

Financial- Where do we account for income/expenses?

Expenses	Category
Check printing	65100 Bank fees
Code, flipbook, Start Value..	68330 Educational/Clinic/Workshop
Dues	
NAWGJ	60920 Membership NAWGJ
USAG, NGA, AAU or other	65010 Memberships to Affiliates
Fundraiser/State Judge's Cup	(fundraiser separate report)
Gifts for gymnasts/coaches/judges participating in fundraiser	60910 Fundraiser
Athlete Awards	60910 Fundraiser
Printing scorecards	60910 Fundraiser
Paying Judge expense/per diem	60910 Fundraiser
Elections/Voting	65040 Operating Supplies
Gifts	
Board Member gifts	65010 Promotional/Gifts/Donations
Achievement awards	65010 Promotional/Gifts/Donations
Birth/death/marriage	65010 Promotional/Gifts/Donations
Group Clinic/Congress Registration	
Cost of a clinic (clinician fees, sanction, travel, facility etc.)	68330 Educational/Clinic/Workshop
NAWGJ pays of registration fee for Congress/Symposium...	68330 Educational/Clinic/Workshop
Ink, paper, pens, folders	
Running office	65040 Operating Supplies
Fundraiser materials	60910 Fundraiser
Judge to Regionals or Nationals (pay cost of judge to help support additional judges from state/region at a meet)	68330 Educational/Clinic/Workshop
Meals/hotel/mileage/travel expenses	
For clinician you bring in for education/clinic	68330 Educational/Clinic/Workshop
For judges at fundraiser	60910 Fundraiser
At board meetings/general meetings	68300 Meetings
SJD National workshop	68300 Meetings
Mistake you made with expense (this is to balance your report with your bank statement and should be minor amounts of money)	69700 Over & short
Payment to GymJas/assigner	65000 Assigning
Promotional items with NAWGJ Logo	65010 Promotional/Gifts/Donations

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Reimbursement of phone/internet/Website	65040 Telephone/Internet/Web
Senior blankets/gifts to gymnasts (not associated with a fundraiser)	65010 Promotional/Gifts/Donations
Test registration or expenses Compulsory/Optional	68330 Educational/Clinic/Workshop
Uniform--NAWGJ (paying for judges)	65010 Promotional/Gifts/Donations
Voting/Election Costs	65040 Operating Supplies
Zoom or other platform for virtual clinics/meetings	68330 Educational/Clinic/Workshop

Income	Category
Assigning Fees received for judging requests	47200 Assigning Fees
Athlete registrations, raffle ticket purchases, other Judges Cup and fundraiser-related income	46410 Judges Cup/Other Fundraiser
Donation/Gift to NAWGJ (by club, USAG, individual, etc.)	43450 Donation
Group/Congress/Clinic registration, refunds to NAWGJ for group registrations	47240 Clinic/Workshops income
Interest on savings or checking account (see Financial report--checking interest is under Income, Savings interest under Savings)	45030 Interest
Other income	46400 Other
Refund of Clinic/Education fees	68330 Educational/Clinic/Workshop Credit
Sales of items (Promotional items like masks or other)	46400 Other

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BALANCE CALCULATION (p 1)

Balance forward from last period
Income this period (from above)
Transfer from savings
Expenses this period (from above)
Transfer to savings
Final adjusted checkbook balance

Balance in checking on last day of the previous quarter
This will automatically total
Funds transferred out of savings into checking
This will automatically total
Funds transferred out of checking into savings
This will automatically total

ADJUSTED BALANCE CALCULATION (p 2)

Enter balance shown on bank statement
Outstanding deposits and checks
Final adjusted bank balance

Enter balance from checkbook
Errors, etc.
Interest and bank charges
Final adjusted Checkbook Balance

Balance in checking on the last day of quarter being currently reported
This will automatically total
This will automatically total
This is the balance you have in your "checkbook" as of the last day of the quarter
any discrepancies discovered
Add here if not already reported on p 1
This will automatically total