

**.NATIONAL ASSOCIATION OF WOMENS GYMNASTIC JUDGES
NATIONAL GOVERNING BOARD MEETING MINUTES
PHOENIX, ARIZONA
JANUARY 8, 2011**

CALL TO ORDER

The meeting was called to order by Mary Lee Martin, Vice-President in the absence of President Evelyn Chandler due to a family emergency. The meeting was called to order at 8:02am on January 8, 2011.

ROLL CALL

Roll Call was taken by Betty Sroufe, Secretary/Treasurer. The following people were in attendance:

President – Evelyn Chandler – Excused
Vice-President – Mary Lee Martin
Secretary/Treasurer – Betty Sroufe
Region 1- Janet Packwood
Region 2 – Ann Heppner
Region 3 – Mary Lee Martin
Region 4 – Barbara Tebben
Region 5 – Hilary Carlson
Region 6 – Pat Panichas
Region 7 – Bonnie Synol
Region 8 – Shelia Ragle
Advisor – Immediate Past-President – Carole Ide
National Judges Cup Director – Patty Shipman
National Collegiate Assigner – Carole Ide

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING

The minutes of the meeting held July 12-13, 2010 in Itasca, Illinois were approved.

There was discussion that the final approval of the minutes needs to be reviewed by the Constitution Committee to make sure we have final approval in a timelier manner. We need to make sure that Minutes are available to the membership as soon as possible.

Motion to approve: Hilary Carlson

Second: Janet Packwood

Passed

ACTION ITEMS FROM THE PREVIOUS MEETING

1. Survey discussion – There was a great deal of discussion on the survey to the membership that was delayed. In the absence of the President, she sent a copy of the survey for review and response. The board discussed specific changes and asked the President to review the changes and get back to the Board as soon as possible so we could approve the changes and begin the survey. It was noted that we should remind our members that this is a survey and not a vote!
2. Summer National Governing Board and SJD Meeting – The Site Committee composed of Ann Heppner, Hilary Carlson and Bonnie Synol reported that at the meeting in Itasca, we voted to investigate Las Vegas and Denver as sites for the board meeting. After the report and much discussion, a motion was made by Patty Shipman .
Motion: Patty Shipman moved to support the committee's recommendation to hold our next meeting in Las Vegas, NV.
Second: Betty Sroufe

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Vote: Passed

After further discussion, the following motion was made.

Motion: Ann Heppner moved that we should hold our next meeting with the SJD's on July 8, 9th and 10th, 2011.

Second: Hilary Carlson

Vote: Passed

The Board would like to plan for the following schedule:

NGB Members come in Thursday for a Friday meeting and also meet on Sunday after the SJD meeting. NGB members should plan to leave on Monday.

SJD's come in on Friday and meet on Saturday and Sunday Morning until noon. Plan flights for 2:00pm or later on Sunday.

It was also recommended by the site committee that we select a consistent date for future summer board meetings. The committee recommended the week-end after Father's day as a consistent date.

3. Work for the Constitution Committee – With Mary Lee Martin becoming the Chairman of the Constitution Committee, there was a position open for a new member. Names will be presented to the President for her consideration.

It was decided that the discussion on term limits would be held after the survey is completed.

The Board discussed the CO – SJD issue and the following motion was made. Ann Heppner moved that the CO – SJD issue be sent to the Constitution Committee for further review.

Second : Barb Tebben

Vote: Passed

4. Form a committee for awards for Life Members and/or Hall of Fame – Bonnie Synol offered to chair the committee and Pat Panichas and Shelia Ragle volunteered to assist. They will review the current information and bring back any changes to the next board meeting.

NEW BUSINESS

Betty Sroufe, Secretary/Treasurer gave a report on the Symposium. We will discuss the report at the meeting in July. The budget will also be presented and discussed in July. Shelia Ragle will also present A financial report form.

Carole Ide gave a report on the JAS. She reported the recent problem with judges turning down meets after accepting. She is working on this with NCAA and will report back to the membership.

Patty Shipman gave a brief report on the meet and announced that we had around 800 gymnasts in the meet. She also reported that 20 states were represented in the meet and 21 Teams were represented in the team competition. Patty also announced the next two Judges Cup Sites. In 2012 the meet will be held in Indianapolis and in 2013 the meet will be held in Daytona Beach , Florida.

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Mary Lee Martin was unable to run the RJD election in her region as the Vice President cannot run an Election in the state in which she resides. Hilary Carlson, Region 5, RJD will do the election.

Announcements:

Carole Ide announced that it is time to take her name off all of the NAWGJ accounts and add Evelyn. Therefore, all officers, RJD'S and SJD's must get new bank cards signed.

At 10:30am the meeting was adjourned.

Motion to adjourn made by Pat Panichas

Second by Bonnie Synol

NATIONAL ASSOCIATION OF WOMEN'S GYMNASTIC JUDGES
NATIONAL GOVERNING BOARD MINUTES
LAS VEGAS, NEVADA
JULY 8 – 10, 2011

CALL TO ORDER

The meeting was called to order by President Evelyn Chandler at 8:32am on July 8, 2011. The President gave a short welcome and presented the agenda to the Board. The President also welcomed the two newly elected Regional Judging Directors Leslie Patterson and Cindy Lord to the Board. A thank you was also given to the Board Members for coming in a day early and meeting in committees to help expedite the Governing Board and the Board of Directors meetings.

ROLL CALL

Roll call was taken by Vice-President, Mary Lee Martin. The following people were in attendance:

President – Evelyn Chandler

Vice President – Mary Lee Martin

Secretary/Treasurer – Betty Sroufe

Region 1 – Cindy Lord

Region 2 – Ann Heppner

Region 3 – Leslie Patterson

Region 4 – Barbara Tebben

Region 5 – Hilary Carlson

Region 6 – Pat Panichas

Region 7 – Bonnie Synol

Region 8 – Sheila Ragle

Advisor – Immediate Past –President – Carole Ide was excused

National Judges Cup Director – Patty Shipman

National Website Director – Judy Hoferlin

National Librarian – Judy Dobransky

National JAS Assigner – Carole Ide – excused

APPROVAL OF MINUTES FROM THE PREVIOUS MEETING

The minutes of the meeting held January 8, 2011 in Phoenix, Arizona were approved.

Motion to approve: Betty Sroufe

Second: Ann Heppner

Passed: Unanimously

ANNUAL REPORTS

Presidents Report – The President reported on the SURVEY of the membership on the issue of term limits. The survey was conducted on Zoomerang. 577 judges responded which is approximately 1/3 of the membership.

The survey will be discussed further under old business.

The President also updated the members on the uniform. The website has been updated to state that TRUE NAVY is the official uniform color. The NAWGJ patch will only be put on a NAVY uniform.

The President also stated that she had the opportunity to attend the JO/WTC Meeting in May. She also updated the Incorporation papers.

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Vice Presidents Report – The Vice President thanked the Constitution Committee members, Ann Heppner and Barbara Tebben, for all of their hard work on the updating of the Constitution and Operating Code. She will discuss this more under Committee Reports.

She also discussed the recent elections for RJD's and SJD's and emphasized the importance of the membership updates that not only include the correct address but also the rating of the judges. Two new RJD's and eight new SJD's were elected.

Secretary/Treasurer's Report – The Secretary/Treasurer handed out the Membership Report and other reports. The total membership as of 6/27/2011 is 1880. She thanked the RJD's and SJD's for the hard work that they do. Many of our States use their Judges Cup income to pay for membership fees and educational and judging materials for their judges.

She thanked Sheila Ragle for her assistance in helping develop a new Financial Form that is computer generated. This form must be used by all members that file a financial report. The RJD's will explain the process to the SJD's in their regional board meetings. The form has been put into an Excel Spread Sheet.

She also handed out a copy of the Official IRS 501 (c) 3 number for RJD's to share with their SJD's. A budget was also handed out and discussed. Out of the discussion the following motion was made as sometimes the President must represent NAWGJ at important meetings and is unable to accept some Judging assignments.

MOTION: I move that the President or her designee receive an honorarium of \$200 a day when representing NAWGJ at meetings during the judging season.

Motion by: Hilary Carlson

Seconded by: Barb Tebben

Not Passed

Other items concerning the budget will be discussed later in the meeting.

National Judges' Cup Director's Report

Patty Shipman reported on the National Judges Cup that was held in Phoenix, Arizona in January, 2011. She presented a financial report with Income to NAWGJ of \$15,342. There were 764 competitors and the Level 7 Team Champions were from Northern California. Twenty-one States sent teams. We also had 95 judges volunteering from 35 states.

Motion: I move that we accept the National Judges' Cup Financial Report as presented.

Motion: Pat Panichas

Second: Bonnie Synol

Passed: Unanimously

The next National Judges Cup will be held in Indianapolis, Indiana at the Indianapolis Convention Center. The dates for the competition are January 6th through the 8th, 2012. The host hotel is the JW Marriott Indianapolis. The National Judges' Cup Director also stated that she is linked to the NAWGJ website if people need more information.

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National Librarian Director's Report

Judy Dobransky handed out the NAWGJ Financial Report for the Library. The report shows a balance of \$3,795.64 as of July 1, 2011.

Motion: I move to accept the NAWGJ Library Financial Report for 2011.

Motion: Ann Heppner

Second: Hilary Carlson

Passed: Unanimously

Judy also handed out the new videos for this season explaining that the scores will be put on the website soon. She also thanked Brenda Eberhardt for the assistance with the Library as Brenda is a vital part of this operation.

Judy also discussed what she is currently working on and what will soon be on the website.

National Website Director's Report

Judy Hoeferlin handed out her Website report for the past year. She discussed the current updates that have been made and offered suggestions for changes. The recommendations for the Website will be made by the committee under the Committee Reports.

Judy presented an on-site demonstration of what is currently on the Website. She explained that some of the items that were on the Website have been removed because of lack of updated information. She discussed how hard it has been to keep the information up to date but that the Website Committee will make some new recommendations for improvement. She did ask that SJD's please send her all of their newsletter and website information as soon as it is published.

Judy asked that members use the jhoeferlin@earthlink.net e-mail address for faster response.

JAS Director's Report

President Evelyn Chandler presented the JAS report for Director Carole Ide. It was reported that all NCAA institutions sponsoring a women's gymnastics team used the system for the 2011 season. 413 judges listed their names in the Judges Assigning System. 2122 judge assignments were completed but there were 128 initial refusals of assignments. This is a 6% refusal rate.

A major concern this season was the refusal of meets after accepting the meet and signing a contract. The JAS Committee was asked to deal with this concern.

The President announced the new JAS Committee. Carole Ide remains as the Chairman with members Evelyn Chandler, Pat Panichas, Barbara Tebben and Mary Lee Martin.

COMMITTEE REPORTS

- A. Constitution Committee (Members – Mary Lee Martin, Chairman, Ann Heppner and Barbara Tebben). The Constitution Committee has been working for several months in order to present a revised and updated Constitution. The committee met in Las Vegas also. Out of their committee work, they moved to amend the Constitution.

Motion: The Constitution Committee moves to amend the Constitution to read as presented. (Copy Attached)

No second needed as it comes from a Committee.

The motion will be voted on at the July 10th Meeting of the Board after the RJD's have an opportunity to discuss the changes with the SJD's.

The Committee also presented their work on the Operating Code but no recommendation was presented at this time.

- B. Site Committee (Members – Hilary Carlson, Ann Heppner and Bonnie Synol)

The Site Committee presented the following recommendations:

1. We have a set date for our annual meeting. The last weekend of June was suggested, however next year, those are Olympic Trials.
2. The Committee recommends not holding the meeting in conjunction with another event as the meeting became too strung out over the week-ends and costly for the SJD/RJD funds. The Committee felt that the focus of the annual NAWGJ Meeting should be on NAWGJ business.
3. Sites suggested were:
 - a. 2012 – Las Vegas (June 22 – 24)
 - b. 2013 – Chicago (June 28th)
 - c. 2014 – (The year of symposium)
 - d. 2015 – Atlanta
4. Do you want this Committee to get bids for National Symposium?

It was recommended that the RJD's take this information to the SJD's for further discussion before a vote at the July 10th Board Meeting.

- C. JAS Committee (Members – Carole Ide, Chairman; Evelyn Chandler, Pat Panichas, Mary Lee Martin and Barbara Tebben)

The JAS Committee announced the new assigners. They are Patty Vitale, Mary Ann West and Debbie Campbell and the Committee requested a vote on the decision.

Motion: The Committee recommends the following assigners be approved by the Board: Patty Vitale, Mary Ann West and Debbie Campbell for a 4 year term starting in 2012.

No Second Needed

Vote: All YES and 1 abstention due to conflict of interest

The Committee also made the following motion:

In response to the NACGC/W - Jas Committee request regarding the selection of the JAS – National Assigner: we recommend the following to our current JAS National Assigner selection process:

1. Applications will be sent out March 15.

2. Applications are due back by May 1.
3. NAWGJ-JAS Committee will send a list of applicants (with applications if requested) to the NACGC/W-JAS Committee.
4. The NACGC/W-JAS will return a list to the NAWGJ-JAS Committee of those who they would be comfortable with as the National Assigner.
5. This list will include a minimum of 50% +1 of the total number of applicants
6. The NAWGJ-JAS committee will follow their normal process of selection.
7. On the outside chance that the NAWGJ-JAS Committee's selection does not appear on the NACGC/W-JAS Committee's list then the President of NAWGJ will notify the chair of the NACGC/W-JAS for further discussion.

No second needed as it is coming from the Committee.

Passed: Unanimously

D. Hall of Fame and Live Members Committee – (Members – Pat Panichas, Bonnie Synol, Sheila Ragle and Betty Sroufe)

The committee met and recommended the following:

Hall of Fame

Mission: To honor achievements in the women's gymnastics judging realm. Person to be a long term member of NAWGJ, be a supporter to NAWGJ issues, clinician, provider of educational information or tools and/or exemplary officer in NAWGJ.

Life Membership

Mission: To honor a twenty year or more NAWGJ member who has been a major clinician, provider of judging education information, provided support for NAWGJ or held NAWGJ office.

Nominations

Nominations with a resume of achievements are to be submitted by a NAWGJ Member to the RJDs by June 1st one year prior to National Symposium. Voting by the National Governing Board will take place at least one year prior to National Symposium to allow time to notify the recipients.

Award

Recipients to receive a token of appreciation at NAWGJ National Symposium, if possible, and a lifetime membership providing all benefits of NAWGJ. If funds permit, NAWGJ will pay to have the honoree present at NAWGJ National Symposium to receive her/his award.

After a short discussion, the Committee moved that the committee's recommendation be accepted by the Board.

No second needed

Passed: Unanimously

E. Financial and Budget Committee – (Members – Evelyn Chandler, Mary Lee Martin, Betty Sroufe, Judy Dobransky, Patty Shipman, Sheila Ragle, Bonnie Synol, Pat Panichas and Ann Heppner)

The first item that was discussed was the issue of "Online Registration". Pros and Cons were listed. It was decided that this topic would be one of the breakout topics for the meeting with the SJD's.

Other topics included guidelines for spending funds, the allocation and distribution of funds and questions for the CPA that will be speaking on Sunday morning at the SJD Meeting.

The question of account audits was an item for discussion. The discussion concerned self audits, expense of an audit, the need for an audit and the preparation for an audit. This item will be brought up again at the January Board Meeting.

F. Website Committee – (Members – Cindy Lord, Patty Shipman, Judy Hoeferlin, Mary Lee Martin and Judy Dobransky)

After various topics of discussion, the committee offered the following motion for consideration:

1. Block out the Tax ID # on the first page of the Constitution.
2. Add to the RJD Duties that after an election notification of changes should be sent to the Website Director and the Secretary/Treasurer.
3. Add to the duties of the Vice President to gather correct SJD information and send it to the Website Director.
4. Allow the Website Director to place judging forms on the website without prior Board approval.

Second not needed

Passed: Unanimously

G. Planning for the SJD Meeting

Since most of the topics that the SJD's wanted discussed were financial issues, the following topics were decided on through unanimous consent:

1. Miscellaneous discussion under the title of "What's pushing your buttons?"

Group leaders – Hilary Carlson and Sheila Ragle

2. Social Networking

Group leaders – Cindy Lord, Leslie Patterson and Barbara Tebben

3. Term Limits / Survey

Group leaders – Pat Panichas, Bonnie Synol and Ann Heppner

4. Online dues payment/website

Group leaders – Patty Shipman, Judy Hoeferlin, Mary Lee Martin

It was decided that all SJD's would hear and have a chance to give input on all items presented. The presenters would move from table to table and the SJD's would not have to move. There would be a person taking notes and at the end, the presenters would give a report for everyone to hear. Out of this information, the National Governing Board would discuss and make recommendations at the Sunday Board Meeting.

The reports that were given at the National Board Meeting would be repeated for the SJD's.

The new SJD's would be invited to eat lunch with the President and have the opportunity to ask questions.

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In preparation for the SJD Meeting on Saturday, the following motion was made:

Motion: I move that we adjourn this meeting and finish our agenda on Sunday afternoon at 1:30pm.

Motion: Bonnie Synol

Second: Leslie Patterson

Pass: Unanimously

Signed: _____

Evelyn Chandler

President

Signed: _____

Mary Lee Martin

Vice President

Meeting of National Association of Women's Gymnastic Judges
July 10, 2011 – Las Vegas, Nevada

The Meeting held on July 8 was reconvened on July 10, 2011 at 2:10pm.

The meeting was called to order by President Evelyn Chandler. The President called the roll to record those in attendance.

President – Evelyn Chandler

Vice President – Mary Lee Martin

Secretary/Treasurer – Betty Sroufe

Region 1 – Cindy Lord

Region 2 – Ann Heppner

Region 3 – Leslie Patterson

Region 4 – Barbara Tebben

Region 5 – Hilary Carlson

Region 6 – Pat Panichas

Region 7 – Bonnie Synol

Region 8 – Sheila Ragle

Advisor – Immediate Past-President – Carole Ide was excused

National Judges Cup Director – Patty Shipman

National Website Director – Judy Hoeflerlin was excused

National Librarian – Judy Dobransky

National Assigner – Carole Ide was excused

One item of business that took place at the SJD Meeting on Sunday, July 10th was the appointment of a Committee to gather materials for a state handbook on guidelines that exist in the different states. The President appointed Leslie Patterson the chair and also appointed Mary Ann Wallace, Georgette Dupke and Maureen Blair. This Committee will be approved by the National Governing Board at the meeting in January.

THE REGIONAL JUDGING DIRECTORS REPORTS

The Regional Judging Directors handed out their reports. These reports will become a part of an attachment to the minutes.

OLD BUSINESS

- A. The first item under Old Business was a discussion in regard to the Directors. The discussion centered on how and when the Directors are appointed as there is a great deal of confusion on the process currently written in the Operating Code. After much discussion, the following motion was made:

I move to temporarily suspend the current rules concerning the appointment of the three At-Large Directors: National Website Director, National Librarian and National Judges Cup Director, until the Constitution Committee submits a recommended timeline and process for approval by the Board in January of 2012.

Motion: Ann Heppner

Second: Bonnie Synol

Passed: Unanimously

Hilary Carlson then offered another motion:

I Move that the President appoint the At-Large Directors for a 1 year period. (National Website Director, National Librarian and National Judges Cup Director)

Second: Sheila Ragle

Passed: Unanimously

The President then appointed Judy Hoeferlin as National Website Director, Judy Dobransky as National Librarian and Patty Shipman as National Judges Cup Director.

Motion to approve: Mary Lee

Second: Cindy Lord

Passed: Unanimously

- B. The NAWGJ 2011-2012 Budget was presented for approval. After a lengthy discussion, Cindy Lord presented the following motion:

I move to have the budget reworked in projected budget format which will be sent to each board member for e-mail approval. Final board approval will occur at the January, 2012 Board Meeting.

Second: Bonnie Synol

Passed: Unanimously

- C. On-line payment of annual dues was discussed and with the additional input from the SJD Meeting another issue regarding SJD access to membership information ensued. Pat Panichas then made the following motion:

I move that we initiate online payment of NAWGJ annual membership dues. This will be with Board approval in January and contingent on finding a company that can meet our needs both financially and functionally.

Second: Barbara Tebben

Passed: Unanimously

The President then appointed an Ad Hoc Committee to do the ground work to implement online payment of dues and also investigate other features that were mentioned at the SJD Meeting.

The following people were appointed:

Patty Shipman – Chair

Betty Sroufe

Cindy Lord

Catherine Fariz

- D. The results of the membership survey on term limits were discussed further. There were several items that need further study. Hilary Carlson and Patty Shipman volunteered to investigate term limits for non-profit organizations and report back to the Board at the January Board Meeting.

Bonnie Synol moved that we consult with an attorney and a CPA as to the ramifications of having or not having term limits for non-profit organizations.

Second: Cindy Lord

Passed: Unanimously

- E. Election Procedures with regard to CO – SJD's was brought to the board by the Constitution Committee. RJD's met with their SJD's and brought back their vote as a Region on this issue.

The results of this vote were as follows:

Region 1 - Yes

Region 2 - No

Region 3 - Yes

Region 4 - Yes

Region 5 - No

Region 6 - Yes

Region 7 - Yes

Region 8 - No

Sec/Treas. - No

VP – Yes

Passed: Yes – 6, No – 4

The Constitution Committee then motioned the passage of the 2/2011 revisions of the Constitution. The revised Constitution will be attached to the minutes.

Passed: Unanimously

Under a separate Motion by the Constitution Committee the revisions of the NAWGJ Canons were presented. The revised Canons will be attached to the minutes.

Passed: Unanimously

It was decided that the Operating Code changes will be presented at the Board Meeting in January.

- F. The President will be discussing our insurance coverage with our carrier. She will ask the numerous questions that have been discussed at the annual meeting and the SJD Meeting. She will report back to us with information after her meeting.
- G. Most of the information on the Uniform was given to the SJD's at their meeting. The President will make sure that not only skirts but pants will be made available on the website
- H. Election procedures will be worked on under the Operating Code, with changes to be presented at the meeting in January.
- I. No action was taken on the History of NAWGJ

NEW BUSINESS

- A. NAWGJ's Relationship with other organizations was discussed. The President will continue working on this issue as she meets with the various organizations.

- B. The Site for the National Symposium will be discussed further at the June 2012 meeting.
- C. The last item for discussion was the site of the next meeting. During the SJD Meeting there was discussion to move the meeting site to San Jose, California. Hilary Carlson moved that the RJD's should e-mail the SJD's and have them each vote again for San Jose area, Chicago, Las Vegas or Atlanta in the 1-2-3-4 order of their first choice.
Second: Betty Sroufe
Passed: Unanimously

It was decided that everyone should e-mail their results to the President and Hilary Carlson by July 19, 2011.

A motion to adjourn at 5:10pm was made by Patty Shipman.

Second: Hilary Carlson

Passed: Unanimously

Signed: _____
Evelyn Chandler
President

Signed: _____
Mary Lee Martin
Vice President

NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
INDIANAPOLIS, INDIANA
JANUARY 7, 2012

CALL TO ORDER

The meeting was called to order by President Evelyn Chandler at 8:40a.m. on January 7, 2012. The President gave a short welcome and presented the agenda with a copy of the proposed budget attached.

The following members were in attendance:

President – Evelyn Chandler

Vice President - Mary Lee Martin

Region 1 – Cindy Lord

Region 2 – Ann Heppner

Region 3 – Leslie Patterson

Region 4 – Barbara Tebben

Region 5 – Hilary Carlson

Region 6 – Pat Panichas

Region 7 – Bonnie Synol

Region 8 – Sheila Ragle

National Judges Cup Director – Patty Shipman

National Website Director – Judy Hoeflerlin

Secretary/Treasurer – Betty Sroufe – excused

REPORT AND ACTION ON PROPOSED CHANGES TO THE OPERATING CODE

The Chairman of the Constitution Committee proposed changes to the Operating Code and some beginning changes to the Election Code. These changes will be attached to the minutes as Exhibit A. The changes included reformatting the Constitution, Operating Code and the beginning of the Election Code for a more uniform presentation of the documents. Many of the other items changed were suggestions that were made to the Constitution Committee by the Board after our meeting in Las Vegas.

After discussion on the proposed changes, the following motion was presented:

Motion: To approve the changes and the formatting as presented by the Constitution Committee.

Motion: Hilary Carlson

Second: Cindy Lord

Passed: Unanimously

REPORT AND ACTION ON ONLINE REGISTRATION OF MEMBERS

Patty Shipman investigated several online registration companies and presented to the board a company that offers a package that we could try out and make sure it will offer a service to meet our needs. The company is Wild Apricot and can be found on the internet at www.WildApricot.com. The request for online membership registration came from discussion of the National Governing Board and the State Judging Director meetings in Las Vegas in June of 2011.

After the presentation and much discussion, the following motion was made:

Motion: I move that we proceed forward using Wild Apricot as our online membership company. We will start using a small sample to test access and usability. Our expectation date for beginning operation will be July 1, 2012.

Motion: Sheila Ragle

Second: Bonnie Synol

Passed: Unanimously

As part of the presentation, Exhibit #2 will be attached to the minutes.

APPROVAL OF THE 2011-2012 BUDGET

In the absence of the Secretary/Treasurer, Evelyn Chandler presented the proposed budget. A copy will be attached as Exhibit #3. After the discussion of the budget, a motion was made.

Motion: I move to accept the current proposed budget through October 31, 2012.

Motion: Leslie Patterson

Second: Barbara Tebben

Passed: Unanimously

After the approval of the budget and the online registration, members decided that since this is a major change in how we have been operating, it would be appropriate for a committee to take a more in-depth look at how we can best serve our members.

Motion: I move that we establish a policy and procedures review committee consisting of Pat Panichas, Hilary Carlson, Cindy Lord and headed by Mary Lee Martin who will report to the Board with possible changes and recommendations on how we can better serve our membership.

Motion: Bonnie Synol

Second: Ann Heppner

Passed Unanimously

APPROVAL OF THE COMMITTEE FOR THE STATE HANDBOOK FOR NATIONAL WEBSITE

For the record, the President requested approval of the committee that was formed at the SJD Meeting in Las Vegas in June 2011.

Motion: I move to approve the State Handbook Resources Committee to compile samples of information that could be included in State Handbooks. The committee members are: Leslie Patterson, Georgette Dupke, Mary Ann Wallace and Maureen Blair. Leslie Patterson will chair the committee.

APPROVAL OF THE TIMELINE/PROCESS FOR THE ELECTION OF APPOINTED BOARD POSITIONS

To clarify the timeline and process for the election of the Website Director, the National Librarian and the National Judges Cup Director, the Constitution Committee presented new information for the Election Code. The process will begin April 1, 2012 with Directors to take office July 1, 2012. The process for all directors will be published on the NAWGJ Website. A copy of the process for each Director will be filed as exhibit #4 with these minutes.

Please note that this process was passed with the entire report from the Constitution Committee. It was passed unanimously.

UPDATE ON REQUESTED INFORMATION CONCERNING TERM LIMITS FOR NON-PROFIT ORGANIZATIONS

The President was requested to report back to the National Governing Board on information regarding Non-Profit Organizations and the requirement for term limits. The President reported that in the research that she could find, Term Limits are not a requirement for Non-Profit Organizations.

The meeting ended with the following updates:

1. Information on the NAWGJ Uniform – The President contacted Land Ends about the uniform. She found that anyone that ordered a Black uniform can return it for the Navy uniform. Navy is the official color of the uniform. She also asked that people order from the NAWGJ Website instead of just ordering from Lands End. The NAWGJ Website has information about how to order a uniform. Currently, men's judging jackets are on back order.
2. The NAWGJ Insurance – The President also investigated concerns in regard to the NAWGJ Insurance. As the discussion advanced, more questions were asked so the President will contact the company with more specific questions and report back at the next meeting of the board.
3. The dates for the Summer Board Meeting in Las Vegas for National Board Members and State Judging Directors were clarified. The State Judging Directors will meet all day Saturday (June 23rd) and again on Sunday morning (June 24th). The National Board Members will arrive on Wednesday (June 20th) for Committee meetings on Thursday, the Board meeting on Friday, plus Sunday at noon until we finish.

