges need permission from their SJD's or assigners to accept meets in other States. Evelyn will send out a statement soon for the Board to forward to all SJD's.

Motion to adjourn: Bonnie Synol.

Second: Ann Heppner

Meeting was adjourned at 12:15 p.m.