The contract for the hotel in Las Vegas has not been signed. The President will notify everyone when this is completed.

4. President Chandler reminded everyone of the process for the JAS-National Assigner that was approved at the National Board Meeting in Las Vegas in 2011.

Applications will be sent out March 15, 2012 by the President. Applications are due back to the President by May 1, 2012.

The process will be on the NAWGJ Website.

5. The President reported that she had met with Kathy Kelly and USA Gymnastics personnel in November. Various issues were discussed but the main purpose was to assure the USA Gymnastics personnel that NAWGJ will continue to be a vital professional organization that totally supports the sport of gymnastics in the United States. In addition, Evelyn submitted the appropriate papers to qualify NAWGJ as a "Registered Business" with USA Gymnastics. This allows the national, regional and state officers of NAWGJ to host a USA Gymnastics Sanctioned Meet.

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The President asked for any additional items that needed discussion. It was discussed that the State Judging Directors have asked for guidelines on how to spend the State Account monies wisely. Hilary Carlson and Mary Lee Martin will work on this for a presentation at the State Judging Directors Meeting in Las Vegas.

The 2014 Symposium was briefly discussed with the idea that it would be discussed at the Summer Board Meeting in Las Vegas in June.

NATIONAL ASSOCIATION OF WOMEN'S GYMNASTIC JUDGES
NATIONAL GOVERNING BOARD MINUTES
LAS VEGAS, NEVADA
JUNE 22, 2012

CALL TO ORDER

The meeting was called to order by President Evelyn Chandler at 8:45 a.m. on June 22, 2012. The President gave a warm welcome and then presented the agenda.

The following members were in attendance:

President: Evelyn Chandler

Vice President: Mary Lee Martin

Secretary/Treasurer – Betty Sroufe

Region 1 – Cindy Lord

Region 2 – Ann Heppner

Region 3 – Leslie Patterson – absent

Region 4 – Barbara Tebben

Region 5 – Hilary Carlson

Region 6 – Pat Panichas

Region 7 – Bonnie Synol

Region 8 – Sheila Ragle

National Judges Cup Director - Patty Shipman

National Website Director – Judy Hoferlin

National Librarian Director – Judy Dobransky

The new National Collegiate Assigner will be appointed at this meeting.

APPROVAL OF MINUTES FROM JANUARY, 2012 NATIONAL GOVERNING BOARD MEETING

The minutes of the January 7, 2012 National Governing Board Meeting were read and approved.

Motion: Motion to approve the minutes.

Motion: Hilary Carlson

Second: Cindy Lord

Passed: Unanimously

ANNOUNCEMENT OF APPOINTED POSITIONS

The President announced the appointments that were recommended by the Executive Board for the positions of National Judges Cup Director, National Website Director and the National Librarian Director. These positions were advertised on the NAWGJ Website with a deadline of June 1. The person takes office July 1, 2012. They all serve a 4 year term of office.

Evelyn announced the following:

Patty Shipman for National Judges Cup Director

Judy Hoferlin for National Website Director

Judy Dobransky for National Librarian Director

Motion: A motion was made to accept the Executive Board recommendations.

Motion: Pat Panichas

Second: Sheila Ragle

Passed Unanimously

ANNUAL REPORTS

President's report: President Chandler reported that the Articles of Incorporation from the State of Nevada have been re-filed and completed. She offered all SJDs a copy for their records. She also reported that she visited the USA Gymnastics offices in Indianapolis and met with Kathy Kelly and her staff. The mission was to introduce herself as the new president of NAWGJ and to offer our assistance whenever possible.

Evelyn also attended the Joint Meeting of the Junior Olympic and Technical Committees in early May. She reported that they agreed we all need to focus on mentoring younger judges by giving them more judging opportunities.

She was also able to attend the NCAA Coaches Meeting and started the process for appointing the National Collegiate Assigner position. Many issues were discussed that included, but not limited to, recruiting and mentoring new judges to the collegiate program.

She was also invited to meet with the USA Gymnastic State Chairmen. The importance of continued communication between SJDs and State Chairmen was stressed. In most states, this is going well but in others, there is room for improvement. She will be stressing this to the SJDs at the workshop on Saturday.

She announced that she had been in communication with the representatives of Lands' End. Our uniform representatives spoke with her and will try to continue to meet our needs. The representatives are Karen Kirchbalm and Mandy Dillenburg.

Vice President's report: Mary Lee Martin thanked the Constitution Committee for the continued work on the NAWGJ documents. The committee updated the Election Code and asked for a vote to accept the updates.

Motion by Committee to accept the Election Code updates.

Passed: Unanimously

Mary Lee also passed out the National Governing Board Directory and asked that the Regional Judging Directors update the information. The updated information will appear in the SJD section on the NAWGJ website.

Secretary/Treasurer's report: Betty Sroufe asked that the Regional Judging Directors urge their State Judging Directors to update their membership information.

She also handed out the membership report, the budget and the financial report.

National Judges Cup Director's report: Patty Shipman reported that the 2012 Judges Cup was held in Indianapolis, Indiana in January. There were 1,263 entries consisting of gymnasts from 31 different states. There were 103 judges that volunteered from 29 different states. Team Nor-Cal won the Level 7 competition.

Plans are underway for the 2013 National Judges Cup to be held at the Daytona Beach Ocean Center, in Daytona Beach, Florida on January 4th through 6th. More information is available on the www.judgescup.com website.

National Librarian Director's report: Judy Dobransky handed out the new order forms for NAWGJ materials. There was a brief discussion on the USA Gymnastics material copyright issue. We will no longer be able to sell some items that are currently in our library after the new compulsories are printed. However, USA Gymnastics plans to have judging materials available for purchase.

She then handed out the new videos for use in each state. NAWGJ will continue selling videos.

National Website Director's report: Judy Hoferlin reported on the use of the NAWGJ website. She asked that all SJDs and RJDs send her updates on a regular basis to keep information on the site current. She is seeking articles that she can publish on the website and asked that everyone remember to send her their state newsletter as the newsletters are a great source for feature articles.

Judy would like to add more pictures to the site. Short videos are also needed. She would also like to add an occasional puzzle on the Home page so if you know a creative judge in your state, please notify the Website Director.

National Collegiate Assigner's report: Evelyn Chandler gave a report that was written by the former assigner, Carole Ide. Evelyn first thanked Carole for all of the work she has done to get this program up and running so successfully.

It was reported that 398 judges listed their names in the Judges Assigning System. Seven judges received NO assignments based on the following:

- 4 judges did not take the exam

- 3 judges entered their names after January 1, 2012 after assignments were completed.

2135 judge assignments were completed. 76 judges refused assignments.

The new JAS assigner will be announced later on the agenda.

STANDING COMMITTEE REPORTS

Constitution Committee – The Constitution Committee consists of Chairman Mary Lee Martin, Ann Heppner and Barbara Tebben. Mary Lee reported that they will continue to update the Election Code and also look at the other written materials currently being used by NAWGJ.

Assigning Committee (JAS) – The members of this committee are Evelyn Chandler, Mary Lee Martin, Pat Panichas and Barbara Tebben. The new JAS assigner will also be a member of this committee.

The committee met and reviewed the applications for the National Collegiate Assigner. Before this meeting, Evelyn Chandler met with the NCAA and received the names of the judges that the NCAA approved for this position. The JAS Committee reviewed their selections and brought forth the name of Donnalyn Trevethan, a Brevet Judge from Whitmore Lake, Michigan as the new National Collegiate Assigner. The Governing Board then voted to accept the appointment.

Motion: Motion to accept the JAS Committee recommendation of Donnalyn Trevethan as the new National Collegiate Assigner for a 4 year term of office from 2012-2016.

Passes: Unanimously

It was also noted that only one assigner will come off the list this year and one will be up for appointment by the committee. Robyn Smith was thanked for her service. The application process will be placed on the NAWGJ website during the month of July and the committee will select the new assigner on a conference call in order to get the person in position as soon as possible.

Site Committee – The members of the Site Committee are Hilary Carlson, Chairman, Ann Heppner and Bonnie Synol. They met and presented the following motions:

Motion: The Committee recommends that the State Judging Directors and the National Governing Board vote on the site for the 2013 meeting. The possible sites are: New Orleans, Providence and Charleston. The Committee further recommends that the National Governing Board choose the date for the meeting.

Passed: Unanimously

This recommendation will be brought to the State Judging Director Meeting on Saturday for a vote. Each person on the National Governing Board and each SJD will be able to vote on the site.

After much discussion on the date for 2013, the following motion was made.

Motion: Next year (2013) we will be going off the traditional date of the week-end after Father's Day for our National Governing Board/State Judging Director Meeting, and go with the date of August 8 – 11, 2013.

Motion: Bonnie Synol

Second: Barbara Tebben

Passed: Unanimously

It was also decided that the NAWGJ Symposium will be held in 2014. The Site Committee will bring back information to the meeting in Daytona in January, 2013.

Hall of Fame and Life Members Committee– The members of the Hall of Fame Committee are Bonnie Synol, Chairman, Pat Panichas, Sheila Ragle and Betty Sroufe.

The committee announced that they are taking applications for the Hall of Fame Award and the Life Member Award for awards at the 2014 Symposium. This information will be on the website soon.

Other Committee Reports:

On-line Membership report – Evelyn Chandler, Mary Lee Martin, Cindy Lord, Hilary Carlson and Pat Panichas we appointed to serve on the On-line Membership Committee. This committee will now be called the Policy and Operations Committee in order to proceed with the NAWGJ on-line membership process.

Since the on-line membership may change the way we do business, the committee recommends the following:

Motion: The committee recommends the following changes be made to the National Governing Board structure. We recommend a temporary appointed position for 2 years be established as Membership Director for the National Governing Board to be effective September 15, 2012. The Constitution Committee would be asked to develop duties for approval of the National Governing Board. A vote would have to be taken by written vote on September 1, 2012.

Vote: 8 voted in favor

1 voted an abstention

A second Motion was then presented by the committee.

Motion: The Committee recommends that an “interim” point person or a logistics person be paid up to \$1000 to input data and develop the Membership portal and oversee the transition and provide support until the Membership Director is appointed.

Passed: Unanimously

A third Motion was presented for consideration by the committee.

Motion: We recommend that Betty needs to get her home back! We therefore, recommend that the records be taken by rental truck to a storage unit. Mary Lee Martin will be in charge of heading up this project.

Passed: Unanimously

The fourth motion followed.

Motion: The Committee recommends that no voluntary position should be so difficult that it would require the hiring of other people on a regular basis to be the task accomplished, therefore, during the next election, the position of secretary/treasurer be divided into two positions – Secretary and Treasurer and duties be reexamined and redistributed.

After much discussion, this motion was tabled for further discussion at a later date.

Discussion followed and the following motion was made by the committee.

Motion: The Committee recommends that the organization hire a CPA. The desired duties will be defined and the request should be put out to bid.

After further discussion, this motion was tabled for discussion at a later date.

The Financial and Budget Committee – The members of the Financial and Budget Committee are Evelyn Chandler, Betty Sroufe, Cindy Lord, Bonnie Synol, Sheila Ragle and Patty Shipman. The Committee brought 3 motions for consideration.

Page 6

Motion: The Committee moves to increase per diem for meetings to \$55 per day. (Breakfast - \$10, Lunch - \$15, Dinner - \$30). This per diem is for meetings of the Board, not USAGymnastic per diem.
Passed: Unanimously

Motion: The Committee moves that a "Document Review" for SJDs be done once every four years. The review would include items that are currently in the duties of an SJD.
Passed: Unanimously

Motion: The Committee moves that when an SJD leaves office, an automatic review of documents would start immediately.
Passed: Unanimously

There was also discussion on how to start the process with an effort to make sure it is a helpful tool for the SJDs.

Website Committee report: Members of the Website Committee are Judy Hoferlin, Chairman, Mary Lee Martin, Barbara Tebben and Judy Dobransky. The Committee recommended some ideas and asked for support from the Regional Judging Directors. There will be a "Snippet" of the month that will appear on the website starting in September. A "Snippet" is a 5 minute video that will relay a message about either optional or compulsory topics of interest to judges. Judy Hoferlin must receive your completed information 2 weeks before the deadline of when your topic should appear on the website.

"SNIPPET" CALENDAR

September – Region 5 – Hilary Carlson – Compulsory Bars
October – Region 1 – Cindy Lord – Compulsory Beam
November – Region 2 – Ann Heppner – Optional Beam
December – Region 6 – Pat Panichas – Optional Bars
January – Region 4 – Barbara Tebben – Humorous Video
February – Region 7 – Bonnie Synol – Optional Floor
March – Region 3 – Leslie Patterson – Optional Vault
April – Region 8 – Sheila Ragle – Study Tips

OLD BUSINESS

Insurance update: Evelyn Chandler gave the update on our current insurance policy. She reported that judges are allowed to have a "blanket NAWGJ Contract" for a season of meets. All judges must have a contract to be able to use the coverage. No NAWGJ Contract – No Coverage!!

At the current time, the NAWGJ Binder insurance is being reviewed. While it is in review, coverage is suspended. Evelyn will continue work with the company and get back to us.

NEW BUSINESS

It was decided that New Business will be discussed on Sunday morning.

The meeting was adjourned until Sunday immediately after the State Judging Directors Meeting on June 24, 2012.

NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES

Part II
June 24, 2012

CALL TO ORDER

The meeting was called back to order by President Chandler immediately after the SJD Meeting on June 24, 2012.

It was noted that Leslie Patterson and Judy Dobransky (excused) were absent from the meeting.

OLD BUSINESS

The President started with a review of the SJD Meeting and summarizing information, thoughts, and themes that came out of that meeting. Areas discussed included (1) the need for consistency of procedures for all of the states, (2) increased scrutiny on "Not for Profit" organizations like ours, and the need for a "Fiscal Policy" for our organization.

Note: At the SJD Meeting, the National Governing Board and the State Judging Directors voted to have the next National Governing Board Meeting in Providence, RI. The meeting will be the week-end of August 8-11, 2013.

We will continue to work on the NAWGJ Fiscal Policy. After further discussion, it was decided to form a committee to work on this policy and bring back the information to the meeting in January.

Motion: I move that a committee be formed to create a specific financial policy that will be used by all NAWGJ officers and directors.

Motion: Sheila Ragle

Second: Cindy Lord

Passed: Unanimously

The following committee volunteered to serve: Hilary Carlson, Chairman, Patty Shipman, Sheila Ragle, Pat Panichas, Ann Heppner, Bonnie Synol and Christy Larson (SJD Wyoming).

The next item for discussion was the consistency of the use of a proxy to meetings. Out of this discussion a motion was made. This motion asks for a change in the operating code. (Page 11, State Governing Board – Meetings – No. 2).

Motion: I move to change the current Operating Code to read: "Failure to attend two consecutive State Governing Board meetings shall constitute an automatic suspension. A proxy will not fulfill the attendance requirement. A proxy may be designated if he/she is a current member and approved by the State Judging Director. The proxy will not have a vote."

Motion: Hilary Carlson

Second: Betty Sroufe

Passed: Unanimously

Motion: A proxy sent by the State Judging Director to the Regional Governing Board meeting, per the guidelines in the Operating Code, can vote if he/she obtains approval in writing from the RJD. (The Operating Code, page 10, Meetings – No.4 will be revised by the Constitution Committee and presented at the next meeting of the Board).

Motion: Barbara Tebben

Second: Ann Heppner

Passed: Unanimously

Insurance: Evelyn will update the members as soon as possible on the insurance questions. This will be an agenda item at the January meeting.

NEW BUSINESS

The first item of business under New Business is the date of the next symposium. It was determined by the Site Committee that 2014 would be the year of the symposium. The Site Committee will look for a site and come to the January meeting prepared to present the options for a site.

Another item that came up for discussion was the contracts issued to NAWGJ Judges who judge Easterns/Westerns and Nationals. This item was tabled until the January meeting for more discussion.

Many members want to establish a maximum time limit on issues that can be “grieved”. It is very difficult and time consuming to investigate situations or issues after a significant amount of time has passed. At this time, no action was taken.

In an effort to keep permanent records at all levels, the following motion was made:

Motion: The inventory form will be revised to include where the item is located and where all records are kept. This form is to be used by all National Governing Board Members and State Judging Directors. In addition, the appointed Directors must fill out this form once a year and send to the Executive Board Members.

Motion: Ann Heppner

Second: Bonnie Synol

Passed: Unanimously

With no other business to discuss, Pat Panichas made the motion to adjourn.

Second: Bonnie Synol

The meeting was adjourned at 4:00pm.

NATIONAL ASSOCIATION OF WOMEN'S GYMNASTIC JUDGES
NATIONAL GOVERNING BOARD MINUTES
Conference call on October 10, 2012

CALL TO ORDER

The meeting was called to order by President Evelyn Chandler at 8:00pm (EST). The President asked for a roll call for the members present on the call.

The following members were in attendance:

President: Evelyn Chandler

Vice President: Mary Lee Martin

Secretary/Treasurer: Betty Sroufe

Region 1: Cindy Lord

Region 2: Ann Heppner

Region 3: Leslie Patterson

Region 4: Barbara Tebben

Region 5: Hilary Carlson

Region 6: Pat Panichas

Region 7: Bonnie Synol

Region 8: Sheila Ragle

National Judges Cup Director: Patty Shipman

UPDATES

National Judges Cup

The first update presented by the President was the National Judges Cup. She turned the discussion over to Patty Shipman for the latest information available. Patty reported that the National Judges Cup registration is about what she expected. However, most of the gymnasts registered are from out of state. She asked that people stay informed and continue to use the National Judges Cup website for more information as we get closer to the date of the meet.

Patty will be communicating with the SJD's soon to keep them informed.

All members are encouraged to invite clubs to attend the meet.

Immediately after this update, Patty Shipman left the conference call.

Open or closed meetings

The update was in regard to a question that the President investigated after many inquiries from State Judging Directors and members about State Board Meetings. The question asked was whether or not State Board Meetings had to be opened or closed. After investigating the question, it was found that the National Governing Board Meetings, the Regional Judging Director Board Meetings and the State Judging Director Board Meetings do not have to be opened. It was noted that they should continue to have State Membership Meetings at least once a year to inform the membership and that these meetings must be announced as listed in the duties of their office.

The President asked the Constitution Committee to review the Operating Code and update the duties of all officers to make sure that all meetings are announced to the membership and that the meetings can be closed. The duties need to also state that there should be at least one announced membership meeting each year.

Fiscal Policy Development Committee

The President asked that the committee continue their work and report back with a working document for review at the January Meeting in Daytona Beach. Chairman Hilary Carlson will resend the current documents that were sent for review and asked committee members to get their comments back to her in a timely manner.

Insurance Binder

Evelyn contacted the NAWGJ insurance company and asked for more information on the binder for clinics that is currently suspended. She found that we can continue to use the binder for a clinic where you would be using your skills as a judge without coaching or spotting, etc. The binder would be sent to Betty Sroufe. There is no longer a fee for the binder.

Online membership

The next item was an update on the online membership. Evelyn and the committee have worked together and have accomplished the very beginnings of the process to get the online membership working as soon as possible. Data is currently being entered into the system and State Judging Directors will soon be notified what to do next to help get the membership notified. Two Regions have been entered into the system.

Evelyn also asked Judy Hoferlin and Barbara Tebben to continue their work on the design of the membership site.

Evelyn Chandler and Mary Lee Martin met with Betty Sroufe in Ohio for an Executive Board Meeting. We met with the Bank and were able to update the account and ask questions about working with NAWGJ and our online membership.

After further discussion on the process and changes that need to be made to make it easier to implement the process, a motion was made.

Sheila Ragle motioned that we raise all membership fees to \$60 effective for all members postmarked by November 15, 2012.

Second: Hilary Carlson

Voice vote:

Region 1 and 6 voted NO.

Region 2, 3, 4, 5, 7, 8 and Secretary/Treasurer and Vice President voted YES

Motion: Passed

Since we will be raising the membership dues to cover some of our new expenses, it was discussed that possibly the states might help their members with the increase, especially the new judges.

State Judging Director document review

At the State Judging Directors meeting in Las Vegas, the President presented an idea of having the State Judging Directors keep their reports and records organized and up to date. She investigated what should go into the folder and came up with ideas after consulting the Regional Judging Directors. State Judging Directors will be mailed the document review packet in the near future.

Status of out of date data in the National Office

As we move into the online system, some of our records need to be archived. We have financial records that need to be archived also. Since April and May are our slow months, we will move the boxes out of Betty's residence at that time.

ADOPTION OF THE 2012-2013 NAWGJ BUDGET

The President presented the 2012-2013 budget recommended by the Executive Board. She explained the new format changes and also reviewed and answered any questions in regard to the new budget.

Ann Heppner moved to approve the budget. Leslie Patterson seconded the motion.

Passed: Unanimously

The budget will be revisited at the January meeting.

IMPLEMENTATION OF BEST PRACTICES

At the meeting in Las Vegas with Mia Jack, we were informed that it would be wise to have more than one person signing the checks for our organization. This practice will be implemented by the National Office beginning November 1, 2012.

The meeting was ended at 9:00pm due to a faulty conference call communication issue. The next meeting will be in Daytona Beach, FL., January 5, 2013 at the National Judges Cup.

NATIONAL ASSOCIATION OF WOMEN'S GYMNASTIC JUDGES
NATIONAL GOVERNING BOARD MINUTES
DAYTONA BEACH, FLORIDA
JANUARY 5, 2013

The meeting was called to order by President Evelyn Chandler at 9:00am on January 5, 2013. The President wished everyone a Happy New Year and then presented the agenda.

The following members were in attendance

President: Evelyn Chandler

Vice President: Mary Lee Martin

Secretary/Treasurer: Betty Sroufe – excused

Region 1 – Cindy Lord

Region 2 – Ann Heppner

Region 3 – Leslie Patterson

Region 4 – Barbara Tebben

Region 5 – Hilary Carlson

Region 6 – Pat Panichas – excused

Region 7 – Bonnie Synol

Region 8 – Sheila Ragle

Guest: Ken Osman

APPROVAL OF MINUTES FROM JUNE 22 AND 23, 2012

The minutes of the June 22 and 23 2012 National Governing Board Meetings were read and approved.

Motion: Motion to approve minutes.

Motion: Cindy Lord

Second: Bonnie Synol

Passed: Unanimously

APPROVAL OF MINUTES FROM THE CONFERENCE CALL OCTOBER 10, 2012

The minutes of the October 10, 2012 Conference Call were read and approved.

Motion: Motion to approve the minutes.

Motion: Barbara Tebben

Second: Sheila Ragle

Passed: Unanimously

UPDATES:

On-Line Membership System

The President introduced our guest, Ken Osman to the Board. Ken is a NAWGJ member and has been serving as the point person in getting the system up and running. Judges are now able to pay their dues or join the organization on line. "Email Blasts" will be sent to all members by region beginning Tuesday, January 8. The notifications will be scheduled 3 days apart and a separate email address has been established to handle questions or concerns. The board thanked Ken for all of his hard work and expertise.

The board agreed to have Ken Osman, Evelyn Chandler and Mary Lee Martin given the administrators' rights on the Wild Apricot system until this summer. At that time we will have a better idea of how much time will be needed to keep the records, etc.

Judges Assigning System (JAS)

The JAS is having a very successful year. There will be a short planning meeting in March with Bobbie Cesarek (NCAA Coaches Association President), Donna Trevethan (NAWGJ National JAS Director), Penny Jernigan (NCAA Rules interpreter) and Evelyn Chandler. Any information that comes from that meeting will be passed on to the members.

NAWGJ Insurance and Issuance of contracts to judges not assigned by NAWGJ

The President investigated the usage of the binder that we have been using. After much inquiry a motion was made.

Motion: I move that effective immediately, the insurance binder process will no longer be utilized. NAWGJ members can now be covered by NAWGJ insurance when performing judge's duties for in-gym clinics, critiques and mock meets by contracting an "assigner of record".

Motion: Hilary Carlson

Second: Barbara Tebben

Passed: Unanimously

An assigner of record is an individual who is an elected member of a NAWGJ board and has been officially given the role of assigner by a NAWGJ Board.

It was noted that no transportation issues would be covered by NAWGJ insurance.

Permission from USAG to reproduce educational materials

Evelyn Chandler will keep the board informed of any information she receives from USA Gymnastics In regard to educational materials

SJD workshop site- August 10-11

The SJD workshop will be held in Providence, Rhode Island. The following calendar was discussed:

August 6th - Tuesday – NGB arrives in Providence

August 7th - Wednesday - NGB Committee Meetings

August 8th – Thursday– NGB Meeting

August 9th – Friday – NGB Meets and SJD's arrive in Providence (AM)

1 PM – Compulsory Testing for SJD and NGB

4 PM – TA Workshop

August 10th – Saturday – SJD Meeting

August 11th – Sunday – SJD Meeting until noon

NGB Meeting until 5:00pm

Hotel information has not been finalized at this time.

The NGB had voted in June, 2012 to archive membership materials that are stored at the National Office in Ohio. The executive committee decided in October, 2012 that this will occur in April, 2013. The exact date will be determined by the parties involved.

OLD BUSINESS

SJD Document Review Notebooks

Evelyn handed out the new SJD Document Review folders to the RJD's for distribution. The notebook was discussed at the last SJD Meeting in Las Vegas. The notebook contains a checklist of all of the SJD duties and tabs to facilitate filing of required copies. RJD's will distribute the notebooks and discuss them with their SJDs. The documentation is to begin January 1, 2013.

Constitution Committee Recommendations Tabled from June, 2012

At the last Board Meeting in Las Vegas, the following motion was tabled:

Motion: The Committee recommends that the organization hire a CPA. The desired duties will be defined and the request should be put out to bid.

Bonnie Synol motioned to lay this motion on the Table.

Second: Leslie Patterson

Passed: Unanimously

It was decided that the Executive Board would define the duties, create a bid form and make sure it is placed on the website. All deadlines will be determined by the Executive Board. This should be done as soon as possible.

At the last Board Meeting in Las Vegas, the following motion was also tabled:

Cindy Lord motioned to lay the following motion on the table:

Second: Ann Heppner

Passed: Unanimously

Motion: The Committee recommends that no voluntary position should be so difficult that it would require the hiring of other people on a regular basis to get the task accomplished, therefore, during the next election, the position of secretary/treasurer be divided into two positions – Secretary and Treasurer and duties be reexamined and redistributed.

After discussion, the previous motion that was laid on the table was changed slightly and the following motion was made.

Motion: I move that we separate the current position of Secretary/Treasurer into the 2 positions of Director of Finance and Secretary. The re-aligned duties, responsibilities and election guidelines will be determined by the Constitution Committee.

Motion: Sheila Ragle

Second: Hilary Carlson

Passed: Unanimously

Fiscal Policy Development

Hilary Carlson chaired the Fiscal Policy Committee and gathered ideas and issues that should be addressed by the committee.

Knowing that we are making changes in executive positions, we all agreed that the best way to handle both fiscal issues and address duties of the new offices, a committee should be formed to further work on both the policy and fiscal issues.

The committee will consist of Mary Lee Martin as Chairman with Hilary Carlson, Ann Heppner, Barbara Tebben and Evelyn Chandler.

The committee will meet in March and get back to the Board before August with a working document.

NEW BUSINESS

National Symposium 2014

Chairman of the committee to find a site and date for the 2014 National Symposium is Hilary Carlson. Other members include Ann Heppner, Bonnie Synol and Sheila Ragle.

The committee will continue work to find a suitable site and get back to the board for final discussion at the board meeting in August.

Establishing July 31 as the membership renewal date for all members

After discussion on a renewal date for all members, a motion was made.

Motion by Leslie Patterson: I vote to establish an annual renewal date for NAWGJ memberships to be July 31. Prorated memberships will be available for the first year and for new memberships thereafter.

Second: Cindy Lord

Passed: Unanimously

Other issues

The President asked for issues that Board members would like to have discussed. The following issues will be discussed at the next meeting of the Board:

1. Online Elections
2. Starting pay raise issues
3. YMCA, etc – becoming official members

Bonnie Synol moved to adjourn the meeting.

Cindy Lord was the second.

The Meeting was adjourned.

NATIONAL ASSOCIATION OF WOMEN'S GYMNASTIC JUDGES
NATIONAL GOVERNING BOARD MINUTES
Conference call on May 22, 2013

CALL TO ORDER

The meeting was called to order by President Evelyn Chandler at 8:05pm (EST). The President asked for a roll call for the members present on the call.

The following members were in attendance:

President: Evelyn Chandler

Vice President: Mary Lee Martin

Secretary/Treasurer: Betty Sroufe

Region 1: Cindy Lord

Region 2: Ann Heppner was unable to connect to the call

Region 3: Leslie Patterson

Region 4: Barbara Tebben

Region 5: Hilary Carlson

Region 6: Pat Panichas

Region 7: Bonnie Synol

Region 8: Sheila Ragle

AGENDA

RECOMMENDATION FROM THE CONSTITUTION COMMITTEE

At our last meeting in January, 2013 we voted to separate the current position of Secretary/Treasurer into 2 positions of Director of Finance and Secretary. The Constitution Committee was asked to bring back to the Board a recommendation to change the Constitution.

The Constitution Committee presented the following changes to the Constitution:

1. Page 2, Article III, Sec. II Fees (B). Dues are payable to NAWGJ and mailed to the Director of Finance.
2. Page 3, Article IV, Sec. I Officers (A). The National Executive Board shall consist of four officers: President, Vice-President, National Secretary and Director of Finance.

Motion to change the Constitution was made by the Constitution Committee.

Passed: Unanimously

CHANGES TO THE OPERATING CODE

The President then asked for a vote to accept the duties of the National Secretary and the Director of Finance that were presented by the Constitution Committee. The Constitution Committee will make the necessary changes to the Operating Code.

Motion to change the duties of the National Secretary and the Director of Finance were made by the Constitution Committee.

Passed: Unanimously

The Constitution Committee will send out a copy of the changes to the Operating Code for a vote at the next meeting of the Board.

FINANCIAL POLICY

The newly written Financial Policy was discussed and is ready for review by the Board. Hilary Carlson, Chairman of the Committee will send out a copy to all Board Members. Members were reminded that this document is a work in progress and will need continual review and change. This document will be reviewed at the next meeting of the Board.

ELECTION FOR DIRECTOR OF FINANCE AND SECRETARY

The election process for Director of Finance and Secretary was briefly discussed. The Executive Board will review the process and a timeline for both positions and report back to the Board.

NATIONAL BOARD MEETING AND SJD WORKSHOP IN PROVIDENCE, RHODE ISLAND

The National Board Meeting and SJD Workshop will be held in Providence, Rhode Island with the National Governing Board arriving August 6, 2013

The following calendar will be followed:

August 6th – Tuesday – NGB arrives

August 7th – Wednesday – NGB Committee Meetings

August 8th – Thursday – NGB Meeting

August 9th – Friday NGB meets and SJD's arrive in Providence (AM)

1 PM – Compulsory Testing for SJD and NGB

4 PM - TA Workshop

August 10th – Saturday – SJD Meeting

August 11th – Sunday – SJD Meeting until Noon

NGB Meeting until 5:00pm

At this time a motion was made to close the call.

Motion made by Bonnie Synol

Second: Betty Sroufe

Passed: Unanimously

NATIONAL ASSOCIATION OF WOMEN'S GYMNASTIC JUDGES
NATIONAL GOVERNING BOARD MINUTES
August 8-9 and 11th, 2013

CALL TO ORDER

The meeting was called to order by President Evelyn Chandler at 8:45am (EST). She welcomed all members present and then called for a roll call for the record.

The following members were in attendance:

President: Evelyn Chandler

Vice President: Mary Lee Martin

Secretary/Treasurer: Betty Sroufe – excused

Region 1: Cindy Lord

Region 2: Ann Heppner

Region 3: Leslie Patterson

Region 4: Barbara Tebben

Region 5: Hilary Carlson

Region 6: Pat Panichas

Region 7: Bonnie Synol

Region 8: Sheila Ragle

National Judges Cup Director: Patty Shipman

National Librarian: Judy Dobransky

National Website Director: Judy Hoeferlin

National Collegiate Assigner: Donnalyn Trevethan – excused

MINUTES

The minutes of the meeting in Daytona Beach, Florida on January 5, 2013 were approved.

Motion: Bonnie Synol

Second: Sheila Ragle

Passed: Unanimously

The minutes from the Conference Call on May 22, 2013 were approved.

Motion: Hilary Carlson

Second: Ann Heppner

Passed: Unanimously

ANNUAL REPORTS

President's Report – Evelyn Chandler

The President attended several meetings during the last year. She expressed that the meetings with NCAA and NACGC/W were very successful.

She also attended the USA Gymnastics Board of Directors where she was available for questions in regard to NAWGJ.

She also stated that she will be contacting the new Vice President of Women's Programs to introduce herself and our organization.

Vice President's Report – Mary Lee Martin

Mary Lee reported on the committee meeting held March 26, 27 and 28th in Albuquerque, New Mexico. Members in attendance were Hilary Carlson, Chairman of the Fiscal Policy Committee as well as Ann Heppner, Barbara Tebben and Mary Lee Martin who were meeting for the Constitution Committee. The results of that meeting will be presented later on in the agenda.

Secretary/Treasurer – Betty Sroufe was unable to attend due to health reasons. Judy Hoeflerlin passed out Betty's materials for the meeting.

National Judges' Cup Director Report – Patty Shipman

Patty Shipman announced that the National Judges Cup for 2014 to be held in Tacoma, Washington is ahead of schedule with 250 gymnasts already signed up for the competition. She reported that this year each state is allowed to bring only one team to the Level 7 State Team Competition.

The 2015 National Judges Cup is tentatively being scheduled for Montgomery, Alabama.

National Librarian Report – Judy Dobransky

Judy passed out three new DVD's for practice judging. She announced that there would be some new items for sale at the SJD meeting and that she is always looking for more fundraising ideas to help our judges.

National Website Director Report – Judy Hoeflerlin

Judy reported on new items on the website and also stated some needs for new software. She is constantly expanding all areas that benefit judges. Out of this discussion, an ad hoc committee was appointed with Judy Hoeflerlin as the Chairman and members joining her will be Judy Dobransky, Leslie Patterson, and Lee Bjella, the SJD from Washington. This committee will look at different options for the website and what the cost might be.

JAS Directors Report – Evelyn Chandler for Donnalyn Trevethan

Evelyn reported that there would be no testing this year prior to judges being assigned to NCAA meets. She also stated that judges will enter their information and availability into the on line JAS system from August 25 to September 25. Instructions are on the NAWGJ website now. All NCAA judges will be asked to view a collegiate rules'update in December.

Evelyn also reported that the JAS assigning structure is still working well. There were 415 judges registered this year and there were 2015 assignments made by the assigners.

The JAS Committee met and selected two new assigners. The JAS Committee recommended Dean Ratliff from Washington and Linda Fenton from Utah for the positions.

Motion: Made by the Committee

Needs no second

Passed: Unanimously

OLD BUSINESS

Election of Director of Finance – The President called on Mary Lee Martin to hold the election for the Director of Finance. She handed out the applications from Robyn Smith and Patty Shipman and also handed out ballots to the voting members of the board and asked them to seal their ballot in a ballot envelope.

Two non-voting members tallied the votes with Patty Shipman being announced as the new Director of Finance. She takes office immediately.

On-line Membership Update – Evelyn Chandler

Evelyn reported that Ken Osman continues to work with us on the on-line membership. She expressed her gratitude for his continuing assistance.

Evelyn summarized of the costs of the online program to date which should not be more than \$5000 for the first year.

It was decided that a statement would be added to the cover page of the on-line system that states that NAWGJ Directors (SJDs, RJDs and National Officers) are the only individuals who have “read only” access to personal information. Each member will be responsible for changing their rating as well as keeping their own email up to date.

The reinstitution of late fees and the ability to print membership cards were discussed. The system may also be utilized for symposium registration and on-line voting.

It was decided that an Ad Hoc Committee on on-line voting should be established. Members are Leslie Patterson (chairman), Cindy Lord and Sheila Ragle. They will report back to the board at the January meeting.

Insurance Update – Evelyn has been in communication with the insurance company and many questions will be answered in a Q & A to be published on the website and sent to SJDs.

The “Binder” for insurance coverage at “mock” meets, critiques and/or clinics has changed. A judge must contact the “assigner of record” and be listed on a blanket contract and/or be assigned by the “assigner of record”. This only covers a judge when he/she is performing judging duties not coaching or spotting.

It was also noted that the definition of an “ assigner of record “ is an elected member of the NAWGJ State Board, the State Judging Director or the Regional Judging Director who has been given the authority to offer NAWGJ contracts by the governing board.

NAWGJ insurance coverage is \$500,000 per judge per occurrence.

Incorporation Update - Evelyn informed the board that the incorporation papers are current and paid as of March 2013.

Update of SJD Document Review Process - The first document review for SJD records will begin on January 1, 2014. This process will be discussed in full at the State Judging Director Meeting on Saturday, August 10, 2013. One-fourth of the states will be drawn at random on November 1, 2013.

COMMITTEE REPORTS

Constitution Committee Report – Mary Lee Martin, Chairman of the Constitution Committee, called upon her committee members, Ann Heppner and Barbara Tebben to help introduce the updated draft of the Operating Code and Election Code. The major changes were inserting the positions of Director of Finance and National Secretary to both documents. The minor changes were aligning the duties and requirements of all of the offices.

The Constitution Committee presented the changes to the Operating Code and the Elections Code to the Board No Second Required. Passed Unanimously

Financial Policy Committee Report - Hilary Carlson presented the Financial Policy to the board for their consideration and approval.

After a lengthy discussion, Ann Heppner motioned that the following parts of the Financial Policy be adopted:

1. Introduction
2. Separation of Duties
3. Board Minutes
4. Conflict of Interest
5. Disbursement of Funds
6. Record Retention
7. Assets

Second: Hilary Carlson

Passed: Unanimously

Evelyn cautioned everyone that this is a “living” document and as we use it, it will likely change to meet our needs.

The President and the Director of Finance will produce a Request for Proposal to hire a CPA.

2013-2014 Budget Report – The President discussed the budget with the board. It will be reworked and presented on a conference call in September as the new Director of Finance should have input in the development of the document.

Life Members/Hall of Fame Committee - Bonnie Synol chaired the committee and presented the report. Nomination Forms were presented to the National Governing Board. A vote was taken and the results will be presented at the National Symposium in 2014. Those names will not be disclosed until that date. Official letters and invitations will be sent to the recipients in January.

National Symposium - Hilary Carlson, Chairman, of the site committee presented 3 proposals to the National Governing Board for a vote. Atlanta, Georgia was selected by a unanimous vote.

The date of the symposium will be July 17-20, 2014. More information will be presented to the membership after the contract is signed. We will present this to the SJD's at their meeting and gather more input.

A motion for adjournment until 8:30am August 9, 2013 was requested by the President.

The motion to adjourn: Hilary Carlson

Second: Ann Heppner

Passed: Unanimously

RECONVENE THE MEETING OF THE PREVIOUS DAY
8:30AM – August, 9, 2013

The President welcomed everyone back into session.

New Business

Betty Sroufe, current NAWGJ National Secretary, has announced that she will be retiring from judging, therefore, the timeline for National Secretary election was presented by the Constitution Committee at the request of the Board.

Time line for election of National Secretary

August 19 – Applications sent out to eligible candidates
September 2 – Applications returned to Vice President (VP has it in hand)
September 3 - Ballots will be sent out
September 15 – Return the ballots (Vice President has it in hand)
September 16 – Ballots counted and the National Secretary is elected and takes office.

If there is only one candidate, that person becomes the National Secretary on September 5, 2013.

The Constitution Committee presented the time line as a motion.

No Second Needed

Passed Unanimously

NAWGJ Contracts

The Regional Judging Directors expressed concern that the NAWGJ contracts have become slightly different in almost every state and do not all have the pertinent information that is needed. The President formed an ad hoc committee who would present the sections needed on an official NAWGJ contract and any other contract issues. Committee members are Bonnie Synol, Cindy Lord, Pat Panichas, Hilary Carlson, Judy Hoferlin, and Sheila Ragle.

After the committee met, Bonnie Synol offered a motion.

Motion: Bonnie Synol on behalf of the Committee

All meets assigned through NAWGJ must use the contract that will be available on the NAWGJ Website.

It will include specific language that puts the responsibility on the judge to be current in all requirements.

This includes:

1. NAWGJ Membership number and expiration date.
2. USA Gymnastics Membership number and expiration date.
3. USA Gymnastics Background Check expiration date
4. USA Gymnastics Safety Certification expiration date.

A judge's signature indicates he/she is responsible for providing accurate up-to-date information.

No second needed

Passed: Unanimously

The committee also recommended a second motion.

Motion: The committee recommends that NAWGJ RJD's extend NAWGJ contracts to their member judges for Eastern/Western Level 9 Championships and the National Level 10 Championship Meet so that the judges will be covered by NAWGJ Insurance.

No second needed

Passed: Unanimously

The President will discuss the matter with USA Gymnastics.

A motion for adjournment until 12:45 on Sunday was requested by the President
The motion to adjourn: Hilary Carlson
Second: Sheila Ragle
Passed: Unanimously

RECONVENE THE MEETING HELD ON FRIDAY
12:45 PM – August 11, 2013

The President welcomed everyone back into session and thanked the Board for all the work that went in to the SJD Meeting and unfinished business from the previous meetings. The President reminded all of the people who were recording the information from the breakout sessions to send her that information to her as soon as possible. The information received will be considered in our upcoming decisions on the symposium, the website and the Fiscal Policy.

WEBSITE

After input from the State Judging Directors, the President started discussion on the NAWGJ Website. The first motion was made by Pat Panichas.

Motion: I recommend that we authorize the purchase of the Professional Version of Adobe for the NAWGJ Website.

Second: Cindy Lord

Passed: Unanimously

After further discussion several items were discussed to be eliminated or updated on the site. It was also strongly suggested that all National Governing Board Officers send a new picture to replace the ones that are currently on the website.

HALL OF FAME

A discussion was held on the awards for the Hall of Fame award.

Cindy Lord motioned to reconsider the number of candidates for the Lifetime Membership Award.

Second: Ann Heppner

Passed: Unanimously

A ballot was distributed to the voting Board Members and one name was added to the Lifetime Awards that will be given at the 2014 Symposium.

ON-LINE MEMBERSHIP

From discussion that was brought up earlier in our meetings, the subject of a universal due date for our On-line membership was further discussed.

A motion made by Hilary Carlson was read. "In order to implement the common membership expiration date of July 31, 2014, I move that we pro-rate the memberships @ \$5.00 a month until July 31st, 2014.

The deadline to take advantage of the prorated membership will be December 31, 2013. Prorating must be done by check only.

Second: Sheila Ragle

Passed: Unanimously

CONSEQUENCES FOR VIOLATION OF RULES

Several members of the Board expressed concern in regard to directors not fulfilling the requirements of their office as listed in the Operating Code. The President appointed an ad hoc committee to investigate concerns and suggestions that could be made to the Constitution Committee.

Committee members selected: Barbara Tebben, Chairman, Ann Heppner, Pat Panichas and Cindy Lord.

REGIONAL REPORTS

Regional Reports were collected from all the Regional Judging Directors. The President thanked them for their outstanding work.

Sheila Ragle motioned for adjournment

Second: Barbara Tebben

Meeting adjourned at 3:00pm

NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
Conference Call on September 18, 2013

CALL TO ORDER

The meeting was called to order by President Evelyn Chandler at 8:02 p.m. (EDT). The President asked Vice President Mary Lee Martin for a roll call for the members present on the call.

The following members were in attendance:

President: Evelyn Chandler

Vice President: Mary Lee Martin

Director of Finance: Patty Shipman

National Secretary: Barbara Tebben

Region 1: Cindy Lord

Region 2: Ann Heppner

Region 3: Leslie Patterson

Region 4: Barbara Tebben (until a new RJD is in place)

Region 5: Hilary Carlson

Region 6: Pat Panichas

Region 7: Bonnie Synol

Region 8: Sheila Ragle

AGENDA

National Secretary Election Results: Mary Lee Martin

Barbara Tebben 5 votes

Sheila Ragle 3 votes

Robin Smith 2 votes

Evelyn congratulated Barbara Tebben for being elected to her new position. Barb will perform the Regional Director duties in Region 4 until an RJD election can be held.

National Office Update

All of the NAWGJ funds have been relocated to a new bank account at the Bank of America from US Bank. This will be more accessible to all of the National Executive Officers. The US Bank account currently has approximately \$1000 and will be closed by mid-October after the next bank statement has been received.

All records and equipment were moved to Donna Trevethan's house and garage. Evelyn and Mary Lee will work with the new National Secretary, Barb, to determine what needs to be kept.

National Office Address:

We will need to move our National Office address from Fairfield, Ohio. After some discussion, it was decided that Evelyn and Mary Lee will make a recommendation.

Online Membership

Motion was made that we should give Ken Osman a \$1,000 stipend as an advisor once he turns the membership site over to Barb.

Motion was made by Hilary Carlson.

Second: Bonnie Synol.

Passed: Unanimous, Region 3 abstaining.

Pro-Rating Issue:

Because some renewing members in August and September did not receive notice of the pro-rating chart in time, motion was made to extend pro-rating until July 31, 2015.

Motion was made by Sheila Ragle.

Second: Pat Panichas

Passed: Unanimous

Problems with Online Membership:

Leslie Patterson cited several issues with the membership pages. Evelyn and Leslie will discuss these further on September 19, as Evelyn would like to resolve some of these problems before Barb takes over.

National Symposium

Evelyn called for several members to join her on an Atlanta Symposium committee. The goal would be to outline the schedule, events and costs within the next several weeks.

Online registration will also be looked into. The committee will be:

Evelyn Chandler

Mary Lee Martin

Sheila Ragle

Hilary Carlson

Ann Heppner

Pat Panichas

Evelyn reminded everyone that the Next Governing Board Meeting will be in Tacoma, Washington on Saturday, January 11, 2014 (in conjunction with the National Judges Cup).

At this time, a motion was made to close the call.

Motion made by Barbara Tebben.

Second: Cindy Lord

Passed: Unanimously

Conference Call ended 8:46 p.m.

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
TACOMA, WASHINGTON
JANUARY 11, 2014**

CALL TO ORDER

The meeting was called to order by President Evelyn Chandler at 8:30 a.m. (PST). She welcomed all members present and called for a roll call:

The following members were in attendance:

President: Evelyn Chandler

Vice President: Mary Lee Martin

National Secretary: Barbara Tebben

Director of Finance: Patty Shipman

Region 1: Cindy Lord

Region 2: Ann Heppner

Region 3: Leslie Patterson

Region 4: Robin Smith (excused) – Barbara Tebben named as proxy

Region 5: Hilary Carlson

Region 6: Pat Panichas

Region 7: Bonnie Synol

Region 8: Sheila Ragle

National Judges Cup Director: Patty Shipman

National Website Director: Judy Hoeflerlin

Evelyn announced that Robin Smith was voted back as Regional Judging Director for Region 4. Robin replaces Barbara Tebben, who was elected National Secretary in September. Also, Evelyn thanked Lee Bjella, Washington co-SJD, for taking website photos of NAWGJ officers on Friday.

MINUTES

The minutes of the Conference Call of 9-18-13 were approved.

Motion: Hilary Carlson

Second: Bonnie Synol

Passed: Unanimously.

NATIONAL SECRETARY'S REPORT

Barbara Tebben reported on the status of her work on the membership site the past four months. She has helped all of the SJD's clean up their State lists and fix bogus e-mails. Although more work needs to be done, Barb is hopeful that the Membership Site will soon be current enough to allow related projects to be initiated, such as online registration for Symposium and online elections.

It was suggested that Barb submit a Membership FAQ to Judy Hoferlin for the membership page online. Barb will also work with Judy to publish reminders to members about our July 31, 2015 common expiration date and pro-rating option.

JAS COMMITTEE REPORT

The JAS Committee, comprised of Evelyn, Mary Lee Martin, Pat Panichas and Barbara Tebben, met on January 10, 2014. Evelyn handed out a list of five proposals she and JAS National Assigner Donna Trevethan developed to bring to the NACGC meeting in May.

Leslie Patterson motioned to accept all five proposals from the JAS Committee.

Second: Cindy Lord

Passed unanimously.

DIRECTOR OF FINANCE REPORT

Patty Shipman reported on her recent activities. After the US Bank account was officially closed, she set up a Bank of America account and organized our information on Quickbooks. She has also hired a local CPA, Luis Duarte, and is working on the 2013 tax return.

Quarterly Financial Reports:

After discussion, a motion was made to change our tri-annual financial reporting schedule to a quarterly schedule, beginning November 1, 2013.

Motion: Leslie Patterson

Second: Sheila Ragle

Passed Unanimously.

Judy Hoferlin will revise the Tri-Annual Financial Report form to reflect the changes. RJD's should inform their SJD's of this change immediately, since reports would be due on February 10.

Disbursements:

Ken Osman is working on a system to allow for State and Regional Disbursements, using Wild Apricot. He will work with Barbara Tebben so she can generate reports on a regular schedule for Patty Shipman in the future.

NAWGJ Budget:

Evelyn passed around a budget draft for 2013-2014. She emphasized that because of the restructuring going on, the document may be altered in the coming weeks as needed.

Sharing NAWGJ Funds: The Board discussed ways to provide financial help to small, geographically-challenged States.

OLD BUSINESS

Online Voting:

Leslie Patterson reported on the progress from her committee. She had conducted a test vote using VotingPlace.net prior to the meeting, with help from most of the National Governing Board.

Motion: The Online Election Committee recommends VotingPlace.net as a potential online voting tool for NAWGJ and would like to test a State Governing Board election this summer.

Second: Pat Panichas.

Approved unanimously.

Atlanta Symposium:

The Symposium Committee met on January 9. President Evelyn Chandler suggested the formation of various committees, including On Site Committee (Sheila Ragle), Program Committee, Entertainment and Hospitality Committee, Advertising and Communication Committee. Recommendations were made for chairs of these committees. The Board discussed ideas regarding the tasks needed for each Committee.

Evelyn then distributed a draft of the Symposium budget. We are expecting 450 registrants.

The proposed schedule, beginning July 13:

Sunday: The NGB arrives

Monday, July 14: Committee Meetings

Tuesday July 15: NGB Meeting

Wednesday, July 16 (a.m.): Resumption of NGB Meeting

(p.m.): SJD Workshop begins (possible SJD Reception Wed. evening)

Thursday, July 17 (a.m.): SJD Workshop concludes at noon; preparation for Symposium begins

Friday, July 18 and Saturday, July 19: Symposium sessions

Saturday evening: Cocktail reception and program/awards

Sunday a.m.: Safety Course, testing

Evelyn will keep the Board informed of updates and changes to the budget, committee work and registration, including implementation of online registration through Wild Apricot. Secretary Barbara Tebben will handle group and check registrations.

SJD Document Review

Approximately thirteen SJD's (25%) will be chosen for the first document review of their SJD books by RJD's not in their own Region. The purpose of this review is to help SJD's perform their jobs better. Positive feedback from the RJD's is important.

Evelyn will let the Board know soon who has been chosen to participate.

Other Concerns:

Judy Hoferlin listed items she needs for the website.

The Board discussed "scheduling courtesy " between States. There is a misconception in some areas that judges need permission from their SJD's or assigners to accept meets in other States. Evelyn will send out a statement soon for the Board to forward to all SJD's.

Motion to adjourn: Bonnie Synol.

Second: Ann Heppner

Meeting was adjourned at 12:15 p.m.

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
ATLANTA, GEORGIA
JULY 14, 2014**

CALL TO ORDER

The meeting was called to order by President Evelyn Chandler at 3:00 pm (EDT). She welcomed all members present and then called for a roll call for the record.

The following members were in attendance:

President: Evelyn Chandler

Vice President: Mary Lee Martin

Secretary: Barbara Tebben

Director of Finance: Patty Shipman

Region 1: Cindy Lord

Region 2: Ann Heppner

Region 3: Leslie Patterson

Region 4: Robin Smith

Region 5: Hilary Carlson

Region 6: Pat Panichas

Region 7: Bonnie Synol

Region 8: Sheila Ragle

National Judges Cup Director: Patty Shipman

National Librarian: Judy Dobransky

National Website Director: Judy Hoferlin

National JAS Director: Donna Trevethan

MINUTES

The minutes of the meeting in Tacoma, Washington on January 11, 2014 were approved.

Motion: Hilary Carlson

Second: Sheila Ragle

Passed: Unanimously

ANNUAL REPORTS

President's Report – Evelyn Chandler

Evelyn updated the NGB on the latest Symposium numbers, schedule and other details. Because of the large response to our "Ruby" anniversary, her priority is to "do it right." Much of Evelyn's work this year has been devoted to Symposium.

Evelyn attended USAG's National Junior Olympic Committee Meeting in May and expressed confidence in our relationship with that organization and with Annie Heffernon, the new Junior Olympic Program Director. Evelyn also attended the NACGC/W meeting. The coaches were pleased that we are offering four collegiate judging sessions at Symposium.

Vice President's Report – Mary Lee Martin

Mary Lee has spent time this year assisting the Secretary (Barbara Tebben) with the membership duties, especially the pro-rating and groups renewals. She and Barb coordinated member renewal income for the disbursement report June 1, 2013-February 28, 2014. Both are continuing to educate the Officers and membership about the NAWGJ Membership Site.

Also, Mary Lee met with Barbara Tebben, Ann Heppner and Patty Shipman last month in California to complete a draft of the Financial Policy.

Secretary's Report – Barbara Tebben

Barb reported that with the SJD's help, the online membership roster is much more accurate (about 2000 members). Work continues: align everyone to the July 31 directive by 2015, coordinate the next period of disbursements with Mary Lee and Patty Shipman, and continue to educate Officers and NAWGJ members about pro-rating options. A session on the membership site is planned for the SJD Workshop on Thursday, with Ken Osman.

Director of Finance's Report – Patty Shipman

Patty filed the NAWGJ Form 990 Tax Return on June 16 following the Financial Policy meeting in California.

Her other projects included re-aligning the Fiscal Year into quarters and altering the due dates on the Quarterly Financial Reports. There is much work to be done among both SJD's and RJD's regarding the accuracy and details of these Reports, which may be revised as needed.

Dues disbursements for the June 1, 2013-February 28, 2014 period were completed only recently, due to the difficulty of meshing data from the different membership options. Subsequent disbursements should go more smoothly as we adjust to the common July 31 renewal date.

Patty has also transferred all of NAWGJ's financial information into QuickBooks in order to print the Profit and Loss Statements and other key documents. She hired a local CPA, Louis Duarte, to assist her.

National Judges Cup Director's Report – Patty Shipman

Patty reported record profits from the Tacoma Judges Cup in January 2014, over \$40,000. There were 1503 entries, 21 Level 7 State Teams, and judges from 29 states.

Patty passed out her report, which also contained information on the Montgomery, AL Judges Cup in 2015. This information is also online at www.judgescup.com. The

2016 Judges Cup will be held in Covington, KY and Patty is working to finalize the site for the 2017 Judges Cup.

National Librarian's Report – Judy Dobransky

Judy distributed complimentary practice judging DVD's and cases to each member of the Board. Some will be used later in Symposium for practice judging sessions.

She also distributed updated order forms and invited the Board to visit the library "Store" in a nearby room, which she and Brenda Eberhardt will run this week.

Judy will work with Evelyn and Donna to introduce NAWGJ's college practice judging tool to the NAWGJ web site.

National Website Director's Report – Judy Hoeferlin

Judy reported on the many updates to the site since summer 2013. Among the major changes were additions to the Membership page, constructing a photo gallery for the Home page, adding more National Governing Board photos to the "About Us" page, updating links to USAG and other sites, and updated various forms with the Forms Committee.

She asked that RJD's keep their Regional Pages fresh by sending in photos and text. Also, less than a quarter of our membership have signed up for the Email Notification feature.

Judy asked that the Board decide how much of the "What's New" archives should be kept on the site. After some research, Pat Panichas reported to the Board that most of the items can be deleted; she will work with Judy.

JAS Director's Report –Donna Trevethan

NAWGJ Practice Judging Tool

NAWGJ is in the process of creating its own collegiate practice judging opportunity, with the full support of the coaches. At least 10 routines per event, with a range of scores and minimal breakdown, will be offered on the NAWGJ web site by fall.

Evelyn and Donna are working with Judy Dobransky and Judy Hoeferlin and will soon enlist the help of experienced college judges to score the routines.

Professional Review: The college coaches are asking for judges to be evaluated after every meet. Evelyn and Donna will develop a form for the Meet Referees to complete and mail to Donna. Only objective types of questions will be included.

Emergency Fund: Discussion followed regarding the possibility of using an emergency fund to reimburse judges a set amount whose trip to a college meet is aborted due to travel conditions. This amount would be in addition to reimbursement by the schools for per diem. Tabled for now.

STANDING COMMITTEE REPORTS

JAS Committee Report

Five JAS Assigners were rotated off after the 2013-2014 Collegiate season, and four were replaced per the Board's vote in 2013. Twenty four applications were received. The JAS Committee (Donna, Evelyn Chandler, Pat Panichas, Mary Lee Martin and Barbara Tebben) met July 13 and recommended:

- Diane Cote-Burk – New England
- Beth Renwick – South/Mid-South
- Sibby Lane - South
- Marian DeWane – West

Motion made by the Committee to accept the recommendations.

Needs no second

Passed: Unanimously

Discussion regarding adding another JAS committee member from the West was tabled until Thursday.

**RECONVENE THE MEETING HELD ON TUESDAY
8:30 am – July 16, 2014**

Site Committee Report

Hilary Carlson (Chair), Bonnie Synol, Ann Heppner

The candidates for next year's NGB Meeting and SJD Workshop are:
Denver, Minneapolis-St. Paul, St. Louis.

After discussion regarding dates, Bonnie Synol motioned:

Motion: I propose to hold next year's NGB/SJD meetings July 7-12, 2015.

Second: Robin Smith

Passed: Unanimously.

The SJD's will vote for one of the proposed sites at their SJD Workshop on Thursday (Denver was selected).

Consequences Committee Report

Cindy Lord (Chair), Robin Smith, Pat Panichas, Bonnie Synol, Hilary Carlson

The Committee's goal is to tighten procedures already in the Operating Code that deal with Officers who do not perform their duties. The Committee will coordinate with the Constitution Committee to reorganize and index these procedures.

The Committee also felt that it was important to add a sentence to the *Removal from Office Guidelines*:

1. The appropriate Board may at any time conclude that the best interest of the **association** will be served by immediate removal.

Motion from the Committee: Accept proposed changes to the *Removal From Office Guidelines* in the Financial Policy.

No second necessary.

Passed: Unanimously.

Evelyn would like the Committee to explore this topic: if you are an Officer or member who is not in good standing with NAWGJ, and thus ineligible to run for an office, what steps must you take to become eligible?

Financial Committee Report

Four of the Financial Committee members met in Aptos, CA in June to continue Hilary Carlson's work on the Financial Policy.

Here in Atlanta, an updated draft of this Financial Policy was printed and distributed to the NGB members. Patty Shipman emphasized the importance for all Officers to

read and understand the Conflict of Interest section and (new) Disclosure Statement. All NAWGJ National, Regional and State Officers must sign this each year, including State Governing Board members who are involved in financial decision making. These forms, along with a copy of the Financial Policy, will be handed out at the SJD Workshop.

Guidelines for Gifts and Donations

After discussion regarding the practice of giving cash gifts/awards to athletes or related funds, this part of Section V (Disbursement of Funds) was suspended pending further research. We will re-visit this topic in January.

Motion to suspend all cash gifts/awards and donations to athletes pending more research into NCAA and IRS requirements.

Motion: Robin Smith
Second: Mary Lee Martin
Passed: Unanimously

Credit and Debit Cards

Patty emphasized that only Executive Officers can establish credit in the name of NAWGJ. She asked the RJD's help in identifying and closing any such credit cards being used among other Officers. Debit cards would be permitted.

Website Committee Report

Judy Hoeferlin (Chair), Lee Bjella, Judy Dobransky, Leslie Patterson

Judy will be retiring from her position as National Website Director in 2016. The Committee explored ways to maintain the website going forward. Among the options are to maintain the current structure or to convert the website to a Content Management System. The next Website Director should at least be familiar with web design, HTML, and data entry.

OLD BUSINESS

Online Voting

Leslie Patterson, who has been exploring our online election options with www.votingplace.net, is conducting Colorado's State Governing Board election this week with the help of Colorado's SJD, Nichole Otterson. Leslie will report the election results on Wednesday.

Discussion followed on the procedures and costs of online voting.

Motion: Beginning in 2015, online elections, using votingplace.net, would be permitted as long as the Officer running the election collaborates with her/his next higher Officer.

Motion: Cindy Lord
Second: Bonnie Synol

Passed: Unanimously

Advisory Board Representative

Carole Ide, who has been our voting representative on the USAG Board of Directors the past four years, is not continuing after her term is up this Fall.

Motion: We appoint Evelyn Chandler to succeed as the NAWGJ representative on the USAG Board of Directors.

Motion: Robin Smith

Second: Sheila Ragle

Passed: Unanimously

Forms Committee

Hilary Carlson (Chair), Pat Panichas, Sheila Ragle, Bonnie Synol, Cindy Lord

Judy Hoeferlin and Hilary distributed updated versions of many forms used by NAWGJ Officers and recorded any additional changes suggested by the Board. Evelyn mentioned that two more forms, The Self Evaluation Form and the History Transfer Form, could be evaluated.

After discussion, Hilary motioned that the Board accept the committee's recommendations:

Motion: Hilary Carlson

Needs no second

Passed: Unanimously

Uniforms

Ann Heppner worked with Lands End to bring in uniforms to sell at the Library Store. Since Lands End is no longer producing the petite wool skirt, Ann presented two options: a new knit skirt, with stretch waistband, and a chino skirt with a pleated front panel. The Board needs to determine how well either skirt matches the blazer, so the decision to accept those options was delayed until Wednesday or Thursday.

On Wednesday, Mary Lee Martin modeled the new knit skirt with the current wool jacket. Even though the skirt is comfortable, the Board felt that it did not match the jacket well enough to consider it part of the official uniform. (The skirt will be removed from the Library store).

History Project

Lee Bjella, Washington co-SJD, is assembling a list of all NAWGJ Officers since 1974. Robin Smith will create a form to help SJD's list their current or former Officers.

Document Review

The first Document Review will be conducted this summer. SJD books will be due back in about six weeks. The following States had been selected earlier:

Region 1: Arizona/Nevada

Region 2: Montana

Region 3: Kansas

Region 4: Minnesota

Region 5: Michigan/Illinois

Region 6: Massachusetts

Region 7: Pennsylvania/Maryland

Region 8: Georgia/Tennessee

Motion that our Document Review packet cover our fiscal year (November 1 – October 31).

Motion: Sheila Ragle

Second: Ann Heppner

Passed: Unanimously

Gifts for Donna Trevethan/Debbie Campbell

Evelyn proposed that NAWGJ reward Donna and Debbie for their over-the-top service last January during the records transfer project from Betty's house.

Motion that NAWGJ purchase a gift card of \$100 for each of them.

Motion: Patty Shipman

Second: Patty Panichas

Passed: Unanimously.

NEW BUSINESS

West Virginia SJD

Bonnie Synol reported that after the State Judging Director in West Virginia resigned earlier this year, Pennsylvania and Virginia have helped cover the work. Now judges in West Virginia are asking that a State Judging Director be reinstated.

West Virginia's SJD Election would normally occur spring 2015. Bonnie will ask the two qualifying judges if one would like to serve as SJD in the interim. Also, the 2015 SJD Election might be hindered by a lack of qualifying State Governing Board members.

Motion: West Virginia judges who have been a State Governing Board member less than one year would be eligible to run for West Virginia SJD in 2015.

Motion: Robin Smith

Second: Leslie Patterson

10 votes in favor, 1 abstention

Motion for adjournment: Bonnie Synol

Second: Sheila Ragle

Meeting adjourned at 6:00 p.m. (EDT)

**RECONVENE THE MEETING HELD ON WEDNESDAY
8:30 am – July 16, 2014**

The President welcomed everyone back into session.

Financial Policy Revisited

The Financial Committee motioned to accept the Whistleblower Policy in the Financial Policy.

No Second needed

Passed: Unanimously

The Financial Committee motioned to accept the Conflict of Interest Policy, including a small revision, in the Financial Policy.

No Second needed

Passed: Unanimously

Funding for Small States

Discussion on the difficulty of small States, based on the number of judges and/or gymnasts, to fund their NAWGJ activity. Evelyn estimated that 6-8 States that may need help in this area.

Following discussion, Patty Shipman suggested taking part of the record profits from the last National Judges Cup to seed a Small States Fund.

Motion: I move to add a budget line item for this fiscal year for States in need of additional funds to run their office and attend annual meetings. The seed money will come from the 2014 National Judges Cup in the amount of \$10,000.00.

Motion: Robin Smith

Second: Ann Heppner

Passed: Unanimously

An ad-hoc Small States Fund Planning Committee was formed:

Robin Smith – Chair

Ann Heppner

Cindy Lord

Sheila Ragle

Leslie Patterson

They will develop a plan for 1) allowing donations to perpetuate the fund, and 2) distributing the monies. They are to report back to the Board in January.

Motion: To name those five people to the Small States Fund Planning Committee.

Motion: Pat Panichas

Second: Bonnie Synol
Passed: Unanimously

Motion to adjourn: Barbara Tebben
Second: Leslie Patterson
Meeting adjourned at 10:50 a.m.

**RECONVENE THE MEETING HELD ON THURSDAY
1:30 pm – July 17, 2014**

Meeting was called to order by President Evelyn Chandler.

Approval of Budget

Patty Shipman distributed the NAWGJ budget for fiscal year 2014-2015.
Motion to approve the 2014-2015 budget.
Motion: Robin Smith
Second: Leslie Patterson
Passed: Unanimously

Next Year's NGB Meeting/SJD Workshop Date

Following discussion, motion was made to move the weekend of next year's meetings to the third weekend in July.
Motion: Hilary Carlson
Second: Bonnie Synol
4 in Favor
6 Opposed
1 Abstention
Motion did not pass

Constitution Committee Report

Mary Lee Martin (Chair), Ann Heppner, Barbara Tebben
Mary Lee read announced the changes to the Constitution proposed by the Committee: deleting "Associate Judge" and "New Judge" from the types of NAWGJ memberships, and minor changes to the dues payable timetable, since we will enforce a common membership date of 7-31 by July 31, 2015.

Motion: The Constitution Committee moves that we make these changes to the Constitution.
No Second required.
Passed: Unanimously

The NGB will be sent a document containing the changes. A vote to approve the changes will be taken in August via e-mail (a 15 day period is required for any changes to the Constitution). The Constitution Committee will follow up by e-mailing a new document to the NGB members.

Evelyn would like the Constitution Committee to work on an index for the Operating Code. Mary Lee said that this would be possible once the many recent changes are made.

New Canon regarding Gambling

Patty Shipman noted that suspected gambling activities is the number one “hot spot” for investigation of 501 (c) 3 corporations by the IRS. In fact, she must check a box when filing the taxes to indicate that we have a procedure in place to prevent gambling. Evelyn would like to begin some research into adding a Canon about gambling to our Code of Professional Responsibility. We will continue discussion at the January 2015 meeting.

Regional Annual Reports

Each RJD gave the Board a report on the state of their Region.

Motion to adjourn the meeting at 3:15 p.m.

Motion: Robin Smith

Second: Cindy Lord

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
MONTGOMERY, ALABAMA
JANUARY 10, 2015**

CALL TO ORDER

President Evelyn Chandler called the meeting to order at 8:30 a.m. (CST). She welcomed all members present and then called for a roll call for the record.

The following members were in attendance:

President: Evelyn Chandler

Vice President: Mary Lee Martin

National Secretary: Barbara Tebben

Director of Finance: Patty Shipman

Region I: Cindy Lord

Region II: Ann Heppner

Region III: Leslie Patterson

Region IV: Robin Smith

Region V: Hilary Carlson

Region VI: Pat Panichas

Region VII: Bonnie Synol

Region VIII: Sheila Ragle

National Judges Cup Director: Patty Shipman

MINUTES

The minutes of the meeting in Atlanta, Georgia on July 14, 2014 were approved.

Motion: Leslie Patterson

Second: Bonnie Synol

Passed: Unanimously

STANDING COMMITTEE REPORTS

Collegiate Judges Assigning System (JAS)

Evelyn Chandler, Pat Panichas, Mary Lee Martin, Barbara Tebben

NAWGJ/NCAA Video Project: Judy Dobransky and Judy Hoeferlin collaborated last year to develop a NCAA practice judging tool for the NAWGJ Web Site.

Motion: Award a token of appreciation of at least \$100 to each of them for "above-and-beyond" work.

Motion: Pat Panichas

Second: Cindy Lord

Passed: Unanimously

There are 405 college judges on the system. Three assigners will rotate off this summer.

Discussion: Judges who refuse a meet after initial acceptance will receive an “ethics violation” letter.

Constitution Committee

Mary Lee Martin, Barbara Tebben, Ann Heppner

The vote in August to remove both new judge memberships and associate memberships from the Constitution was 11-0.

Evelyn suggested that an alpha index be placed at the back of the Constitution and Operating Code. Mary Lee will complete this in January and e-mail a new Constitution and Operating Code, with updated Fiscal Policy, to all NGB members. Judy Hoeferlin will post the new version on the web site.

The Constitution Committee will meet on Sunday to review changes to the Election Guide and other matters.

OLD BUSINESS

Patty Shipman/Fiscal Policy update

Patty reported that we had our Constitution and Operating Code (including the new Fiscal Policy) reviewed by our NAWGJ-appointed lawyer. Various revisions were incorporated into these documents. Copies of the legal counsel’s suggested revisions were provided for review.

The Constitution Committee motioned to accept changes from legal counsel to the Constitution and Operating Code.

No second needed.

Passed: Unanimously.

Also, the NGB revisited the need to clarify NAWGJ donations and scholarships.

Motion: NAWGJ funds may not be used for cash awards, cash gifts, or cash donations to any athlete.

Motion: Robin Smith

Second: Leslie Patterson

Passed: Unanimously

Five years of tax returns will be posted on the NAWGJ web site.

Online Voting Update

Leslie Patterson, who helped conduct the first online election last year in Colorado, suggested paying the higher fee to VotingPlace.net, \$60, for the technical support option.

Leslie hopes that some RJD and SJD Elections in Odd-Numbered Regions can be conducted online this year. Mary Lee suggested that a *step-by-step* online election manual be written, coordinated between Leslie and the Constitution Committee.

Membership Update

Barbara Tebben reported that our conversion to a universal renewal date of July 31 is going well, although several hundred judges did not take advantage of Pro-Rating before that option ended 12-31-14.

New judges can join NAWGJ for \$30 from January 1 to July 31, 2015.

Discussion ensued on whether judges with ratings other than USAG (e.g. High School) can be allowed as members, since all active members must be rated. Evelyn suggested that we add an "other" box under Rating on the judge's profile page for the high school rating.

Barb will continue educating SJD's and individual judges about the membership site, and we hope to include a membership introduction session for new SJD's in Denver this summer.

The next disbursement report is due to Patty in February 2015. Two disbursement reports per year (August-January, February-July) will be produced from now on.

National Symposium Review

Evelyn received many surveys at the highly successful 2014 Symposium, and the results will be utilized when we start planning our next Symposium. She will recap the results and send to the NGB members to allow for improvement in 2018.

Discussion followed on holding mini-Symposiums within the four-year Symposium schedule. No action was taken.

Helping Hands Committee

Robin Smith, Cindy Lord, Sheila Ragle, Leslie Patterson, Ann Heppner

This Committee was formed in 2014 to help fund the SJD offices in some smaller States. They have developed a mission, application forms and procedures.

Robin indicated on a U.S. Map where needful areas lie, mostly in western Region IV (North and South Dakota) and eastern Region II and III (Wyoming and Montana). Hawaii and Alaska, according to Ann Heppner, may need help with travel costs only.

Discussion followed regarding the Helping Hands Committee's proposal to sponsor a clinic in these States to help judges with CPE and testing.

Motion: Accept the concepts of the Helping Hands Committee.

Motion: Hilary Carlson

Second: Bonnie Synol
Passed: Unanimously

Motion: Allow the Helping Hands Committee to develop a budget for the current applications and to present to the NGB for approval.

Motion: Pat Panichas:
Second: Sheila Ragle
Passed: Unanimously

SJD Document Review

The first SJD Document Reviews began last fall, with the help of the National Governing Board. Review Recap forms should be sent to the SJD, corresponding RJD and also to Evelyn. Feedback and suggestions are welcome going forward.

Consequences Committee Update

The committee was asked to address two issues before the summer meeting:
(1) If you are an Officer or member NOT in good standing with NAWGJ, what steps must you take in order to become eligible?

(2) Develop a Canon, with input from Patty Shipman, for the prohibition of any gambling activity within the confines of NAWGJ.

Summer Workshop (Denver)

Evelyn presented material for OMNI Resorts Interlocken, and a tentative schedule was proposed (July 7-12, 2015). A communication will go out to all Officers and Directors once reservations can be made.

Historical Project

We are still working to get a list of all SJD's since 1974.

Standing Education Committee

Because educating judges is our primary Mission, the addition of an Education Director who would chair a standing Education Committee will be discussed further this summer.

The "Five Year" Plan

The development of a "Five Year Plan" will begin this spring and be discussed further at the summer meeting.

Motion for adjournment: Barbara Tebben
Second: Mary Lee Martin
Meeting adjourned at 3:30 p.m. (CST).

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MEETING
DENVER, COLORADO
JULY 8, 2015**

CALL TO ORDER

President Evelyn Chandler called the meeting to order at 8:30 a.m. (MDT). She welcomed all members present, including two new Regional Judging Directors: Marilyn Blilie (Region III), and Donnalyn Trevethan (Region V). Special recognition was made of outgoing RJD's Leslie Patterson and Hilary Carlson for their contributions over the years.

Roll was called. The following members were in attendance:

President: Evelyn Chandler
Vice President: Mary Lee Martin
National Secretary: Barbara Tebben
Director of Finance: Patty Shipman
Region I: Cindy Lord
Region II: Ann Heppner
Region III: Marilyn Blilie
Region IV: Robin Smith
Region V: Donnalyn Trevethan
Region VI: Pat Panichas
Region VII: Bonnie Synol
Region VIII: Sheila Ragle
National Judges Cup Director: Patty Shipman
National Collegiate Assigner: Donnalyn Trevethan
NAWGJ Librarian: Judy Dobransky
National Website Director: Judy Hoeflerlin

APPROVAL OF MINUTES

The minutes of the meeting in Montgomery, Alabama on January 10, 2015 were approved.

Motion: I move to approve the minutes.

Motion: Robin Smith

Second: Barbara Tebben

Passed: Unanimously

EXECUTIVE BOARD REPORTS

President– Evelyn Chandler

Evelyn will represent NAWGJ at the USA Gymnastics Advisory Council meeting at National Congress in August. She also attended the National Junior Olympic Committee Meeting in May as well as the NACGC/W (College Coaches) meeting.

President Chandler emphasized that we must continue to strengthen our position as a professional support group to both USAGym and NACGC.

Vice President– Mary Lee Martin

Mary Lee completed two major projects this year: pro-rating for the membership site and the Online Election Guide, working with Leslie Patterson and Barbara Tebben. She also conducted two RJD elections. Mary Lee continues to answer and re-direct many questions from the membership.

National Secretary – Barbara Tebben

Barbara reported that our mandated 7-31 renewal date for all judges has been achieved. We now have 2,077 professional members, with 844 of them already renewed to 7-31-16 or beyond and 1,233 yet to renew this month. She will continue to monitor the site and educate judges and SJD's. Disbursement reports will now be generated for Patty Shipman each August and February.

Director of Finance – Patty Shipman

Patty handed out a revised NAWGJ Account Listing and Profit & Loss Statement. She filed the annual Tax Return for Fiscal Year ending 10-31-14 on June 10th and issued many 1099's and distributed checks for dues in two periods last year.

Patty continues to work with our accountant to keep our documents current; she also responds to many financial questions, knowing that our Officers need guidance and assistance adapting to the new Fiscal Policy.

APPOINTED DIRECTORS REPORTS

NAWGJ Librarian – Judy Dobransky

Judy distributed four practice judging DVD's to the NGB. We will enlist the help of available SJD's on Thursday morning to score some of the routines.

She emphasized that library customers must use the current order form.

National Website Director – Judy Hoeferlin

Judy updated several Website pages, including a refresh of the Home Page and "What's New?" sidebar.

She also added videos, updated library items and many forms, which can now be printed separately as .pdf's. Email blasts are going out to 800+ judges, but the goal is to attract more judges to this feature. Many are signing up but not confirming their e-mail, so she hopes that SJD's can remind their members of this requirement. Judy also updated the many links on the site and will upload videos of new elements when they are available from USA Gymnastics.

National Judges Cup Director – Patty Shipman

Patty gave a summary of the Montgomery, Alabama Judges Cup: 728 entries from 20 states, with 77 judges participating and 17 Level 7 State Teams.

She thanked Alabama's judges, led by Mary Ann Wallace, for providing exceptional hospitality during the meet.

The 2016 National Judges Cup will return to Covington, KY January 2016. Information has already been posted on the NAWGJ site.

National Collegiate Assigner – Donnalyn Trevethan

Now in her third year, Donnalyn reported that NAWGJ successfully implemented its own NCAA video tool in Fall 2014, with the exemplary help of Judy Dobransky and Judy Hoferlin. The same videos will be used in Fall 2015, with score revisions to reflect upcoming rules changes. Donnalyn also attended the NACGC Meeting in May.

The judges and meet referee evaluations, which began in Fall 2014, will continue this season to identify trends and catch possible problems. The NACGC is offering their support by mandating that teams complete their own evaluations. Judges will not be required to take the open-book test until December.

Over four hundred judges signed up for the JAS last season. Judges may now view meet details like pay, room provisions and mileage rate before accepting a meet. Conference meets will again conflict with State Meets next March, so assigning Conference meets continues to be Donnalyn's toughest job.

STANDING COMMITTEE REPORTS

JAS Committee

Fifteen applications for Regional Assigner were received. The Committee voted to replace the three outgoing assigners (Debbie Campbell, Mary Ann West and Patty Vitale) with Sue Kane (Ohio), Jennifer Sampson (Minnesota) and Jenna Karadbil (New York).

Motion: the Committee recommends to accept their vote for the three assigners.
Passed: Unanimously

The NCAA Compensation will not change this season. Possible changes need to be noted at our January meeting in order to bring them to the NACGC meeting in May.

Motion by the Committee that the National Collegiate Assigner may apply for a second consecutive four-year term, immediately following the first term.
Passed unanimously.

Site Committee

Motion: The Site Committee recommends that NAWGJ hold its National Governing Board meeting/SJD Workshop July, 2016 in San Jose, California.
Passed: Unanimously

We will poll our SJD's at the upcoming Workshop regarding possible sites for 2017 and beyond.

Motion: The Site Committee recommends that Marilyn Blilie replace Hilary Carlson.
Passed: Unanimously

OLD BUSINESS

Financial Issues

1. Judges' Contracts. An Ad-Hoc Committee was appointed to gather and examine examples of the various contract forms NAWGJ uses, with the goal of consolidating to one form. Members are: Pat Panichas, Bonnie Synol, Sheila Ragle and Barbara Tebben. This Committee will report summer 2016.
2. Bringing State accounts into Bank of America. Discussion followed on the pro's and con's, such as easing the process of changing signatures on accounts, or that some States do not have a BOA branch.
3. Spending down State accounts. SJD's need a financial plan, as well as a budget, to spend money in their accounts. This topic will be addressed in the SJD Workshop morning breakout session.

National Education Director/Standing Education Committee

After discussion on the benefits of adding an At-Large National Education Director, a motion was made to add the position of National Education Director to the Constitution and Operating Code.

Motion: Sheila Ragle

Second: Robin Smith

Passed: Unanimously

Duties for this position will be revisited in January.

A second motion was made to establish a Standing Education Committee.

Motion: Marilyn Blilie

Second: Bonnie Synol

Passed: Unanimously

Members will be appointed in January.

A third motion was made to remove the position of National Symposium Director from the Constitution and Operating Code.

Motion: Robin Smith

Second: Cindy Lord

Passed: Unanimously

Online Election Guide Status

The Constitution Committee recommends approval of the Online Election Guide.

Passed: Unanimously

Motion made to adjourn the meeting.
Motion: Bonnie Synol
Second: Pat Panichas
Meeting was adjourned at 5:20 p.m.

RECONVENE THE MEETING HELD ON THURSDAY, JULY 9

The President welcomed everyone back into session at 8:30 a.m. (MDT).

AD HOC COMMITTEES

Consequences Committee

The Committee proposed the following Canon:

Judges may not participate in any wagering activities involving amateur, collegiate or professional gymnastics, nor can they provide any information to individuals involved in any type of gymnastics wagering activities.

The Consequences Committee also listed consequences for violating this Canon.

Motion by the Committee that we add this Canon to the Code of Professional Responsibility.

Passed: Unanimously

Also, the Committee will define ***a member in good standing*** and report back in January.

Helping Hands Committee

The vision of this Committee is to enable underfunded States, through additional funding or other support, to fulfill the mission of NAWGJ.

The Committee received applications for travel assistance from three qualifying States: South Dakota, Hawaii and North Dakota. In addition, three judges clinics are planned, one this summer and the other two in the fall.

The Committee will post the donation form on the NAWGJ Website and develop a procedure for handling funds. The goal is \$5,000 annually.

OLD BUSINESS

2015-2016 Budget Approval

I move to approve the 2015-2016 budget.

Motion: Sheila Ragle

Second: Robin Smith

Passed: Unanimously

Uniform

Judges are not allowed to buy the NAWGJ emblem. Evelyn will remind Land's End about this policy.

Website

To encourage our members to visit the Website, Judy Hoeferlin will initiate the programming of a survey box, with a prize incentive.

Also, RJD's signed up on a monthly rotation sheet, starting in September, to refresh the home page with a video, article or other educational tool. Review of one Canon will also be featured each month.

A link to the NAWGJ History Site has been added to the "About Us" section. Lee Bjella is working to find missing information and photos.

Document Review

After a short recap of the first round of Document Review, 12 States were selected to participate this year (books due to reviewers by November 1):

Region II: Alaska, Oregon Region III: Wyoming Region IV: Nebraska, Wisconsin
Region V: Ohio, Indiana Region VI: Connecticut, New York-South Region VII:
Virginia Region VIII: South Carolina and Mississippi.

State review assignments were handed out to the RJD's and the Executive Board. Reviewers were reminded to copy comments to the appropriate RJD.

New Judge Membership Fee

Motion was made to continue to offer the reduced membership rate (\$30) for new judges who join after January 1.

Motion: Robin Smith

Second: Pat Panichas

Passed: Unanimously

Insurance Update

President Chandler distributed a recap of the NAWGJ Liability Insurance Program from Snyder Insurance and noted the major changes. The liability coverage of \$500,000 per judge per incident covers judges who have been issued a NAWGJ contract by the SJD or elected assigner.

Binder insurance is still available for a judge who would like coverage at a clinic or practice meet (for judging activities only). The judge must alert the State's elected assigning official in advance, as well as the SJD, about the dates and locations of these events.

RJD's are encouraged to send NAWGJ contracts to their Region judges who have been assigned to Easterns, Westerns and Nationals, in order to supplement the judges' insurance at those meets.

Five Year Plan

The purpose of the Five Year Plan is to provide professional development for NAWGJ members as well as to support and promote women's gymnastics.

Four values were identified:

- *Education
- *Communication
- *Development of Professional Behavior
- *Support for Our Sport (Community Service)

The SJD's will be asked to supplement the committee's ideas for each value as they develop a Five Year Plan in their own States.

A Five Year Plan Committee will be appointed in January.

NEW BUSINESS

USAGym Collegiate Mentor Program

This program's goal is to keep our graduating college athletes in the sport. The responding athletes, who commit for two years as either a coach or judge, will receive incentives from USAGym, such as a free Code of Points download. NAWGJ could support this program by providing its own incentives to the athletes who pass their first judging test.

Motion: I move that the NAWGJ National Governing Board collaborate with the USAGym Collegiate Mentor Program and provide participants with a first year NAWGJ membership, a mentor selected by our Officers, a start-up kit, and our best effort, with the cooperation of the SACC's, to assign them to three meets.

Motion: Patty Shipman

Second: Ann Heppner

Passed: Unanimously

Judging Compensation Package – Statement on Carpooling

Following discussion, motion was made that the NAWGJ Assigners of record use the following statement in meet communication to judges:

Please refer to the USAGym Rules and Policies concerning travel reimbursement.

Motion: Ann Heppner

Second: Bonnie

Passed: Unanimously

It was suggested that this sentence should be included at the bottom of our NAWGJ contracts.

Also, a Committee was formed to work with USAGym regarding the Judges' Compensation Package: Evelyn Chandler, Pat Panichas and Donna Trevethan.

Proposed Constitutional Changes

Motion: I move to vote online by July 23 on the Constitutional Changes proposed by the Constitution Committee.

Motion: Bonnie Synol

Second: Robin Smith

Passed: Unanimously

Motion to adjourn: Bonnie Synol

Second: Sheila Ragle

Meeting adjourned at 4:20 p.m. MDT

RECONVENE THE MEETING HELD ON SUNDAY, JULY 12

President Chandler welcomed everyone back to the session at 8:30 a.m. (MDT).

OLD BUSINESS

Motion by the Constitution Committee to approve changes to the Operating Code.

No second needed.

Passed: Unanimously

Table Manners

After discussion regarding this video, produced in Region II, the following motion was made:

I move we use ***Table Manners*** to educate our members on the Canons, and to reimburse Region II's RJD account for costs incurred in the making of the program.

Motion: Donna Trevethan

Second: Pat Panichas

Passed: Unanimously

Site Committee

After polling each Region's SJD's regarding dates for next year's SJD Workshop in San Jose, California, the Committee recommended that we hold the SJD Workshop on Friday and Saturday, July 15-16, 2016, following the NGB meeting July 12-14.

Passed: Unanimously

Motion to adjourn the meeting: Bonnie Synol

Second: Pat Panichas

Meeting adjourned 10:10 a.m. (MDT)

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
COVINGTON, KENTUCKY
January 9, 2016**

Call to Order

The meeting was called to order by President Evelyn Chandler at 8:30 am (EST). She welcomed all members present and then called for a roll call for the record.

The following members were in attendance:

President: Evelyn Chandler

Vice President: Mary Lee Martin

Secretary: Barbara Tebben

Director of Finance: Patty Shipman

Region 1: Cindy Lord

Region 2: Ann Heppner

Region 3: Marilyn Blilie

Region 4: Robin Smith

Region 5: Donnalyn Trevethan

Region 6: Pat Panichas

Region 7: Bonnie Synol - excused

Region 8: Sheila Ragle

National Judges Cup Director: Patty Shipman

National Librarian: Judy Dobransky

National Website Director: Judy Hoferlin

National Collegiate Assigner: Donnalyn Trevethan

MINUTES

The minutes of the meeting in Denver, Colorado on July 8-9, 2015 were approved.

Motion: Ann Heppner

Second: Mary Lee Martin

Passed: Unanimously

An online vote was taken 15 days following our National Governing Board meeting to approve Constitutional changes proposed by the Constitution Committee at the July 2015 meeting; items included the deletion of the National Symposium Director from the Constitution, addition of the National Education Director, and the approval of the Online Election Guide. Passed: Unanimously.

President Chandler thanked two retiring Board members for their longtime contributions: Sheila Ragle, who has served 16 years as Region 8 RJD, and National Website Director Judy Hoferlin, whose commitment and expertise has helped revolutionize the NAWGJ website.

Director of Finance Report – Patty Shipman

Patty reported that we are current with our filings with the IRS. She is compiling the information now to file our 2015 tax return. She is also working on filing any required 1099 report forms for the calendar year 2015. She asks that the RJD's help with reminders to their SJD's regarding the documentation needed to meet the deadlines.

National Judges Cup: This is our second biggest meet at 1,335 gymnasts and 90 judges. We are competing with more invitationals these days for both gymnasts and judges. Patty reminded everyone that States can pay their judges a stipend, in addition to their expenses, for attending the National Judges Cup.

Membership Report – Barbara Tebben

NAWGJ active professional judges now number over 2100. Our 7-31 renewal date goal has been achieved, but our task is to encourage all judges to renew within one month of that due date. Judges with lapsed memberships (as of September 1) may not be extended an NAWGJ contract, as the NAWGJ liability insurance will not be valid. Barb will work with the SJD's to achieve a faster renewal rate.

The \$30 new judge membership rate is in effect January 1 – July 31, 2016. Disbursement report for August 1, 2015 – January 31, 2016 will go to Patty Shipman in February.

Standing Committee Reports

Constitution Committee: Mary Lee Martin, Ann Heppner, Barbara Tebben

The Constitution Committee will meet this spring to make sure that the pages of the Operating Code are consistent with the corresponding pages of the Election Guide.

Also, instructions for running multiple State Governing Board elections will be added to the Online Election Guide.

Helping Hands Committee: Robin Smith, Cindy Lord, Ann Heppner, Sheila Ragle

Robin Smith reported that over \$10,000 is available to help needy States out financially. North Dakota and South Dakota have applied again this year, and partial help is requested by Hawaii and Montana.

Clinics planned for North and South Dakota should help new judges stay in officiating and might attract judging prospects from the clubs and high schools.

Motion: The Helping Hands Committee recommends that we fund North Dakota and South Dakota \$1,200 each, and partially fund Hawaii and Montana, for SJD meeting expenses this year.

No Second needed.

Passed: Unanimously.

JAS Committee Evelyn Chandler, Donnalyn Trevethan, Mary Lee Martin, Pat Panichas, Barbara Tebben

Denise Coats Lauriat will be the only assigner going out this year. Applications will go out this spring.

Also, the National Collegiate Assigner position expires March 31.

The number of collegiate judges is holding steady at 400.

Motion: The JAS Committee recommends that assigners may not be assigned to more than five Division I meets without obtaining permission from the National Collegiate Assigner.

No Second needed.

Vote: 8 In Favor, 1 Opposed

Consequences Committee: Cindy Lord, Bonnie Synol, Robin Smith, Pat Panichas

The Committee offered a legal definition of “a member in good standing.” They will prepare a timeline by July detailing when a judge not in good standing can return to good standing.

Ad Hoc Committees

Collaboration Committee Evelyn Chandler, Donna Trevethan, Pat Panichas

The committee will set up a meeting with USA Gymnastics to discuss a collaborative fee structure.

OLD BUSINESS

NAWGJ Elections

Applications for eligible RJD's went out January 1, for even-numbered Regions. We will try to produce an alpha list of all of the SJD's who have served over the years.

NGB Meeting/SJD Workshop Update - July 2016

Evelyn reported that prohibitive costs have forced us to relocate the summer 2016 NAWGJ meetings to the Fairmont Hotel in Newport Beach, California from San Jose. The timeline for the week has not changed, with the NGB reporting on Monday, July 11 and the SJD Workshop scheduled for Friday and Saturday, July 15-16.

Topics for the SJD Workshop were suggested, including sessions on preparing Quarterly Financial Reports, Document Review, and development of an interactive program (e.g. *What's My Job?*) that could help SJD's sort out their responsibilities.

Document Review

The NGB discussed the benefits of changing the timeline of the Document Review process. SJD books would be due June 1 and returned at the SJD Workshop in July, if not before.

Motion: I move to change the Document Review due date from November 1 to June 1.

Motion: Sheila Ragle

Second: Barbara Tebben

Passed: Unanimously

President Chandler will send an update to the twelve SJD's previously chosen for Document Review. The NGB recipients will not change.

National Website Director Report – Judy Hoeferlin

Judy Hoeferlin, Website Director, is posting monthly home page submissions as assigned to RJD's in July, 2015. The Board recommends that permission from USA Gymnastics be obtained for use of any copyrighted technical information.

Also, a Website Survey box, as proposed in 2015, is still under construction. Judges who visit the site will be able to take a short survey regarding their experience and qualify for a monthly prize.

National Librarian Report – Judy Dobransky

USA Gymnastics requested NAWGJ's input for the XCEL Flip Book that is now available. This will be sold only through USA Gymnastics. Judy wants the National Governing Board to remind SJD's that judging aides cannot be sold if developed from USA Gymnastics printed material, e.g. the *2013-2021 Compulsory Routines* or the *USA Gymnastics Code of Points*.

National Education Director

Per the decision last year in Denver, a National Education Director will be added to the National Governing Board by May 1, 2016. The Constitution Committee has developed a list of duties, and an election timetable was proposed.

The Constitution Committee will add the necessary pages for this position to the Operating Code and Election Guide. In addition, Evelyn will develop an application form. A timeline for the election will be as follows:

February 15: Applications go to eligible candidates

April 1: Applications due to the Vice President

April 18: NGB will vote via "Go To Meeting"

May 1: National Education Director takes office

Motion: I move to accept the duties of the National Education Director, as proposed by the Constitution Committee, and the adjusted election timetable.

Motion: Cindy Lord

Second: Marilyn Blilie

Passed: Unanimously

NEW BUSINESS

Election of the National Collegiate Assigner

Four applications were received for the National Collegiate Assigner position: Denise Coats Lauriat, Priscilla Hickey, Patty Vitale and Donnalyn Trevethan, who was excused. The Board passed out copies of each application for review and discussion.

By closed ballot, Donnalyn Trevethan was elected to serve a second consecutive term as National Collegiate Assigner, beginning April 1, 2016. The vote was 7-1.

President's Honorarium

Motion: I move that the President of NAWGJ receive an honorarium of \$500 per meeting when representing NAWGJ at any NCAA and USA Gymnastics meeting not required by her position, not to exceed \$2000 per year unless approved by the National Governing Board.

Motion: Pat Panichas

Second: Donna Trevethan

Passed: Unanimously

Motion to adjourn: Pat Panichas

Second: Sheila Ragle

Meeting adjourned at 1:40 p.m. EST.

**NAWGJ Conference Call
National Governing Board Minutes
April 18, 2016**

Call to Order

The meeting was called to order via Go To Meeting by President Evelyn Chandler at 8:10 p.m. EDT. She welcomed all members and called for a roll call for the record:

President: Evelyn Chandler
Vice President: Mary Lee Martin
Director of Finance: Patty Shipman
Secretary: Barbara Tebben
Region 1: Cindy Lord
Region 2: Ann Heppner
Region 3: Marilyn Blilie
Region 4: Robin Smith
Region 5: Donnalyn Trevethan
Region 6: Pat Panichas
Region 7: Bonnie Synol – excused
Region 8: Sheila Ragle – excused

National Education Director

The new National Education Director position was approved in January, 2016. The original deadline for applicants was April 15, but the Board decided to extend the deadline due to concerns that our membership was not adequately informed of the availability of the position and its duties.

Motion: Patty Shipman

I move that we extend the deadline for the application process for the new National Education Director position to May 16, 2016 because our membership was not adequately informed.

Second: Robin Smith

Passed: Unanimously.

Evelyn will spearhead the distribution to our membership of an informational letter as well as specific guidelines, duties and application for the position.

A second conference call will be scheduled in late May to vote for new National Education Director.

Summer Meeting Schedule

We confirmed the schedule for our upcoming National Governing Board meeting/SJD Workshop in Newport Beach, CA, July 11-17.

JAS

The application will be available May 1 for the one assigner position to be filled this year.

Motion to adjourn: Patty Shipman

Second: Pat Panichas

Meeting adjourned at 9:00 p.m. EDT.

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
NEWPORT BEACH, CALIFORNIA
July 12, 2016**

Call to Order

The meeting was called to order by President Evelyn Chandler at 1:30 pm (PDT). She welcomed all members present, including the new Region 8 RJD, Cookie Batsche, and the new National Education Director, Janice Eyman. She then called for a roll call for the record.

The following members were in attendance:

President: Evelyn Chandler
Vice President: Mary Lee Martin
Secretary: Barbara Tebben
Director of Finance: Patty Shipman
Region 1: Cindy Lord
Region 2: Ann Heppner
Region 3: Marilyn Blilie
Region 4: Robin Smith
Region 5: Donnalyn Trevethan
Region 6: Pat Panichas
Region 7: Bonnie Synol
Region 8: Cookie Batsche
National Judges Cup Director: Patty Shipman
National Librarian: Judy Dobransky
National Education Director: Janice Eyman
National Collegiate Assigner: Donnalyn Trevethan

APPROVAL OF MINUTES

The minutes from NGB conference calls on March 16, 2016 and May 24, 2016 were read and approved.

Motion: Robin Smith
Second: Bonnie Synol
Passed: Unanimously

EXECUTIVE BOARD REPORTS

President – Evelyn Chandler

Evelyn, accompanied by Donnalyn Trevethan, traveled to Indianapolis in February to meet with USAGym's Women's Junior Olympic Program Director Annie Heffernon, Vice President of Member Services Cheryl Jarrett, and Vice President of Program Development Luan Peszek.

Evelyn attended the National Junior Olympic Joint Committee Meeting in May. If our organization has a suggestion(s) for changes to the compensation package, the board will finalize it at the January meeting and submit the suggestions to USA Gymnastics at that time. Evelyn and Donnalyn Trevethan also attended the NACGC/W (College Coaches) meeting in May.

Evelyn represented NAWGJ at the USA Gymnastics Advisory Council in San Jose prior to Congress and held the annual Open Meeting on Saturday at Congress.

Vice President – Mary Lee Martin

Mary Lee conducted elections for Region 8 Regional Judging Director, as well as for three At-Large Directors: National Judges' Cup Director, National Librarian, and the new National Education Director. She also provided support for the many SJD and SGB elections held in Regions 2, 4, 6 and 8.

She noted that SJD's should be sending her their State Governing Board rosters, for insurance purposes.

National Secretary – Barbara Tebben

Our membership jumped to over 2,200 members this year, a gain of over 130 active members since July 2015. Our renewal date for all is now July 31 and our goal is for all judges to renew their memberships no later than August 31. Assigners need to be reminded that members who have not renewed may not be assigned to meets until memberships are in good standing. Barbara continues to renew group memberships and answer membership questions from SJD's and individual judges.

She will also explore more membership and communication options available from the Wild Apricot site.

Director of Finance – Patty Shipman

NAWGJ received a determination letter from the IRS in January confirming our 501 (c) 3 Status. Patty emphasized that this status is NAWGJ's most important asset.

Patty distributed an updated Balance Sheet and Profit and Loss statement. She filed the Form 990 Tax Return for FYE October 31, 2015 and issued disbursement checks for two periods ending January 31, 2016. Patty also presented the proposed Budget for FYE 10/31/17.

Patty continues to assist States, especially those with new SJD's, with their bank accounts, Quarterly Financial Reports and other financial questions.

AT-LARGE DIRECTOR REPORTS

National Librarian – Judy Dobransky

Judy noted that a major source of Library revenue going forward is the making and selling of specialized DVD's, as well as products from miscellaneous vendors. She said that flash drives are slowly replacing DVD's as the favored format.

Judy also completed new practice videos for the NCAA website, which will be available to college judges later this fall.

National Judges' Cup Director – Patty Shipman

Patty reported that the NJC held in Covington, Ohio was our second biggest meet in history, by numbers of competitors (1,335). Seventeen State Teams competed. However, the shortage of judges and lack of hospitality were concerns.

The 2017 National Judges Cup will be held in Virginia Beach, Virginia January 6-8.

The Board noted that our meet is the only Judges' Cup that USAGym will accept as volunteer hours for CPE for the National/Brevet Course requirements, provided that judges do not receive any stipend.

National Website Director

Although officially retired from the position, Judy Hoeferlin was asked to accept a two-year appointment as National Website Director.

Cindy Lord: I move that Judy Hoeferlin be appointed to a two-year term as National Website Director.

Second: Bonnie Synol

Passed: Unanimously

STANDING COMMITTEE REPORTS

Education Committee: Jan Eyman, Ann Heppner, Donnalyn Trevethan, Pat Panichas, Cookie Batsche, Judy Dobransky and Robin Smith

Jan reported that the Committee plans to send an education survey to all members via Wild Apricot to better understand what kinds of educational tools and assistance to provide. They also requested an initial amount of funding.

The Board discussed the Committee's ideas, which included lectures, educational and skill videos for the website, development of a mobile APP, and the institution of effective mentor programs. The Committee also hopes to coordinate video work with the NAWGJ Library.

Constitution Committee: Mary Lee Martin, Ann Heppner, Barbara Tebben

Mary Lee emphasized that all SJD's should have a printed copy of the State Judging Directors' Guide: Constitution, Operating Code and Election Guidelines. Also, our NAWGJ Mission Statement will be added to the title page of the Constitution, Operating Code, and Election Guidelines.

The Committee proposed the following revisions:

- 1) Under SJD Duties in the Operating Code, adjust State Governing Board meeting notification time to three weeks for SGB members and two weeks for State Members.
- 2) In the Election Guidelines, synchronize the terms of the five At-Large Directors. All terms would begin April 1 and end March 31.
- 3) In the Financial Policy, insert an addition regarding donations to the Disbursement of Funds Guidelines: *To protect our nonprofit status, do not use State or Regional funds for purposes not reflected in our Mission. For example, don't help an individual in need. Instead, pass the hat at an event but don't pass that money through your account. Don't help their cause with State or Regional funds.*

The Constitution Committee moves to accept these changes to the Operating Code and Election Guidelines.

Second: Marilyn Blilie

Passed: Unanimously

JAS Committee – Donnalyn Trevethan, Evelyn Chandler, Pat Panichas, Mary Lee Martin, Barbara Tebben

Four applications were received for one Regional Assigner position. The JAS Committee voted to replace outgoing assigner Denise Coats-Lauriat with Kelly Dornon Heimsoth (Iowa).

Collegiate judging sessions are being presented at National Congress and each Regional Congress this year, with the goal of improving judging consistency across the country.

Also, the JAS Committee recommended that an NCAA assigner may not assign a judge to a D-1 meet who already has seven D-1 assignments without obtaining permission from the National Collegiate Assigner. This directive would not apply to non-judging meet referee assignments or Conference meet assignments.

The JAS Committee moves to accept this recommendation, as well as the choice for the new Assigner.

Second: Mary Lee Martin

Vote: 10 in Favor, 1 Opposed

Meeting Recessed 5:10 p.m. PDT

President Evelyn Chandler called the meeting back to order on Wednesday, July 13, 8:30 a.m. PDT.

(STANDING COMMITTEE REPORTS, continued)

Site Committee - Bonnie Synol, Ann Heppner, Marilyn Blilie

The Site Committee will choose a site in Region IV for the 2017 NGB Meeting and State Judging Directors' Workshop July 11-16. A vote will be taken via conference call Monday, August 22 at 8 p.m. EDT.

AD HOC COMMITTEE REPORTS

Consequences Committee - Cindy Lord, Bonnie Synol, Robin Smith

The Committee established procedures for both members and Officers to return to Good Standing after having been removed from Good Standing. They developed two forms for inclusion in the Code of Professional Responsibility, copies of which must be sent to the respective RJD and the National Secretary.

The Consequences Committee moves to add the following two forms to the Code of Professional Responsibility: *Notification of Removal of Good Standing* and *Petition for Return to Good Standing*.

Second: Robin Smith

Passed: Unanimously.

Helping Hands Committee - Robin Smith, Cindy Lord, Ann Heppner

The Committee distributed an updated spreadsheet of its activity for 2014-2016. This year, the Committee paid the airfare for SJD's in Hawaii and Montana to attend the SJD Workshop. They also plan to fund a clinic in North Dakota this fall.

The Helping Hands Committee moves to fund a judges' clinic in North Dakota Fall 2016, expenses not to exceed \$2000.00.

Second: Pat Panichas

Passed: Unanimously.

Five-Year Plan Committee - Cookie Batsche, Cindy Lord, Marilyn Blilie, Robin Smith, Pat Panichas, Judy Dobransky, Jan Eyman, Patty Shipman, Evelyn Chandler

A Long Range Plan, covering the years 2016-2018, will replace the previous Five-Year Plan. This plan will help the National Governing Board and State Governing Boards guide their spending according to our Mission. The Committee distributed a spreadsheet listing the goals and activities for the five categories of the Plan, including Education, Communication, and Professionalism. National Governing Board members were assigned tasks to initiate facilitation. They are encouraged to gather ideas from Officers and judges in their States and Regions.

Regional Reports

Each RJD gave a report on her Region's activities the past year.

OLD BUSINESS

Elections

Evelyn reminded the RJD's that States must ask permission for co-SJD's to run for office.

Document Review

Some States either did not send their books to the designated reviewer, or the books were not sent to the correct reviewer. We will discuss this with the SJD's at their meeting.

NEW BUSINESS

2018 Symposium

The Site Committee reported that Dallas is their premier choice for the 2018 Symposium, based on costs for airfare and hotel, as well as proximity to an airport. The Board will finalize their plans when more information is available from USAGym regarding 2018 dates for testing and Regional Congresses.

The Committee moves to accept the proposed site for Symposium 2018 (Dallas).

Second: Robin Smith

Passed: Unanimously

Motion to adjourn: Bonnie Synol

Second: Pat Panichas

Meeting adjourned 11:10 a.m. PDT

RECONVENE THE MEETING SUNDAY, JULY 17, 2016

The meeting was called to order by President Evelyn Chandler at 8:05 a.m. PDT.

Budget Approval

Ann Heppner: I move to approve the Budget for FYE 10-31-17.

Second: Robin Smith

Passed: Unanimously

Increase in Per Diem Allowance for NGB Meeting/SJD Workshop

Based on participants' inquiries, the Board considered increasing the total per diem allowed for this meeting, effective immediately, noting that per diem should only be taken for meals not provided.

I move to determine per diem for the NGB Meeting/SJD Workshop based on the current IRS rate for the local site.

Motion: Cookie Batsche

Second: Bonnie Synol

Passed: Unanimously

Other Discussion Items

National Assigning System

The Board discussed the possibility of instituting a national assigning system. This was put forth to January, 2017, as more research is needed.

Florida's Travel and Reimbursement Policy for Judges

President Chandler offered the Florida policy as an example of State-implemented rules for travel reimbursement and per diem. NAWGJ State Governing Boards are strongly encouraged to work with their USA Gymnastics State Boards to work out what is best for their State.

Motion to adjourn: Bonnie Synol

Second: Pat Panichas

Meeting adjourned 9:25 a.m. PDT

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
VIRGINIA BEACH, VIRGINIA
January 7, 2017**

Call to Order

The meeting was called to order by President Evelyn Chandler at 8:35 pm (EST). She welcomed all members present and then called for a roll call for the record.

The following members were in attendance:

President: Evelyn Chandler

Vice President: Mary Lee Martin

Secretary: Barbara Tebben

Director of Finance: Patty Shipman

Region 1: Cindy Lord

Region 2: Ann Heppner

Region 3: Marilyn Blilie

Region 4: Robin Smith

Region 5: Donnalyn Trevethan

Region 6: Pat Panichas (excused)

Region 7: Bonnie Synol

Region 8: Cookie Batsche

National Judges Cup Director: Patty Shipman

National Librarian: Judy Dobransky

National Education Director: Janice Eyman

National Collegiate Assigner: Donnalyn Trevethan

National Web Site Director: Judy Hoferlin

UPDATES

Operating Code/Election Guide

The Constitution Committee (Mary Lee Martin, Barbara Tebben, Ann Heppner) met in early October in Albuquerque to clarify, correct and further reorganize the NAWGJ Operating Code and Election Guide.

The Constitution Committee moves to accept the proposed structural changes to the Operating Code and Election Guide.

Passed: Unanimously

Membership

Barbara Tebben reported that active membership stands at 2,200, with over half of the judges rated Level 10 or higher. Since over 100 Level 4/5 judges were archived last fall, NAWGJ should focus on ways to keep new judges rated and active.

Our Wild Apricot plan will change this summer, with a price increase. Educational opportunities, such as periodic e-mail blasts and mobile device capabilities, will be explored in the coming months.

NAWGJ Website

Due to the recent death of a state webmaster, National Webmaster Judy Hoeflerlin suggested that a minimum of two administrators should have access codes and/or passwords for each State and Regional NAWGJ website.

I move that we ensure that NAWGJ websites have a minimum of two people with administrative access.

Motion: Cookie Batsche

Second: Cindy Lord

Passed: Unanimously

Also, Judy will coordinate the relocation of the NAWGJ History section of the Washington website to the NAWGJ.org website. Managing this section will be discussed at our summer meeting.

Library

Judy Dobransky will investigate the use of credit cards for the NAWGJ Library.

She is working on more scripts and scores for current DVD's and continues to provide the JAS with videos of college routines.

OLD BUSINESS

Educational Survey Results – Cookie Batsche

The Education Committee conducted an educational survey in Region 6 last fall. Cookie summarized the results of the survey, which garnered a 40% response. Most of the judges who responded were Level 10 and above, and age 60 or above. The results of the survey will be utilized by the Education Committee as further plans are developed.

National Symposium

The Board discussed moving the 2018 NAWGJ Symposium to summer 2019, as Brevet and National Courses offered at USAG Regional Congresses next year could significantly inhibit the number of Symposium attendees.

I move to hold our NAWGJ Symposium in 2019.

Motion: Robin Smith

Second: Bonnie Synol

Passed: Unanimously.

Evelyn presented the pro's and con's of the two proposed Texas sites for the 2019 Symposium: Intercontinental Hotel in Addison and the Renaissance Hotel in downtown Ft. Worth. The Board preferred the Ft. Worth site. Evelyn will begin work with Joan Morrison to finalize the contract.

Assigning Issues

The Board clarified that only the elected Assigners of Record on the State Governing Board, or the SJD, should be assigning meets and issuing NAWGJ contracts.

The Constitution Committee will revise the duties sections in the Operating Code and Election Guide to reflect this.

Also, as State/Regional/National Assigning Systems gain popularity, questions arise which will prompt more discussion this summer.

COMMITTEE REPORTS

JAS Committee: Donna Trevethan, Evelyn Chandler, Pat Panichas, Mary Lee Martin, Barbara Tebben

The Committee reported that two collegiate assigners will be finishing their four year terms after this season. The application for replacements will be posted April 15, to be returned to the JAS Committee by June 15.

The committee suggested that a meet fee increase be proposed at the NACGC meeting in May. This increase is needed to offset the competition for officials from USAG invitationals.

There was a higher refusal rate this year, but Donna does not think it is based on institutions' rate of pay. Also, computer-generated assigning, due to problems in trial runs, is not recommended at this time.

The committee also recommends that NAWGJ moves forward with a video project at DIII Nationals. It is estimated that \$2,000 should cover expenses to send a videographer to DIII Nationals in Menomonie, WI March 31-April 1. As many routines as possible will be filmed to use in future JAS projects.

The JAS Committee moves to fund the DIII Nationals video project.
Passed: Unanimously.

Helping Hands Committee: Robin Smith, Ann Heppner, Cindy Lord

The Committee reported that a \$1,000 donation to the Helping Hands project was received from Illinois NAWGJ. A reminder was sent to RJD's and SJD's to solicit funding needs for 2017.

Both West Virginia and Kentucky will receive financial assistance from their Regions. So far, four States have asked for help from the Helping Hands Program: Idaho, South Dakota, North Dakota and Hawaii.

The Helping Hands Committee moves to provide funds to these four States.
Passed: Unanimously.

Education Committee: Jan Eyman, Cookie Batsche, Donnalyn Trevethan, Ann Heppner, Robin Smith, Judy Dobransky, Pat Panichas

The Committee interpreted the results of the Region 6 educational survey. The Education Committee devised a three-year plan to provide educational experiences to our membership, which could include:

- Collaboration with USA Gymnastics in judges' training
- NAWGJ "You Tube" Channel
- Webinars for topics such as scripting help, advanced bars and vault
- Test preparation
- More help for lower-rated judges

The goal of the Committee is to make the NAWGJ website the prime source for judges' educational needs.

NEW BUSINESS

2017 SUMMER WORKSHOP

Our National Governing Board Meeting/SJD Workshop will be held in Milwaukee July 11-16 at the Hilton City Center.

Leadership Training will be the focus for SJD's, since no elections will be held until 2019. Possible topics in groups include: financial and tax assistance, technical help, spending down assets, mentoring and interpersonal leadership training. A survey of SJD's may be used to explore more detailed needs.

States were drawn for the next Document Review: Kansas, Arkansas, New Mexico, Nor Cal, North Dakota, South Dakota, Kentucky, New Jersey, Louisiana, North Carolina, Idaho, Wyoming, Virginia and South Carolina. At least two States are completing Reviews from 2016.

Motion to adjourn: Bonnie Synol
Second: Marilyn Blilie
Meeting adjourned 3:30 p.m. EST.

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
MILWAUKEE, WISCONSIN
July 12, 2017**

Call to Order

The meeting was called to order by President Evelyn Chandler at 8:30 a.m. CDT. After thanking all members for their continued support of NAWGJ, she called for a roll call for the record:

President: Evelyn Chandler
Vice President: Mary Lee Martin
Director of Finance: Patty Shipman
Secretary: Barbara Tebben
Region 1: Cindy Lord
Region 2: Ann Heppner
Region 3: Marilyn Blilie
Region 4: Robin Smith
Region 5: Donnalyn Trevethan
Region 6: Pat Panichas - excused
Region 7: Bonnie Synol
Region 8: Cookie Batsche
National Judges Cup Director: Patty Shipman
National Librarian: Judy Dobransky
National Education Director: Janice Eyman
National Collegiate Assigner: Donnalyn Trevethan
National Web Site Director: Judy Hoeferlin

APPROVAL OF MINUTES

The minutes of the meeting in Virginia Beach, Virginia on January 7, 2017 were approved.

Bonnie Synol: I move to accept the January minutes.

Second: Cindy Lord

Passed: Unanimously

EXECUTIVE BOARD REPORTS

President – Evelyn Chandler

Evelyn attended the USA Gymnastics National Junior Olympic Joint Committee Meeting in May to provide an update of NAWGJ activities. A primary objective is to enhance our relations with State Committees.

That same week, Evelyn and National Collegiate Assigner Donnalynn Trevethan attended the NACGC/W (College Coaches) meeting. In August, Evelyn will conduct

the annual NAWGJ open meeting at USA Gymnastics National Congress in Anaheim, California. The meeting is scheduled for August 9 at 4:30.

Vice President – Mary Lee Martin

The updated Operating Code and Election Guide, reflecting changes voted on at the January 2017 meeting, were posted on the Web site in April. Mary Lee continues to answer many questions from members regarding judging protocol and elections.

National Secretary – Barbara Tebben

Membership continues to grow: active professional members now number 2,260, with over half rated Level 10 or higher. Twenty new judges took advantage of the \$30 membership rate from January through June. Barbara continues to process many State group renewals. She will send a membership disbursement report to Patty Shipman for the period of February 1, 2017 through July 31, 2017.

An Officers directory will be circulated in order to update personal contact information.

Director of Finance – Patty Shipman

Patty distributed a comprehensive Financial Report for FYE October 31, 2016, which included the Balance Sheet and Profit and Loss Report. She filed the Form 990 Tax Return and mailed disbursement checks to RJD's for two periods ending January 31, 2017. Barbara Tebben is working with her to reconcile financial membership records each month.

Patty suggested a revision in the national reporting procedure for the annual Equipment Inventory Report Form. Only those forms with a minimum of \$1500 of depreciable inventory would be mailed to her.

MOTION: Cookie Batsche: I move that the Equipment Inventory Report Form be mailed to the Director of Finance only if items total \$1500 or more.

Second: Cindy Lord

Passed: Unanimously

The Constitution Committee will add two items to the **Financial Policy**:

- 1) A Capital Purchases & Capitalization Threshold Policy under Guidelines for General Expenditures (Section V: C: #3).
- 2) Assignment of Authority (Section II: Financial Policy Section II-Assignment of Authority NGB 7.16.17):

B. These Officers have the authority to open a checking and/or savings account in the name of NAWGJ. These Officers **only** will have signing and online privileges on such accounts:

Executive Officers (President, Vice President, National Secretary,
Director of Finance)
Regional Judging Directors
State Judging Directors

At-Large Directors with the approval of the Executive Officers

Also, the proposed budget for FYE 10-31-18 was distributed. Discussion followed regarding the details.

MOTION: Ann Heppner: I move to accept the Budget.

Second: Cookie Batsche

Passed: Unanimously

Regional Reports

Each Regional Judging Director provided a status report of the States in her Region.

At-Large Directors Reports

National Judges' Cup Director – Patty Shipman

Patty distributed a report on the “Blizzard at the Beach” Judges' Cup held January 6-10, 2017 in Virginia Beach, Virginia. Despite difficulties with the weather, judges' shortages and a power outage, the meet posted the third highest net earnings in Judges' Cup history.

RTC's Neela Nelson and Myra Elfenbein gave a CPE clinic on Friday afternoon for judges, as the first session did not begin until Friday evening.

Not having enough judges on the last day continues to plague the Judges' Cups. Patty would like any State-sponsored judge to commit to a whole day on Sunday so that all participating gymnasts will get the same quality experience. The NGB wants to emphasize to SJD's that support of the NJC takes priority over funding non-NAWGJ events.

Next year the National Judges Cup will be held January 5-7, 2018 at the Oregon Convention Center in Portland, Oregon. Bids are out for the next three meets.

National Librarian – Judy Dobransky

Judy distributed cases of eight new practice judging DVD's. This pack will also be given to SJD's along with an index-weight “Mat Height Guide” for XCEL Silver vaults. The new DVD's will be offered for purchase at a cut-rate of \$10 for 10 DVD's for two months.

A new DVD replicator was purchased for the library this year.

National Web Site Director – Judy Hoferlin

Judy passed out a report updating everyone on Web Site activity. The NAWGJ History page, honoring its creator, Lee Bjella, has been incorporated into the NAWGJ Web site. Plans are in place to also create a National Judges Cup page and a National Symposium page.

Judy updated several links, contacts, photos, videos and other information in many sections.

Future projects: posting a slide show from the 2014 National Symposium in Atlanta on the home page to “start beating the drums” for the upcoming 2019 Symposium in Ft. Worth, Texas; and re-locating the educational postings from Regional pages into a more accessible area, such as an Educational Corner.

National Collegiate Assigner – Donnalynn Trevethan

JAS Committee: Donnalynn Trevethan, Evelyn Chandler, Pat Panichas, Mary Lee Martin, Barbara Tebben

Donnalynn reported that 425 judges entered the JAS system last season; 25 were new Level 10's.

A JAS survey went out last January, requested by the JAS Liaison Committee, to determine what judges did not like about judging at the college level; 840 judges responded. The top complaints were: pressure from the coaches to give high scores, lack of separation tools, and payment/travel issues.

Conference Meet assigning may not be as difficult this year because of fewer conflicts with State Meets. The JAS DIII video project, completed at DIII Nationals in Menomonie, Wisconsin in March, came in under budget and will supply many DIII routines for use in JAS projects.

Two JAS Assigners are going out after their four year terms. The JAS Committee received eight applications to replace outgoing assigners Dean Ratliff and Linda Fenton. Discussion on the various candidates.

The Committee recommends that Carol Curley and Dawn Kiss replace the two outgoing Assigners.

Vote: Unanimous

National Education Director – Jan Eyman

Jan distributed a Three Year Model developed by the NAWGJ Education Committee: Cookie Batsche, Donnalyn Trevethan, Ann Heppner, Robin Smith, Judy Dobransky, Pat Panichas.

A proposed NAWGJ Education Committee Mission Statement will help guide their work:

*To promote, create and distribute materials and products
to enhance the continuing education of the members of NAWGJ.*

This Mission will be accomplished by

- 1) The application of information provided to us by the gymnastics community
- 2) The utilization of our NAWGJ Library

- 3) The promotion of our NAWGJ Web Site
- 4) Our own innovation and introduction of new concepts and ideas
- 5) Diversified contributions from our general membership

Projects underway for “Year One” (starting August 2017) include:

1. Development of an educational NAWGJ logo
2. Publishing of various documents, such as compilation of all changes in one place for each event and level, a comparison of XCEL and JO rules, line art of selected vaults, and general deductions for posture and footwork.
3. Use of Dartfish program to analyze skills
4. Investigation to use a modified “Good Better Best” Doug Hills program, using our own video footage.

Plans were also outlined for Years Two and Three.

Jan will work with Evelyn and Patty regarding a budget for these projects.

STANDING COMMITTEE REPORTS

Constitution Committee – Mary Lee Martin, Ann Heppner, Barbara Tebben

Mary Lee will supervise the revision of the Operating Code to include the following Motions:

Add Financial Assistant to State Governing Board

MOTION: Cindy Lord: I move that each State Governing Board must have an elected Treasurer or designate an elected Board member as Treasurer.

Second: Cookie

Vote: Unanimous

Motion amendment: Cindy Lord: I move that we amend the motion on July 12 to reflect a title change from Treasurer to Financial Assistant.

Second: Cookie Batsche

Passed: Unanimously

SJD Attendance Requirement/SJD Workshop

MOTION: Marilyn Blilie: I move that State Judging Directors must be present from the start to the end of the summer SJD Workshop to satisfy the requirement for attendance.

Second: Ann Heppner

Passed: Unanimously

RJD Permission Threshold for Depreciable Items

MOTION: Cookie Batsche: I move to increase the threshold from \$200 to \$400 for SJD's to obtain RJD approval for purchase of depreciable items.

Second: Bonnie Synol

Passed: Unanimously

SGB Should Meet Minimum Two Time per Year

MOTION: Cindy Lord: I move that our State Governing Boards meet a minimum of two times per year, one meeting of which must be in person.

Second: Robin Smith

Passed: Unanimously

NJC Support Priority

MOTION: Barbara Tebben: I move that financial support of the National Judges Cup must take priority over support of non-NAWGJ events.

Second: Marilyn Blilie

Passed: Unanimously

Also, the Committee will add a clarification to SJD Elections: #1: *According to the NAWGJ Constitution, State Governing Boards must have 5-9 members. Exceptions will be directed to the RJD.*

Meeting Recessed 5:03 p.m. CDT

President Chandler called the meeting back to order on Thursday, July 13 at 8:28 a.m. CDT

J

(STANDING COMMITTEE REPORTS, continued)

Helping Hands Committee - Robin Smith, Cindy Lord, Ann Heppner

Robin felt that the culture of helping is going in a good direction. Several States have made donations to Helping Hands this past year, and other States are helping neighboring States with NAWGJ expenses.

Helping Hands funds were allocated to the SJD's in Idaho and South Dakota for travel costs to the SJD Workshop in Milwaukee.

Site Committee – Bonnie Synol, Ann Heppner, Marilyn Blilie

Three proposed sites for the 2018 National Governing Board Meeting/SJD Workshop were considered: Burlington, Vermont; Portland, Maine; and Niagara Falls, NY. Discussion on the various sites.

RJD's will gather opinions from their SJD's during their Regional Board meetings and report back on Sunday.

OLD BUSINESS

Document Review

The emphasis of the Document Review should be two-fold: Financial Review and Program Review, all in accordance with the SJD Duties listed in the Operating Code. Evelyn will revise the Review checklist to reflect changes since the Document Review's inception in 2012.

The Document Review process should be noted in our reports to the IRS.

Insurance Clarification

If a judge suffers an injury *while performing judging duties* at a meet, the NAWGJ insurance policy could be activated as secondary insurance. The injured judge must have been issued a NAWGJ contract by an elected NAWGJ assigner.

Video Critiques

Although it is permissible for judges to earn money by providing online judging critiques, NAWGJ as an organization cannot endorse this activity.

NEW BUSINESS

Ad Hoc Committee Reports

Pro's of Term Limits Committee: Evelyn Chandler, Patty Shipman, Donnalynn Trevethan, Pat Panichas

Evelyn provided a short history of NAWGJ term limits. When NAWGJ was founded in 1974, term limits were in place for all Officers. Through the years, however, term limits were abolished, and the NGB voted down the last two attempts to re-establish term limits.

The Pro's of Term Limits Committee propose that the benefits of term limits outnumber the disadvantages. Points to consider:

- 1) Term limits are highly recommended for non-profit organizations
- 2) Term limits can be different for different levels of Officers
- 3) Having term limits leads to a larger pool of Officer candidates and the diversity of Board perspectives
- 4) Term limits can be over-ridden in most cases
- 5) Term limits may prevent financial and political problems
- 6) Term limits enable a graceful exit for members who would like to leave

More discussion is needed. We will revisit term limits in January.

Emergency Situations Committee Cookie Batsche, Marilyn Blilie, Ann Heppner
Cookie presented the Committee's draft of *Considerations for Emergency Situations Involving Judges at Gymnastics Meets*.

This document will provide Meet Referees, SJD's and Meet Directors tools for situations when a judge appears too impaired, sick or injured to continue her job. Sections include: *Who makes the call? Who should be notified? How can we support the impaired judge? Should the judge continue judging the meet?*

Also included is a "You Know It's Time to Stop Judging When..." box for self-reflection.

A final version will be posted on the NAWGJ Web Site.

Forms Committee Mary Lee Martin, Robin Smith, Judy Hoferlin Cindy Lord
The Forms Committee looked at forms currently required by RJD's and SJD's to see if any can be updated or eliminated. The Committee discussed use of a Google Drive to store and share all forms.

MOTION: Marilyn Blilie: I move that Web Master Judy Hoferlin develop a Google Drive for the storage of all NAWGJ forms. The Constitution Committee and the Web Site Director will have editing rights; the NGB members will have view-only rights.
Second: Bonnie Synol
Vote: Passed Unanimously

The Constitution Committee, who will assume responsibility for Forms, will insert updated RJD and SJD Calendar Checklists into the Operating Code just prior to the Financial Policy. They will work with Judy Hoferlin regarding posting forms online.

Motion to adjourn: Cindy Lord
Second: Bonnie Synol
Meeting adjourned 4:30 p.m. CDT

RECONVENE THE MEETING July 16, 2017 8:00 a.m. CDT

President Evelyn Chandler called the meeting to order at 8:00 a.m. CDT and asked for a roll call for the record:

President: Evelyn Chandler
Vice President: Mary Lee Martin
Director of Finance: Patty Shipman
Secretary: Barbara Tebben
Region 1: Cindy Lord
Region 2: Ann Heppner

Region 3: Marilyn Blilie
Region 4: Robin Smith - excused
Region 5: Donnalyn Trevethan
Region 6: Pat Panichas
Region 7: Bonnie Synol
Region 8: Cookie Batsche
National Judges Cup Director: Patty Shipman
National Librarian: Judy Dobransky
National Education Director: Janice Eyman
National Collegiate Assigner: Donnalyn Trevethan
National Web Site Director: Judy Hoeferlin

Site Committee Update

After RJD's polled their Regional Boards, the Site Committee recommended The Essex Resort in Burlington, Vermont as the site for the next NAWGJ National Governing Board meeting and SJD Workshop, July 8-15, 2018.

Vote: Passed Unanimously.

Evelyn will negotiate details with Joan Morrison. Pat Panichas will make an on-site visit to the Essex.

Document Review Update

States slated for a book review for 2018 include: So Cal, Utah, Hawaii, Colorado, Oklahoma, Maine, New York North, Rhode Island, Alabama and Florida.

Education Committee Update

The Education Committee will continue to explore ideas for line art and video projects. They should coordinate with the Women's Technical Committee regarding any deductions.

The Committee needs to define their goals and projects before proceeding.

Term Limits Update

Regional Boards overwhelmingly considered Term Limits favorable. The Constitution Committee, in association with the Benefits of Term Limits Ad Hoc Committee, will develop a proposal for implementing Term Limits.

Motion to adjourn: Bonnie Synol
Second: Pat Panichas
Meeting Adjourned 11:05 a.m. CDT

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
PORTLAND, OREGON
January 6, 2018**

Call to Order

The meeting was called to order by President Evelyn Chandler at 8:30 a.m. PST. After thanking all members for their continued support of NAWGJ, she called for a roll call for the record:

President: Evelyn Chandler
Vice President: Mary Lee Martin
Director of Finance: Patty Shipman - excused
Secretary: Barbara Tebben
Region 1: Cindy Lord
Region 2: Ann Heppner
Region 3: Marilyn Blilie
Region 4: Robin Smith
Region 5: Donnalyn Trevethan
Region 6: Pat Panichas
Region 7: Bonnie Synol
Region 8: Cookie Batsche
National Judges Cup Director: Patty Shipman - excused
National Librarian: Judy Dobransky - excused
National Education Director: Janice Eyman
National Collegiate Assigner: Donnalyn Trevethan
National Web Site Director: Judy Hoeferlin – excused

APPROVAL OF MINUTES

Bonnie Synol: I move to approve the minutes from the July 2017 meeting in Milwaukee, Wisconsin.
Second: Cindy Lord
Passed: Unanimously

CORRECTION TO MILWAUKEE MINUTES

Cindy Lord: I move to substitute *The Benefits of Term Limits Committee* for *Pat Panichas* in the Term Limits Update section of the July, 2017 minutes.
Second: Robin Smith
Vote: Unanimous

Note: The National Secretary will correct the minutes and send to the NAWGJ Web Site for posting.

PRESIDENT'S REPORT

Evelyn attended the USA Gymnastics Advisory Council Meeting at National Congress in August. She reminded the National Governing Board about the benefits of representing NAWGJ on this Council. Also, Evelyn would like suggestions soon for any topics to be brought up at the USA Gymnastics National Junior Olympic Joint Committee meeting, which she will attend in May.

VICE PRESIDENT ELECTION

Mary Lee Martin, current Vice President, will retire from her position on April 1, 2018. Evelyn thanked Mary Lee for all of her work the past eight years, especially for keeping her on task!

Two candidates applied for the office of Vice President, Ann Heppner and Donnalyn Trevethan. Evelyn passed out ballots to each voting member of the National Governing Board. The ballots will be counted after the weekend, and the results will be communicated to the Board by email.

Evelyn also invited Mary Lee to attend the NGB meeting in Burlington, Vermont to help smooth the transition to the new Vice President.

JAS COMMITTEE REPORT (Donnalyn Trevethan, Evelyn Chandler, Pat Panichas, Mary Lee Martin, Barbara Tebben)

The JAS Committee met on January 5, as they will every year in January, as topics must be formulated ahead of time to present at the NACGC/W meeting in May.

The Committee suggested raising the per diem fees in the NCAA Compensation Package to accommodate increasing travel expenses.

The JAS Committee recommends that NCAA institutions may not purchase basic economy tickets for gymnastics judges. Judges must have a seat assignment in advance (Southwest Airlines excluded) and not have a charge for carry on luggage.

The JAS Committee moves to accept these proposed changes to the NCAA Compensation Package.

Second: Cookie Batsche

Passed: Unanimously

Other issues, such as requiring the colleges to provide officials with individual rooms, or allowing officials to watch warm-ups, are a work in progress. Also, scoring is ongoing for the routines in the DIII video project from March 2017.

HELPING HANDS COMMITTEE – (Robin Smith, Cindy Lord, Ann Heppner)

The Helping Hands Committee met on January 5. Their first task was to determine if any State Judging Director needs funds to attend the summer SJD workshop this

summer in Vermont. Right now they have almost \$10,000 but hope to receive more State and Regional donations.

With the NAWGJ National Symposium on the horizon, the Helping Hands committee discussed selecting eight qualified applicants to receive a \$500 award to offset travel costs to Fort Worth in July 2019.

The Committee moves that it use \$4,000 of Helping Hands funds to award \$500 to eight applicants to attend the National NAWGJ Symposium in 2019. Criteria for the application will be voted on at the summer 2018 NGB meeting.

Second: Marilyn Blilie

Passed: Unanimously

EDUCATION COMMITTEE (Jan Eyman, Cookie Batsche, Donnalyn Trevethan, Ann Heppner, Robin Smith, Judy Dobransky, Pat Panichas)

The Education Committee met on January 4 to review their 3-Year Plan. They completed the line art for compulsory vault and will soon begin line art for tumbling. Also, an Education Committee logo has been developed.

The Committee updated the NGB about their current projects:

- Completion of an XCEL/Age Group Rules Comparison Chart
- Development of a video models library, which will feature “emerging,” “proficient” and “excellent” clips for common elements on each event, starting with uneven bars. Judy Dobransky will provide the video clips. Assignments for choosing the clips were made to each Education Committee member. They hope to complete this first phase by July 2018.
- Request educational projects or articles from our membership to share. More discussion is needed this summer.

The Committee moves to accept these proposals and timelines.

Second: Robin Smith

Passed: Unanimously

OLD BUSINESS

NAWGJ WEB SITE

National Web Site Director Judy Hoeferlin will not be eligible for a NGB position as of 12-31-18, as she is not re-certifying.

The Board discussed possible revisions to the duties and qualifications for this position. Also discussed were changes needed to the Web Site that might make it easier to update and manage.

When the directive is clear, Evelyn will send out an e-mail blast to NAWGJ members announcing the position's vacancy, followed by an application and list of duties.

VERMONT MEETING UPDATE

Evelyn made a visit to the Essex Culinary Resort in Burlington, Vermont, site of our SJD Workshop and NGB Meeting in July. She passed out a packet of promotional materials and discussed some of the details of her visit.

The NGB will meet July 10-12, and the State Judging Directors workshop will begin at 1:00 p.m. on Friday, July 13 and conclude at 6 p.m. Saturday, July 14. The NGB will reconvene briefly on Sunday morning, July 15.

USAG is also conducting a Brevet/National Course at the Essex that week. The practice judging session will be Thursday night and the test on Friday morning, making it possible for any Board members or SJD's to take the course and still attend their respective meetings.

The NGB reviewed the SJD's compiled suggestions from the leadership session at the SJD Workshop in Milwaukee. Evelyn is lining up outside speakers to continue leadership training and other topics in Vermont.

UNIFORM UPDATE

A slim-leg pant is now available through our Lands End uniform store. Evelyn will send out an e-mail blast to inform the membership. The Uniform page of the Web Site will also be updated.

SYMPOSIUM UPDATE

Evelyn would like the NGB to consider ideas for logo, theme and topics, as well as possible clinicians, for our 2019 NAWGJ Symposium. We will discuss this in more detail at the summer meeting.

A "Save the Date" email blast will be sent later this year.

TERM LIMITS

The Pro's of Term Limits Ad Hoc Committee (Evelyn Chandler, Patty Shipman, Pat Panichas and Donna Trevethan) recommended in July that we re-visit this topic in January. Term Limits was last discussed in 2009, when its implementation was voted down. Ann Heppner cited the relevant passages in our Constitution.

After discussion, the Board's main concern is implementing Term Limits without inconveniencing our current SJD's and RJD's. Also, since RJD's and SJD's are elected in the same odd/even years, moving back the RJD elections two years, to 2021 and

2022, respectively, would avoid the situation of electing a new RJD and possibly several new SJD's in the same Region in the same year.

Barbara Tebben: I move that the Constitution Committee develop a proposal to implement Term Limits. All current State and Regional Judging Directors will be eligible for one additional term.

Second: Robin Smith

Passed: Unanimously

MISCELLANEOUS TOPICS

Cookie Batsche proposed the establishment of a "Green Flag" award for significant contribution to NAWGJ. She will work with the Hall of Fame Committee and report back in the summer.

MOTION TO ADJOURN

Motion: Pat Panichas

Second: Mary Lee Martin

Meeting was adjourned at 2:55 p.m. PST.

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
BURLINGTON, VERMONT
July 10-15, 2018**

Call to Order

The meeting was called to order by President Evelyn Chandler at 3:05 p.m. EDT. A special welcome was extended to Ann Heppner, new Vice President, and Denise Green, new Region II Regional Judging Director, as well as Mary Lee Martin, former Vice President, who was invited to attend. Evelyn then called for a roll call for the record:

President: Evelyn Chandler
Vice President: Ann Heppner
Director of Finance: Patty Shipman
Secretary: Barbara Tebben
Region 1: Cindy Lord
Region 2: Denise Green
Region 3: Marilyn Blilie
Region 4: Robin Smith
Region 5: Donnalyn Trevethan
Region 6: Pat Panichas
Region 7: Bonnie Synol
Region 8: Cookie Batsche
National Judges Cup Director: Patty Shipman
National Librarian: Judy Dobransky
National Education Director: Janice Eyman
National Collegiate Assigner: Donnalyn Trevethan
National Web Site Director: Judy Hoferlin

Conflict of Interest Policy and Confidentiality Agreement forms were passed out for everyone to sign. Evelyn reviewed the week's agenda and introduced the theme for the SJD Workshop: *With A Little Help From My Friends*.

EXECUTIVE BOARD REPORTS

President – Evelyn Chandler

In February, Evelyn and members of the NAWGJ Collaboration Committee (Pat Panichas, Patty Shipman and Donnalyn Trevethan) worked with USA Gymnastics Junior Olympic Program Director Annie Heffernon and members of the Technical and JO Committees to discuss potential changes to the Judges' Compensation package. This was followed up by a formal proposal to Ms. Heffernon and the Junior Olympic Joint Committee.

After being invited to sit on the USA Gymnastics Interim Board of Directors meeting in May in Indianapolis, Evelyn attended the Junior Olympic Joint Committee meeting

in Cincinnati as well as the NACGC/Women's meeting with National Collegiate Assig-
ner Donnalyn Trevethan.

National Secretary – Barbara Tebben

Membership is still on the rise, with 2,287 judges listed as active professional mem-
bers of NAWGJ. Over half of the judges are rated Level 10 or higher. Twenty-three
State Judging Directors renewed their State's memberships through the National
Secretary.

Director of Finance – Patty Shipman

Patty supervised the data entry of the quarterly reports from State and Regional
Judging Directors. She also filed the Form 990 Tax Return for FYE 10/31/17, which
was distributed to the NGB.

Disbursement checks were issued for the periods February 1, 2017 to July 31, 2017
and August 1, 2017 to January 31, 2018. A comprehensive Financial Report, includ-
ing Balance Sheet and Profit and Loss Statements, was distributed to the NGB. The
Budget for FYE 10-31-19 will be presented for approval on Sunday.

Regional Reports

Each Regional Judging Director recapped the activities and issues in her Region.

AT-LARGE DIRECTORS' REPORTS

National Judges Cup Director– Patty Shipman

The 2018 National Judges Cup, held in Portland, Oregon January 5-7, was our largest
meet by over 100 participants (1,627 entries) and brought in almost double our
highest earnings.

The 2019 National Judges Cup will take place in Overland Park, Kansas January 4-6
at the Overland Park Convention Center.

National Librarian – Judy Dobransky

Practice judging DVD's, including one for the new 6-7 vaults, were distributed to
each NGB member, along with an updated Library order form. New college videos
are ready for scoring and will be posted on the JAS site this fall. The Library will
have a sale later this year on older practice judging DVD's.

National Education Director – Jan Eyman

Various educational projects are underway, including a models library for *Good-
Better-Best*, starting with five skills on bars, further discussion with Dr. Doug Hills to
determine whether his program will be financially feasible for our organization, and
indexing DVD's from the NAWGJ Library for use in future projects.

MOTION: Robin Smith

I move that we pay Wally Eyman \$500 to draw five line art models of each of the allowable 6-7 vaults.

Second: Cookie Batsche

Passed: Unanimously

National Website Director – Judy Hoeflerlin

A NAWGJ Google Drive was created to store a copy of important NAWGJ documents, as well as an instruction sheet for using the Google Drive. Also, Judy revised many forms and sent them to the Constitution Committee for review. Most forms in the SJD section are now fillable, including the Quarterly Financial Report.

Various documents and articles were posted for the Education Corner, Tool Tyme and NAWGJ Library. The History pages were also updated.

Because Judy Hoeflerlin is retiring this year, a search for a new Website Director began in May. Two applications were received: Brenda Eberhardt and Devany Plentovich. Judy's husband has agreed to stay on as webmaster. The Website Director selection will be completed at the conclusion of the weekend after interviews can be conducted.

National Collegiate Assigner – Donnalyn Trevethan

Donnalyn attended the College Coaches meeting (NACGC/W) in May. College officials will receive a raise in per diem to cover rising travel costs.

There were 364 college judges in the JAS system last season and 401 meets were assigned. Refusals this year were significantly lower. Because the Regionals and Nationals formats are changing this season, fewer judges will have the opportunity to judge a championship meet. An NCAA-only rating is being considered but no action has been taken.

Two new videos helpful to NCAA meet referees were posted on the NCAA page of the NAWGJ Website: *Tips for NCAA Meet Referees* and *NCAA Equipment Specifications for Meet Referees*.

STANDING COMMITTEES

JAS Committee - Donna Trevethan, Evelyn Chandler, Pat Panichas, Barbara Tebben
Four assigners have finished their four-year term this year: Sibby Lane, Diane Cote-Burk, Beth Renwick and Marian Dewane. The JAS Committee will present the new assigners to the NGB for approval in mid-August and notify all applicants.

Denise Green was appointed to take Mary Lee Martin's place on the JAS Committee.

Constitution Committee - Ann Heppner, Barbara Tebben, one TBA

The Constitution Committee presented a Term Limits proposal for Regional and State Judging Directors.

Rationale: *The National Governing Board is concerned with building capacity and developing leadership qualities among its members.*

Proposal: *All Regional and State Judging Directors will serve a four year term and may be re-elected only for one additional consecutive term. In the event that no eligible candidate indicates interest in the position, permission may be requested for the incumbent Director to continue to serve an additional term. For a SJD position, permission would be granted by the Regional Governing Board. For a RJD position, permission would be granted by the National Governing Board.*

Issue: *The NGB did not want RJD's and SJD's to leave office at the same time.*

Following discussion, the Constitution Committee passed out a revised term limits proposal and election schedule:

RJD's in odd and even Regions are up for election in 2019 & 2020, respectively. In order to begin offsetting the years for RJD's and SJD's in the same Region, RJD terms will be moved to 2021 for odd Regions and 2022 for even Regions.

The Committee recommends approval of the new term limits proposal and election schedule.

Second: Robin Smith

Vote: 10 yes 1 opposed

Changes to the Constitution, Operating Code and Election Guide to reflect term limits for RJD's and SJD's will be presented on Sunday, along with any other revisions from this NGB meeting. Because there is a Constitutional change, the vote must be taken via email after 15 or more days.

Cindy Lord was appointed to take Mary Lee Martin's place on the Constitution Committee.

AT LARGE COMMITTEE REPORTS

Website Committee – Judy Hoeflerlin, Judy Dobransky, Robin Smith, Bonnie Synol
Discussion about adding a standing committee to assist the National Website Director.

The committee recommends that a standing Website Content Committee be established. The Website Director will serve as Chair of the Committee. Two members will be Robin Smith and Cookie Batsche.

Second: Bonnie Synol

Passed: Unanimously

Hall of Fame Committee – Bonnie Synol, Cindy Lord, Marilyn Blilie

Motion: I recommend that we change the name of the Hall of Fame Committee to the Awards Committee.

Second: Cookie Batsche

Passed: Unanimously

Bonnie Synol presented nominees for the Hall of Fame Global and Lifetime Member categories. Selections were made for new inductees. Their names will be printed in the January minutes after they have been invited to attend the 2019 Symposium, where they will be inducted.

The Committee also recommended that all Regions establish a NAWGJ Regional Hall of Fame.

"Green Flag Award"

This is a new award to recognize special contributions made by up and coming (or current) leaders. The Awards Committee will establish criteria for the award and also develop a physical Green Flag award, such as a pin or plaque.

MOTION: Cookie Batsche

I move that the Awards Committee develop a program to recognize judges' outstanding contributions. This award will be called The Green Flag Award.

Second: Cindy Lord

Passed: Unanimously

Helping Hands Committee – Robin Smith, Cindy Lord, Ann Heppner

In addition to helping needful SJD's attend their annual meeting, the Committee has set aside \$4,000, in eight \$500 awards, to help members attend Symposium next year.

Robin Smith passed out a Helping Hands Symposium Award survey for prospective recipients. The Surveys are due by October 20 to SJD's, who will then complete a form for each candidate from their State to submit to Robin by November 10. Selections will be announced at the National Judges Cup in January 2019.

OLD BUSINESS

SYMPOSIUM PLANNING

The 2019 NAWGJ Symposium will take place July 11-14 at the Montgomery Renaissance Hotel in Fort Worth, Texas. The National Governing Board members will meet July 8-9, and the SJD Workshop will take place on Wednesday and Thursday, July 10-11 (including session for new SJD's). Symposium will begin Thursday evening, July 11, and run through Sunday morning, July 14.

After receiving input from the SJD's, the theme will be ***New Frontiers: Steering our Path Forward.***

Evelyn appointed three Symposium committees:

BANQUET: Barbara Tebben (chair), Robin Smith, Denise Green

AWARDS: Bonnie Synol (chair), Cindy Lord, Marilyn Blilie

PROGRAM: Jan Eyman (chair), Cookie Batsche, Pat Panichas and Donna Trevethan

BUDGET: Patty Shipman (chair), Judy Dobransky

Discussion on various Symposium topics, such as number of educational tracks, speakers, early bird registration, gifts for judges, Lunch 'n Learn topics.

Call for National Symposium Educational Projects

Cookie Batsche distributed a flyer soliciting educational projects to showcase at Symposium. Formats include PDF, mp4 video, Power Point, Quizlet, graphic drawings, IBook, etc. The deadline for submission to Cookie is November 1, 2018, and voting will occur at our January 2019 NGB meeting. Various awards will be given to winners, which may include a free registration to Symposium.

New Consequences Committee

President Chandler appointed an Ad Hoc Consequences Committee to provide SJD's with more tools for handling situations when Canons are violated. Members are: Cindy Lord, Bonnie Synol, Denise Green.

NEW BUSINESS

Best Practices for NAWGJ Websites and Social Media

Discussion on the use of NAWGJ websites and social media, such as Facebook pages, for outsiders' financial gain.

MOTION: Donnalyn Trevethan

I move that NAWGJ social media, posts and websites may not be used for financial gain by individuals or private businesses without written permission from the NAWGJ National Governing Board.

Second: Ann Heppner

Passed: Unanimously

USA Gymnastics Testing Options/Levels of National Rating

Discussion on presenting USA Gymnastics a viable, positive option to the current testing system. Also discussed was the possibility of separating the National rating into categories based on longevity or service.

An Alternative to Testing Task Force Committee was formed: members are Cookie Batsche, Marilyn Blilie and Ann Heppner.

Private Rooms for Regional Competitions

Regions 4 and 8 now provide judges private rooms at USA Gymnastics Regional Championships. Discussion about other Regions supporting this trend was conducted.

SJD's Role in State Governing Board Elections

Discussion on possible influence or interference on the part of the SJD in a State Governing Board election. The State Governing Board application form in the Election Guide will be revised: "Send to RJD ONLY."

Forms Revisions

Contracts: replace “employment” with “engagement” to help clarify our status as independent contractors, not employees.

MOTION Robin Smith

I move that we change the word “employment” to “engagement” in our official contracts.

Second: Cindy Lord

Passed: Unanimously

Judy Hoeferlin will make the changes online.

MOTION: Pat Panichas

I move to accept electronic signatures on our fillable forms.

Second: Bonnie Synol

Passed: Unanimously

MOTION AMENDED: Pat Panichas

I move to accept electronic signatures on our fillable forms *with the exception of the Financial Assistant’s signature on the Quarterly Financial Reports.*

Second: Bonnie Synol

Passed: Unanimously

The following changes will be made to forms:

- (1) State Governing Board Application will have lines provided for “At Large” or “Position Sought.”
- (2) The “Request return receipt, please” will be deleted on all application forms.
- (3) Annual Statistical Report will cover the activities from July 1 – June 30; due to RJD November 20 and due to President December 1.
- (4) Equipment/Inventory Report Form will be due to RJD November 20.
- (5) Quarterly Financial Report will have a line for the Financial Assistant’s signature.
- (6) The Monthly Expenses Verification form will be deleted in the SJD section.

Motion to Adjourn: Bonnie Synol

Second: Cookie Batsche

Meeting adjourned 3:35 p.m. EDT.

Sunday, July 15, 2018

President Evelyn Chandler called the meeting to order at 8:05 a.m. EDT.

She called for a roll call for the record:

President: Evelyn Chandler

Vice President: Ann Heppner

Director of Finance: Patty Shipman

Secretary: Barbara Tebben

Region 1: Cindy Lord

Region 2: Denise Green

Region 3: Marilyn Blilie

Region 4: Robin Smith

Region 5: Donnalyn Trevethan
Region 6: Pat Panichas
Region 7: Bonnie Synol
Region 8: Cookie Batsche
National Judges Cup Director: Patty Shipman
National Librarian: Judy Dobransky
National Education Director: Janice Eyman
National Collegiate Assigner: Donnalyn Trevethan
National Web Site Director: Judy Hoeferlin

Review of SJD Workshop

Discussion on the recent State Judging Directors Workshop.

OLD BUSINESS

Approval of Budget for FYE 10-31-19.

MOTION: Marilyn Blilie

I move to accept the Budget.

Second: Pat Panichas

Passed: Unanimously

Appointment of National Website Director

Robin Smith, Bonnie Synol, Judy Hoeferlin and Evelyn Chandler met with the two candidates, Brenda Eberhardt and Devany Plentovich, on Saturday.

Non-voting members, with the exception of current Website Director Judy Hoeferlin, were excused during the voting process.

Brenda Eberhardt is appointed the new National Website Director.

MOTION: Robin Smith

I move that we ask Devany Plentovich to serve on the Website Support Committee.

Second: Pat Panichas

Passed: Unanimously

Constitution Committee

Chairman Ann Heppner read the Committee's proposed changes to the Constitution, Operating Code and Election Guide, based on motions and discussions during our NGB meeting. A vote will take place the week of August 12.

Patty Shipman will check with legal counsel regarding the wording for Term Limits in the Constitution.

NEW BUSINESS

Contracts

If a state utilizes a blanket contract at the beginning of each year, each judge must sign one prior to accepting assignments.

The issue concerning judges who break contracts or do not update their availability in a timely manner was discussed. Although this is not professional behavior, no

penalty exists. The Consequences Committee will bring some thoughts to the January 2019 meeting.

Safe Sport

To address issues that might come up, such as dealing with minor judges or a judge who is suspended by USA Gymnastics, NAWGJ will consult with an attorney who specializes in Safe Sport. Also, judges should be very careful about using inappropriate language around gymnasts.

MOTION: Bonnie Synol

I move that the Executive Board obtain legal counsel to comply with Safe Sport policy and Background Checks.

Second: Cookie Batsche

Passed: Unanimously

OTHER ISSUES

Online Voting System

NAWGJ could consider an alternative to VotingPlace.net. Barbara Tebben will talk with Wild Apricot about their new voting application.

Bank of America Credit Limit for Executive Board

MOTION: Donnalyn Trevethan

I move we increase the maximum Bank of America NAWGJ credit limit to \$20,000.

Second: Pat Panichas

Passed: Unanimously

Motion to Adjourn: Bonnie Synol

Second: Pat Panichas

Meeting adjourned at 10:50 a.m. EDT.

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
KANSAS CITY, KANSAS
January 4, 2019**

Call to Order

The meeting was called to order by President Evelyn Chandler at 10:05 am CST. A special welcome was extended to Debbie Campbell, new Region V RJD, and Brenda Eberhardt, new Website Director. Evelyn then called for a roll call for the record:

President: Evelyn Chandler
Vice President: Ann Heppner
Director of Finance: Patty Shipman
Secretary: Barbara Tebben
Region 1: Cindy Lord
Region 2: Denise Green
Region 3: Marilyn Blilie
Region 4: Robin Smith
Region 5: Debbie Campbell
Region 6: Pat Panichas
Region 7: Bonnie Synol
Region 8: Cookie Batsche
National Judges Cup Director: Patty Shipman
National Librarian: Judy Dobransky
National Education Director: Janice Eyman
National Collegiate Assigner: Donnalyn Trevethan
National Web Site Director: Brenda Eberhardt

Conflict of Interest Policy and Confidentiality Agreement forms were passed out for everyone to sign.

APPROVAL OF MINUTES

Cookie Batsche: I move to approve the minutes from Burlington, Vermont.

Second: Marilyn Blilie

Passed: Unanimously

JAS COMMITTEE REPORT Donna Trevethan, Evelyn Chandler, Pat Panichas, Barbara Tebben, Denise Green

The Committee recommends that the National Collegiate Assigner appointment be made a year in advance of when the person would take office. This would allow the Assigner-elect to shadow the current Assigner for one season. The appointment process would begin March 15 and appointment would occur at the summer NGB meeting; however, the Assigner-elect would not officially begin her/his term until May 1 of the following year.

No second necessary.

Passed: Unanimously.

The Constitution Committee will make the necessary changes to the Operating Code and Election Guides. The Assigner-elect will assume duties May 1, 2020.

Two regional collegiate assigners are going out this year: Jennifer Sampson and Sue Kane. Applications for their replacements will be posted on the NAWGJ website April 1.

The JAS Committee also reported that 50 fewer judges signed up for the JAS system this season; reasons cited were testing issues or retirements, financial competition from USA Gymnastics meets, and travel concerns.

EDUCATION COMMITTEE REPORT – Jan Eyman

Several projects are underway, including the completion of tumbling line art and exploration of using Google Classroom for educational presentations.

The Committee will develop a release form for meet directors or club owners to use when NAWGJ requests the filming of routines or skills at their meet or in their gym. A copy will be sent to the National Secretary. Any permission NOT granted should be noted.

HELPING HANDS COMMITTEE REPORT Robin Smith, Cindy Lord, Ann Heppner
Twenty five applications were accepted for the eight \$500 Symposium scholarships to be awarded. The winners were announced:

Corinne Mayer
Priscilla Hickey
Evelyne Hopkins
Valerie Jackson
Nadine Thompson
Susan Lomas
Lindsay Abnay
Patty Colarossi

OLD BUSINESS

Symposium Educational Proposal Submissions

The Executive Board, with help from Cookie Batsche, selected eight finalists who submitted outstanding projects for furthering judges' education. The judges will either demonstrate, display or present their projects at Symposium.

Constitution Committee Ann Heppner, Barbara Tebben, Cindy Lord

The Constitution Committee distributed copies of the updated Official Documents. They also will be posted online.

Testing Alternatives - Revisited

Cookie Batsche presented an overview of the various testing alternatives she developed September 2018. The NGB discussed the pro's and con's of each alternative. The Board will decide how and when to bring the most viable options forward.

Awards Committee – Bonnie Synol, Cindy Lord, Marilyn Blilie

The Green Flag Awards, which were initiated in 2018, will annually recognize a judge who has made a special contribution in each State. Each Region will then select the Regional winner from the State's selections, and a National winner will be selected from the Regional winners. This award will be based solely on the *contribution* made by the individual, not length of service, rating, office held, etc.

The Awards Committee will establish a timeline and criteria to choose State, Regional and National Green Flag Award winners. A representative Green Flag award, such as jewelry or a pin, will be researched and ordered. This program will begin this spring.

Consequences Committee Cindy Lord, Bonnie Synol, Denise Green

To give our SJD's and RJD's more direction to deal with judges, or officers, who violate canons or exhibit unprofessional behavior, the Consequences Committee is reviewing the current Code of Professional Responsibility.

Cookie Batsche outlined the disciplinary process used at her University, followed by discussion. The Consequences Committee will continue its work and report back in July with proposed edits to the Code.

2019 SYMPOSIUM DISCUSSION

President Chandler updated everyone regarding the upcoming National Symposium (July 11-14, 2019) and distributed a tentative schedule of sessions.

The Board discussed the week's schedule for the NGB and SJD Workshop and registration details. Registration will go on the web site later this month. The various Symposium committees, which were appointed at the Vermont meeting, will continue their planning.

Motion to adjourn: Pat Panichas

Second: Bonnie Synol

Meeting adjourned 3:35 p.m. CST

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
FT. WORTH, TEXAS
July 8, 2019**

Call to Order

The meeting was called to order by President Evelyn Chandler at 9:35 a.m. CDT. She thanked the Board members for all the work they do, especially for this Symposium when NAWGJ is celebrating its 45th year. She then called for a roll call for the record:

President: Evelyn Chandler
Vice President: Ann Heppner
Director of Finance: Patty Shipman
Secretary: Barbara Tebben
Region 1: Cindy Lord
Region 2: Denise Green
Region 3: Marilyn Blilie
Region 4: Robin Smith
Region 5: Debbie Campbell
Region 6: Pat Panichas
Region 7: Bonnie Synol
Region 8: Cookie Batsche
National Judges Cup Director: Patty Shipman
National Librarian: Judy Dobransky
National Education Director: Janice Eyman
National Collegiate Assigner: Donnalyn Trevethan
National Web Site Director: Brenda Eberhardt

Conflict of Interest Policy and Confidentiality Agreement forms were passed out for everyone to sign.

Approval of Minutes

MOTION: Bonnie Synol

I move to approve the minutes from Kansas City, MO in January 2019.

Second: Marilyn Blilie

Passed: Unanimously

MOTION: Robin Smith

I move to approve the minutes from the May 7, 2019 conference call.

Second: Denise Green

Passed: Unanimously

A review of the week's schedule and activities was presented, including New SJD meeting, SJD meeting and Symposium.

REPORTS

President's Report – Evelyn Chandler

President Chandler represented NAWGJ at the August 2018 USA Gymnastics Advisory Council meeting in Providence, Rhode Island, in conjunction with National Congress.

In May 2019 Evelyn attended the USA Gymnastics Junior Olympic Joint Committee Meeting. Our presentation of “Less Stress - More Education” was well received by the Committee members, who will consider input from NAWGJ regarding testing options as the next testing year approaches.

Evelyn also attended the NACGC/W meeting with National Collegiate Assigner Donnalyn Trevethan.

Vice President's Report – Ann Heppner

Ann ran the Region 5 RJD election in 2018. Debbie Campbell replaced Donnalyn Trevethan, who had moved to Colorado.

National Secretary Report –Barbara Tebben

Active membership is staying steady at about 2,250, with over half the judges rated Level 10 or higher. More than half of the States are using the group renewal option to pay their judges' memberships. Eleven new judges took advantage of the \$30 initial membership rate from January 1, 2019 to June 30, 2019.

Membership disbursements for the period February 1 to July 31 will be sent to Patty Shipman in early August. On July 1, Wild Apricot took over the processing of credit card payments for memberships and events.

The Officers Directory was circulated for updates.

Director of Finance Report – Patty Shipman

Patty received and supervised the data entry for the quarterly financial reports from SJD's and RJD's through early 2019. She also filed Form 990 Tax Return for FYE 10-31-18 and distributed a copy to each National Governing Board member. She also sent the FYE 10-31-20 budget to each member via email. This will be voted on Sunday after members have time to review it.

Membership disbursement checks were issued for the period August 1, 2018 through January 31, 2019. Patty is helping the 12 new SJD's open their checking accounts and will address issues with the Quarterly Financial Reports at the SJD Workshops this week. Her focus is to remind SJD's that their State Board's plan for spending must reflect our Mission.

Regional Reports

Each of the Regional Judging Directors provided updates on her Region's activities the past year.

National Judges Cup Report - Patty Shipman

The National Judges' Cup held in Overland Park, KS January 2019 was smaller than usual, which was expected, but the meet still cleared over \$15,000 profit. Patty noted that the Kansas City judges were very supportive and hospitable. Nor Cal won the Level 7 State Team Challenge.

The next NJC will be held in Santa Clara, California, January 10-12, 2020. This meet will represent the 25th anniversary for Patty as Judges Cup Director, and she is looking forward to celebrating in her home state. The Judges Cup website will be updated as more details come in.

Library Report – Judy Dobransky

Five Texas-themed practice judging DVD's (*High Noon + One*) will be given to SJD's and RJD's. A flash drive option is available this year with a coordinating workbook featuring scores. It will be posted online by mid-week.

The Library store at Symposium will feature a used-uniform sale, archival DVD's and many Texas-themed judging aids. A "Permission to Film" form is still being developed.

Website Director's Report – Brenda Eberhardt

Brenda distributed a list of the recent additions and changes to various website pages.

The NGB discussed whether we should update the current website or create a new website. Reasons could be cost, convenience, making the site searchable, and including the library's items in an online store.

Brenda was designated a full-time administrator with Wild Apricot so she can better research their website options.

STANDING COMMITTEE REPORTS

A. Constitution Committee – Ann Heppner, Barbara Tebben, Cindy Lord

1. Term Limits for State Governing Board members were discussed. Members of the State Governing Board will be limited to a maximum of three consecutive two-year terms. Current SGB board members (effective August 1, 2019) may elect to run for two more consecutive terms (maximum six years). Board members recently elected in odd Regions, and the members currently in office in even numbered Regions, may run for two more terms, i.e. members in odd Regions elected this year could fulfill the current term and may elect to run for two more consecutive terms (maximum six years ending in 2025). The current members of even numbered Regions will finish the current term and may run for two more terms (maximum three terms to end in 2024).

MOTION: The Committee recommends that Term Limits for State Governing Board members be added to the Operating Code.

No Second necessary.

Passed: Unanimously

Term Limits for the Executive Board will be presented for discussion at the January meeting.

2. Proposed Operating Code changes:

- Confidentiality and Conflict of Interest statements are to be kept by the Vice President. SGB/SJD signed statements are to be sent to the RJD and then sent to VP for collection.
- Term Limits language for State Governing Board elections will be added.
- The process for the new National Collegiate Assigner-Elect position will be added, as well as the updated Duties of the National Collegiate Assigner. The specific guidelines for the appointment and the application form will be included.
- The distribution of membership fees will be updated to reflect the biannual payment now in effect.
- Several sentences will be corrected or clarified.
- An electronic meeting, such as “Go To Meeting,” can be used for one of the two formal meetings required; the other meeting must be in person. Meeting notices must be sent as per Operating Code.

MOTION: The Committee recommends that the NGB accept the proposed changes to the Operating Code.

No Second necessary

Passed: Unanimously

The Constitution Committee will bring forth the following items to be discussed in January:

- Further clarifications/guidelines concerning electronic meetings that provide simultaneous communication
- Whether to allow a NGB member to hold two positions, if one position has a constituency, and whether this might apply to JAS Assigners who are SJD's or RJD's

B. JAS Committee – Donnalyn Trevethan, Evelyn Chandler, Pat Panichas, Barbara Tebben, Denise Green

MOTION: The JAS Committee recommends that Linda McDonald, Mark Welch and Barb Giulivo replace outgoing assigners Jennifer Sampson, Jenna Karadbil and Sue Kane.

No second needed.

Passed: Unanimously.

Donnalyn will contact everyone with the results by mid-week and will adjust the school assigning chart as needed for the coming season.

Donnalyn attended the NACGC/W meeting in May with Evelyn. Approximately 450 judges entered the JAS system last season, about the same as the previous year. The University of Illinois-Chicago (UIC) dropped their gymnastics program.

Because next season's Conference Meets will partially conflict with State Meets, assigning the 165 judges needed will be a challenge once again.

C. Helping Hands Committee – Robin Smith, Ann Heppner, Cindy Lord

MOTION: The Helping Hands Committee recommends that we help the following SJD's with Symposium expenses: South Dakota \$1,400, Hawaii \$500, Idaho \$500.

Discussion was held.

No second needed

Passed: Unanimously

D. Site Committee – Bonnie Synol, Ann Heppner, Marilyn Blilie

Bonnie distributed a 20-year site history for Symposium/SJD Workshops/Judges Cups. The Board discussed site options for 2020 put forth by the Committee.

MOTION: The Site Committee recommends the Hyatt Regency-Lake Washington in Seattle as the site for the 2020 NGB Meeting/SJD Workshop July 6-12.

No second needed.

Discussion.

Passed: Unanimously

The Committee will begin researching a Region 5 site for the NGB Meeting/SJD Workshop in July, 2021.

E. Education Committee – Jan Eyman, Cookie Batsche, Donnalyn Trevethan, Ann Heppner, Robin Smith, Judy Dobransky, Pat Panichas

Jan Eyman noted that the purchase of a new, faster computer has facilitated the projects underway, including the 6-7 Vault Powerpoint, which will be updated and posted soon. The Models Project will utilize a new DVD indexing program, as demonstrated by Cookie Batsche, to choose examples of Good-Better-Best.

Ann Heppner gave a short video presentation of Doug Hills's Gymnastics Interactive Program's shorthand trainer.

F. Awards Committee - Bonnie Synol, Cindy Lord, Marilyn Blilie

New Life Members Mary Ann West, Mary Lee Martin, Patty Shipman and Judy Dobransky, and new Hall of Fame Members Cheryl Hamilton and Evelyn Chandler will be honored at the Symposium banquet.

Winnie Witten (Texas) was chosen as the first national Green Flag award winner. She will receive her award at the opening session on Friday morning.

G. Consequences Committee – Cindy Lord, Bonnie Synol, Denise Green

1. Disciplinary Code Change

Cookie Batsche presented a revision to the first page of the new Disciplinary Code regarding Safe Sport, as requested by the Board on a conference call meeting:

In the case of suspected child abuse, all members must follow state and federal laws. This process takes priority over the NAWGJ Problem Resolution Process.
The Board discussed the reasoning behind the change.

MOTION: The Consequences Committee recommends the revision to the Disciplinary Code statement regarding Safe Sport.

No Second needed.

Passed: Unanimously

2. Proposed change to **CANON 11**

The Consequences Committee discussed whether to add non-discriminatory verbiage to Canon #11 or to create a new Canon (#17) to cover this issue.

The Board decided to alter Canon #11.

Proposed Canon #11 revision:

A judge should treat gymnasts, coaches, judges, promoters and spectators with respect. A judge should respect their privacy, property and feelings, and should not do anything that would embarrass or offend such person. There will be no tolerance for any discrimination related to race, gender, ethnicity, disability, sexual orientation, gender identification, religion or age.

MOTION: Robin Smith

I move to accept the Canon #11 revision.

Discussion. This revision should be posted online.

Second: Denise Green

Passed: Unanimously

OLD BUSINESS

1. Alternatives to Testing Project – Visual Presentation

Cookie Batsche presented an overview of Scott Slater's online judging test program. This will be tested twice more in Symposium sessions.

2. Review of Green Flag Award – Continuation Process

To insure the continuation and importance of the Green Flag Award, the Awards Committee slightly revised the procedures and timeline:

Do you have a NAWGJ member who is an unsung hero or who has made unique contributions to our organization, promotes professionalism, or demonstrates leadership that you would like to recognize? She/he could be a candidate for the Green Flag Award. This award may be given at the State and Regional level annually and the National level every four years. (This award need not be given every year.)

MOTION: The Awards Committee recommends that the NGB accepts the revision of the Green Flag Award process.

No Second Needed

Passed: Unanimously

3. RFP (Request for Projects) – Continuation Process

Cookie Batsche distributed a “Become a NAWGJ Education Champion” document as a replacement for the previous Request for Projects. This year’s projects will be accepted through November 1, 2019, with winners announced February 2020. In non-Symposium years, all winners will be awarded a prize. Up to two winners will receive a trip to the National Judges Cup the following January to present at the newly established “Showcase of Champions.” In Symposium year, winners will be awarded a free trip to Symposium. All winning projects will be posted on the NAWGJ web site.

MOTION: The Education Committee recommends that the Board accepts the revision of the Request for Projects process.

No Second needed.

Passed: Unanimously

4. New Wording of NAWGJ Contract for USA Gymnastics Meets

The Board discussed the wording in our contract regarding the uniform.

MOTION: Marilyn Blilie

I move that we modify our contract to say: Judges must dress appropriately in the required uniform.

Second: Cindy Lord

Passed: Unanimously

5. Uniform Update

The Board shared opinions regarding changing the current uniform.

MOTION: Patty Shipman

I move that we appoint an ad-hoc committee to explore uniform options.

Second: Robin Smith

Members appointed: Denise Green, Barbara Tebben, Ann Heppner, Cookie Batsche, Debbie Campbell

Motion to adjourn: Bonnie Synol Second: Pat Panichas

Meeting adjourned 5:50 p.m. CDT

RECONVENE THE MEETING, Tuesday, July 9, 2019

Old Business (con't)

6. Online Elections Alternative

Barbara Tebben will talk with Wild Apricot to see if they have a voting application that would be a good alternative to votingplace.net. Other voting sites could also be explored.

Ann Heppner will contact Leslie Patterson to see if there could be updates to the votingplace.net online election guide.

7. Budgeting Assistance to State Governing Boards

The Board discussed how to educate SGB's about budgeting and spending money according to the Mission statement. Patty Panichas, Cookie Batsche and Marilyn Blilie will come up with a sheet the SJD's can fill out about ideas to disburse their funds according to the Mission.

Motion to Adjourn: Bonnie Synol

Second: Debbie Campbell

Meeting adjourned 5:15 p.m. CDT

RECONVENE THE MEETING, Sunday, July 14, 2019

Call to Order

The meeting was called to order by President Evelyn Chandler at 8:40 a.m. CDT. She thanked the Board members for all the work they did at Symposium –the best one ever!

A special thank you was extended to Region 3 for their hospitality – Jan Eyman, Marilyn Blilie, new Texas SJD Bonnie Crawford and the Region 3 judges!

She also welcomed Lois Colburn back to the NGB as National Collegiate Assigner-Elect. She then called for a roll call for the record:

President: Evelyn Chandler
Vice President: Ann Heppner
Director of Finance: Patty Shipman
Secretary: Barbara Tebben
Region 1: Cindy Lord
Region 2: Denise Green
Region 3: Marilyn Blilie
Region 4: Robin Smith
Region 5: Debbie Campbell
Region 6: Pat Panichas
Region 7: Bonnie Synol
Region 8: Cookie Batsche
National Judges Cup Director: Patty Shipman
National Librarian: Judy Dobransky
National Education Director: Janice Eyman
National Collegiate Assigner: Donnalyn Trevethan
National Collegiate Assigner-Elect: Lois Colburn
National Web Site Director: Brenda Eberhardt

Approval of Budget

MOTION: Cookie Batsche

I move that we approve the Budget for FYE 10-31-20.

Second: Debbie Campbell

Passed: Unanimously

New Business

1. Feedback from SJD's at Regional Board Meetings – Raising Assigning Fees

A. Assigning fee discussion: our assigning fee has been \$3 for many years.

Discussion point: Should we ask for an increase in assigning fees? Regions are split.
This topic was tabled for now.

B. RJD's pointed out other concerns from SJD's at their Board Meetings. Debbie Campbell proposed adding a State Governing Board section to the NAWGJ website. An SGB Page Ad Hoc Committee was appointed to research this and report back in January: Debbie Campbell, Cookie Batsche and Bonnie Synol.

2. Survey for Symposium

Evelyn will conduct an electronic survey regarding Symposium and send results to the NGB.

3. Changes to Standing Committee Membership:

JAS Committee: Donnalyn Trevethan, Lois Colburn, Evelyn Chandler, Patty Panichas, Barbara Tebben, Denise Green

Education Committee: Jan Eyman, Donnalyn Trevethan, Judy Dobransky, Patty Shipman, Pat Panichas, Debbie Campbell, Denise Green

Website Content Committee: Brenda Eberhardt, Cookie Batsche, Robin Smith,
Devany Plentovich

Site Committee: Bonnie Synol, Cindy Lord, Debbie Campbell

MOTION to Adjourn: Bonnie Synol

Second: Pat Panichas

Meeting adjourned at 10:45 a.m. CDT

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
SANTA CLARA, CALIFORNIA
January 11, 2020**

Call to Order

The meeting was called to order by President Evelyn Chandler at 9:40 a.m. PST. She thanked everyone for the Board's participation and flexibility at our Judges' Cup 25th Anniversary meet this year. Evelyn is retiring April 1 after serving as President for ten years. She called for a roll call for the record:

President: Evelyn Chandler
Vice President: Ann Heppner
Director of Finance: Patty Shipman (excused)
Secretary: Barbara Tebben
Region 1: Cindy Lord
Region 2: Denise Green
Region 3: Marilyn Blilie
Region 4: Robin Smith
Region 5: Debbie Campbell
Region 6: Pat Panichas
Region 7: Bonnie Synol
Region 8: Cookie Batsche
National Judges Cup Director: Patty Shipman (excused)
National Librarian: Judy Dobransky
National Education Director: Janice Eyman
National Collegiate Assigner: Donnalyn Trevethan
National Website Director: Brenda Eberhardt

Before moving on with the agenda, the National Governing Board filmed a greeting for ailing National Governing Board member Patty Shipman.

Approval of Minutes

MOTION: Bonnie Synol: I move to accept the minutes from Ft. Worth, Texas in July 2019, with corrections to the list of Education and Site Committee members.

Second: Denise Green

Passed: Unanimously

Note: The current minutes will reflect the updated committee rosters.

OLD BUSINESS

Constitution Committee Clarifications

1. Electronic Meeting Guidelines

Vice President Ann Heppner read the guidelines for electronic meetings from Roberts Rules of Order. She emphasized that every board member must be able to sign in and participate. One in-person meeting per year is required for all Boards. Clarification: An electronic meeting will not fulfill the requirement of the in-person meeting.

2. Term Limits for State Governing Board Members

Clarification: Length of service applies to the board member, not the position held. SGB members who have completed their maximum terms are eligible to run for SJD.

3. Holding Two Offices on the National Governing Board

A member may not serve in any of the following positions simultaneously: State Judging Director, Regional Judging Director, National Officer or At-Large Director.

The Board considered moving the National Judges Cup Director under the jurisdiction of the Director of Finance. Further discussion tabled to July meeting.

4. Online Elections: Possible Changes

The Board discussed changing our online election site from VotingPlace.net to Wild Apricot, which currently hosts our membership database. Because more research is needed, the upcoming 2020 elections will maintain status quo.

Alternatives to Testing Project

President Chandler, Cookie Batsche, and Marilyn Blilie met with the USA Gymnastics Women's Technical Committee in November 2019 to present ideas for judges' courses. The options presented were well received.

New NAWGJ Website

Mock up pages for a possible new NAWGJ website by Victor Thomas Designs, a California website development firm, were shown to the National Governing Board by Website Director Brenda Eberhardt. The Board discussed the costs, timeline and benefits of proceeding with a re-design.

The Website Committee recommends that NAWGJ contract Victor Thomas Designs to design a new NAWGJ website, to be completed by late summer 2020.

No Second needed.

Vote: Passed unanimously.

Education Committee Update

The Education Committee will implement a better procedure to satisfy the work requirements for projects:

1. Utilize the current Education Committee members to seek, select and encourage educational projects and topics.
2. Utilize the talents and enthusiasm of our judging community to provide the work necessary to complete the projects.
3. Have the Education Committee oversee all of the work.

Also, the Committee will organize all projects and materials on a separate web page labeled "Education Academy" in the new website.

Disciplinary Committee Updates

1. A Level One Review Process addition to the Problem Resolution Process and Disciplinary Action Guidelines of the Code of Professional Responsibility was proposed: *Procedure when the problem occurs at a Regional/National Meet or outside the State of Residence of the affected judge.*
2. This revision will be voted on in a conference call in March.

2. Future Project: Revise Code of Professional Responsibility

An Ad Hoc Committee was appointed to review and update the Code of Professional Responsibility, which includes the Canons, Disciplinary Rules and Problem Resolution Process/Disciplinary Action Guidelines.

Ad Hoc Committee: Cookie Batsche (Chair), Pat Panichas, Robin Smith, Cindy Lord. They will report back at the summer meeting.

Awards Committee Updates

1. Request For Projects: The Awards Committee will review the five RFP projects that have been submitted to select those that should be featured on our website.

2. Green Flag Awards Timeline – 2020

The Awards Committee recommends the following timeline adjustment for the 2020 Green Flag Award:

Jan 15 - RJDs email nomination form to SJDs

Feb 1 - SJDs email form to Membership

Mar 1 - Membership returns nomination forms to SJD

Mar 15 - State Award Winner is announced. Nomination forms are forwarded to the RJD.

Apr 1 - Regional Award Winner is announced. RJD's should email the winners to Bonnie Synol, who will send pins and bracelets. She will also post the winners on the website.

No Second required.

VOTE: Passed Unanimously

Note: Later In 2020, the timeline reverts back to the original schedule:

Sept 15 - RJDs email nomination form to SJDs

Oct 1 - SJDs email form to Membership

Oct 15 - Membership returns nomination forms to SJD

November 15 - State Award Winner is announced. Nomination forms are forwarded to the RJD.

December 15 - Regional Award Winner is announced.

Apr 1 - Regional Award Winner is announced. RJD's should email the winners to Bonnie Synol, who will send pins and bracelets. She will also post the winners on the website.

The Awards Committee also recommends that if an RJD feels the need to award a Green Flag to a member of a State that has not chosen a Green Flag winner, the RJD would have the ability to do so.

No Second needed.

Passed: Unanimously

JAS Committee Recommendations

1. The Committee recommends changing the NCAA meet acceptance deadline from seven days to five.

Discussion.

Vote: Passed Unanimously.

2. The Committee recommends that Division 1 walking meet referee assignments count as part of the seven-meet recommended maximum.

The Board discussed how the order of assigning might impact meet referee assignments.

Vote: Yes 5, No 3

Passed.

Uniform Update

The Ad-Hoc Uniform Committee will continue their research and bring ideas to the NGB meeting in Seattle.

Summer Meeting – July 7-12, 2020 at the Seattle Hyatt Regency/Lake Washington

Tentative Schedule:

Tuesday, July 7: NGB Committee meetings.

Wednesday-Thursday: NGB Meeting

Thursday late afternoon: New SJD Reception/Workshop begins

Friday morning: New SJD Workshop concludes

Friday afternoon: SJD Workshop begins

Friday evening: Regional Board Meetings

Saturday: SJD Workshop concludes

Sunday: NGB Meeting Wrap-Up by 11 a.m.

Site Committee: Change in Per Diem Allowance

Because of the cost of hotel breakfasts, the Site Committee recommends raising the minimum per diem to \$60: breakfast \$15 lunch \$15 dinner \$30.

The minimum per diem can be raised further based on the city we are visiting.

Vote: Passed: Unanimously

Bonnie will update the Travel Expense Form.

Motion to adjourn: Barbara Tebben

Second: Bonnie Synol

Meeting adjourned 1:15 p.m. PST

COMMITTEE ROSTERS**At-Large Committees**

Constitution Committee: Ann Heppner, Barbara Tebben, Cindy Lord

JAS Committee: Donnalyn Trevethan, Lois Colburn, Evelyn Chandler, Pat Panichas, Barbara Tebben, Denise Green

Education Committee: Jan Eyman, Donnalyn Trevethan, Judy Dobransky, Pat Panichas, Debbie Campbell, Denise Green, Marilyn Blilie

Website Content Committee: Brenda Eberhardt, Cookie Batsche, Robin Smith, Devany Plentovich

Awards Committee: Bonnie Synol, Cindy Lord, Marilyn Blilie

Consequences Committee: Cindy Lord, Bonnie Synol, Denise Green

Site Committee: Bonnie Synol, Marilyn Blilie, Debbie Campbell

Helping Hands Committee: Robin Smith, Ann Heppner, Cindy Lord

Ad Hoc Committees

Ad Hoc Uniform Committee: Denise Green, Barbara Tebben, Ann Heppner, Cookie Batsche, Debbie Campbell

Ad Hoc Committee to Revise Code of Professional Responsibility: Cookie Batsche, Pat Panichas, Robin Smith, Cindy Lord

Alternative to Testing Taskforce: Cookie Batsche, Ann Heppner, Marilyn Blilie, Evelyn Chandler

State Governing Board Page on Website Committee: Debbie Campbell, Cookie Batsche, Bonnie Synol (this Committee was appointed July 2019)

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
Conference Call
March 16, 2020**

Call to Order

The meeting was called to order by President Evelyn Chandler at 8 p.m. EDT. She called for a roll call for the record:

President: Evelyn Chandler
Vice President: Ann Heppner
Secretary: Barbara Tebben
Region 1: Cindy Lord
Region 2: Denise Green
Region 3: Marilyn Blilie
Region 4: Robin Smith
Region 5: Debbie Campbell
Region 6: Pat Panichas
Region 7: Bonnie Synol
Region 8: Cookie Batsche

Motion: Bonnie Synol: I move to accept the minutes from the January NGB meeting.
Second: Cindy Lord
Passed: Unanimously

Old Business

The Disciplinary Committee suggested slight revisions to the Problem Resolution Process and Disciplinary Action Guidelines.

After discussion, the following changes were proposed:

- Addition of a statement that the judge who is the subject of a complaint may see the written complaint filed by the complaining party and may submit a written response to the complaint.
- Addition of a statement that the report submitted by the SJD (or comparable individual) included a statement that the judge did or did not opt to submit a written response at Level 1.
- Change in the procedures to allow for individuals other than the SJD to assume responsibility for coordinating the Level 1 review process if the problem occurs at a regional meet, national meet, or outside the state of NAWGJ membership.
- Other non-substantive edits to clarify/improve language.

Motion: Robin Smith: I move to accept the proposed changes to the document.
Second: Marilyn Blilie
Passed: Unanimously
An updated Problem Resolution Process and Disciplinary Action Guidelines document will be posted online.

Awards Committee

Bonnie Synol reported that Green Flag Award winners from each State are due to RJD's March 15, who will forward their State and Regional winners to Bonnie by April 1. Also, designs and estimates are still being gathered for the actual "Green Flag" award.

Five judges submitted projects of merit in the most recent Request for Projects campaign. Bonnie will notify winners later this month.

Financial Activity Update

President Chandler reported that our CPA received an extension to file our tax form 990 and will continue to assist us until further notice. Financial records will be turned over to the new Director of Finance when that election ends. After April 1, Evelyn can assist with other duties as directed by incoming President Cookie Batsche.

Signature cards for all NAWGJ bank accounts should be reviewed after April 1 to reflect changes to the Executive Board. At least one Executive Board member must be on the card.

New Business

At-Large Director Appointments

The Board discussed, and voted for, the Executive Board's recommendations for the following At-Large Directors:

National Judges' Cup Director: Evelyn Paradis

Vote: Unanimous

National Librarian: Judy Dobransky

Vote: Unanimous

National Education Director: Jan Eyman

Vote: Unanimous

National Website Director: Brenda Eberhardt

Vote: Unanimous

Evelyn will notify the applicants.

Coronavirus Statement

Due to the magnitude of the current coronavirus and the desire to comply with social distancing, NAWGJ will not issue judging contracts until further notice.

Motion: Denise Green: I move that we adopt this statement.

Second: Cindy Lord

Vote: Passed unanimously

Summer NGB Meeting/SJD Workshops

NAWGJ will issue the following statement to its Directors regarding the summer NGB Meeting/SJD Workshop in Seattle:

Given the uncertainties surrounding the travel restrictions associated with the coronavirus, we will make a decision on the status of the summer Board Meeting, SJD meeting and New SJD meeting no later than May 15. If we are able to continue with the meeting, you will still have six weeks to make travel arrangements. If you prefer to make travel arrangements now, note that many airlines are waiving the fee for ticket changes if tickets are booked by March 3, so this may be a good option for early-planners! Likewise, if you prefer to make hotel reservations now, you will not be charged if you cancel a room reservation up to 48 hours in advance.

Although we hope we can continue with the plans for the summer meetings, the safety of our members is our highest priority. We will continue to monitor the status of the pandemic and its implications for your safe participation in the summer meeting. In the event that it is necessary to cancel or postpone the meeting, we will find alternative means to conduct our business and to disseminate important information to SJDs.

The updated meeting/workshop schedule:

Monday, July 6: RJDs and Executive Committee members arrive

Tuesday, July 7: Committee meetings and NGB meeting begin and At Large Directors arrive

Wednesday, July 8: Committee meetings and NGB meeting continues

Thursday, July 9: NGB Meeting continues and New SJD/RJD meeting begins

Friday, July 10: New SJD meeting continues and SJD Workshop begins (1:00)

Regional Board meetings

Saturday, July 11: SJD Workshop continues; NGB meeting resumes and concludes

Sunday, July 12: Departure of RJDs and Executive Committee members

Motion to adjourn: Bonnie Synol

Second: Barbara Tebben

Conference Call ended 10:15 EDT.

NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
Conference Call
April 30, 2020

President Cookie Batsche called the meeting to order at 7:00 EDT. She welcomed the voting members of the National Governing Board, especially the new Director of Finance, Robin Ruegg, and new Region 8 RJD Diane Thompson. She then called for a roll call for the record:

President: Cookie Batsche
Vice President: Ann Heppner
Director of Finance: Robin Ruegg
Secretary: Barbara Tebben
Region I: Cindy Lord
Region II: Denise Green
Region III: Marilyn Blilie
Region IV: Robin Smith
Region V: Debbie Campbell
Region VI: Pat Panichas
Region VII: Bonnie Synol
Region VIII: Diane Thompson

Financial Update

President Batsche asked Robin Ruegg to update the NGB on her transition to Director of Finance. Her work is divided into three categories right now: past (catching up with 2019); present (audits of latest financial reports); and future (education of NAWGJ officers and revisions to the Quarterly Financial Report form). She is also helping to update bank signature cards.

Resuming Contracts

The NGB agreed that NAWGJ assigners may resume issuing contracts for next season's meets, per the recommendation of the National Executive Board on April 23.

2020 NGB Meeting/SJD Workshop

The NGB decided that a face-to-face meeting in Seattle this July is unrealistic because of the COVID-19 pandemic. The Site Committee will confirm soon if the Hyatt/Lake Washington in Seattle can be booked for the July 2021 meetings.

Meanwhile, the following online meetings will proceed this summer:

National Governing Board: Four meetings via Google Meet will commence every Wednesday, beginning June 10. Committees will meet in advance. A tentative agenda for each of the weeks was discussed.

New SJD Meeting: Each Executive Board member will make a short video about one or more pertinent topics for posting on our NAWGJ YouTube Channel. We will then schedule a meeting with the new SJD's via Google Meet for discussion and questions/answers.

SJD Workshop: Topics could include: positive leadership in the post-pandemic year; bank account transition processes; update on testing alternatives; tips and instruction for online meetings; and assigning issues in a season that could see fewer and smaller meets, especially in the fall.

Cookie will send out accompanying documents for RJD's to distribute to their SJD's. The Board also expressed concern for judges who will be returning to meets and gyms this fall. Debbie Campbell, Ann Heppner, Pat Panichas, and Denise Green volunteered to come up with a list of safety suggestions.

MOTION: Marilyn Blilie: I move that, for this year only, we allow online meetings to suffice for all NGB/RGB/SGB meeting requirements.

Second: Pat Panichas

Vote: Passed Unanimously

National Judges' Cup

The Board discussed our options regarding the National Judges' Cup (Virginia Beach, VA, January 2021).

NCAA Update

Lois Colburn, National Collegiate Assigner, will meet with the NACGC (Women) officials later in May. She will report any changes to the NGB.

Motion to adjourn: Pat Panichas

Second: Bonnie Synol

Meeting adjourned 8:30 p.m. EDT

Please send additions/corrections to cbatsche@tampabay.rr.com

[illegible]

Please send additions/corrections to cbatsche@tampabay.rr.com

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	
1		2020		2019		2018		2017		2016		2015		2014		2013			2012			2011			2010	2009	2008	2007	2005	2004	2003	2002					
2	Updated 5/30/2020	4/30	3/16	1/11	7/8	1/4	7/10	1/6	7/12	1/7	7/12	4/18	1/9	7/8	1/10	7/14-17	1/11	9/18	8/8-11	5/22	1/5	10/10	6/24	6/22	1/7	7/8	7/10	1/8	7/12-13	6/11	6/18	6/7-8	7/11	6/4	2/4	6/27	
62	Elections On Line			2	8		9						1,2	8,2	2,3		3		3																		
63	Elections following resignation																														3						
64	Elections: Eligibility to Vote																														4					2	
65	Elections: Finance Director																			2																	
66	Elections: RJD				2						2		3												2		3				2					3	
67	Elections: SGB, & SJD Role in SGB election						6,7																								2		5				
68	Election: Secretary																			2																	
69	Elections: SJD										2															2							5			2	
70	Elections: Vice President						2																														
71	Elections: President																																				
72	Elections: Ties																														3						
73	Eligibility Lists, Issues																													3					1	2,3	
74	Eligibility: expansion of base for NGB																																				
75	Emergency Situations									7			2,5																								
76	Equipment Thresholds/Inventory Form						7																	2	6							5		6		2,3	
77	Ethics Committee: Standing																													3			3				
78	Felony Conviction																															3					
79	Finance Director Position established																		2	1,2	3																
80	Financial Asst/Treasurer SGB: established									5																											
81	Finance & Budget Committee																							5		2								.			
82	Financial Reports						7									2	2									2				3,4		5		5		3	
83	Financial Report Availability to Members																												3				5		2		
84	Financial Policy/Expenditure Guidelines			8							4			2	5				4	2	4	2	1		4				3		5					3	
85	Financial Plan & Five Year Plan										5			4,7	4																						
86	Financial: Reserve Natl Account																																	3			
87	Forms: NAWGJ						3		8							7									6	2						2					
88	Gifts/Donations										4																				5					4	
89	Google Drive: NAWGJ Forms & Archive						3		8							3																					
90	Green Flag Award		2	3	6,7	3	5	5																													
91	Hall of Fame				6		5												4,6							5		2	4	4						2	
92	Hall of Fame/Life Member Distinction																								5								7				
93	Helping Hands/Small States				5	2	5	2,3	6	3,4	5		2	5	3	9	2																				
94	History Site/Project/Officer Lists								3	2			3	6	4	7																		5			
95	Honorarium (President)											5																									
96	Independent Contractor																												4		5						
97	Incorporation/Nevada																		3					2		1							6				
98	Insurance							7			2			6				3			2	2		6	3		3										
99	Insurance for Directors/SGB												5																				2	2	2		
100	JCI																																	4			
101	Judges Cup Natl Director position/appt		2	2																				1			2										
102	Judges Cup Issues/Policies								3		3																							3			
103	Judges Cup Priority for Expenditures								6																												
104	Judges Cup Reports			3		2	2	3			3			2	2	2			2				3		2		2	1	2	2	2	3	3			3	
105	Judges Cup Stipend for judges												2																								
106	Judges Cup Budget at State																																			3	
107	Librarian-National Director Appointment		2																					1		3	2										
108	Library Budget																															2					
109	Library Report				3		2			3	2,3			4	2		3							3				2	2	4	3	2	4	3		3	
110	Life Members				6														4,6						5		2	4	4							2	
111	Long Range Plan (replaces 5 year plan)										5			7	4																						
112	Mission Statement										3																							5			
113	Meetings: Annual Membership Meeting																						1				3										
114	Meeting Attendance: SJDs/SGB									5															5												
115	Meeting Date:: NGB	2																									2										
116	Meetings, Electronic	2			4																																
117	Meeting Notifications/Frequency: SGB								6		4																										
118	Meetings: Open/Closed																						1														
119	Meetings: Proxy																							1,2		5											
120	Meetings: SGB 2/per year required	2								6																											

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z	AA	AB	AC	AD	AE	AF	AG	AH	AI	AJ	
1																																					
2	Updated 5/30/2020	4/30	3/16	1/11	7/8	1/4	7/10	1/6	7/12	1/7	7/12	4/18	1/9	7/8	1/10	7/14-17	1/11	9/18	8/8-11	5/22	1/5	10/10	6/24	6/22	1/7	7/8	7/10	1/8	7/12-13	6/11	6/18	6/7-8	7/11	6/4	2/4	6/27	
121	Membership Break in Service																													2	2						
122	Membership: Credit Card Payments				2																									4							
123	Membership Com:Policy & Operations																							5													
124	Membership Date															8			6		4									4							
125	Membership Director: interim/temporary																							5													
126	Membership Fees/Rate				2		2		2		2		2	2,6	2,3	2		2	6		4	2															
127	Membership Fee Disbursement				2,4		2		2		2			2		2	2																				
128	Membership: Good Standing										2,5		2,3	5	4	5														4						2	
129	Membership Online Site/Payment															2	1	2	3,6		1	2			1,2	5,9	2			4							
130	Membership: State of Residence																																4				
131	Minutes																											3									
132	National Office																2																				
133	Nat'l Assigning System (non-collegiate)										7																										
134	National Meetings (NGB, SJD)		3																																		
135	Netties																											4	4	4	4	7					4
136	Newsletters																											4	5				4			1	
137	NGB: two positions simultaneously			2	4																																
138	NGB VP.Secy,Treasurer voting by SJDs																													5							
139	Non-Profit Status 502 (c) 3										2,4												1			2											
140	Offices Held Simultaneously			2	4																																
141	Online Routine Critiques for Profit								7	1																			4								
142	Operating Code Changes (Directors Guide)				4		8		5	1				8	2	11			3	1		1			1,6				1,3				2	2			
143	Pass the Hat: Financial Policy										4																										
144	Per Diem: NGB Meeting/SJD Workshop			4							6														6												
145	Phone, internet Reimbursements																							1,2								5					
146	Policy/Operations Committee, established																								5	2											
147	Private Hotel Rooms: Regionals/NCAA						6	2																													
148	Proxy																									5,6							5	4			2
149	Resignation from Office																																				
150	Removal from Office															5			7													3					
151	Request for Projects (RFP)			3	7	2	6																														
152	Safe Sport						9																														
153	Scholarship: NAWGJ																																				2
154	Secretary, National position established																		3,5	1,2	3																
155	SGB Education: Budgeting/Expenses				8																																
156	SGB Size/Composition/Rosters								5,6		2																										
157	SGB Webpage				9																																
158	SJD Elections; Co-SJD; Special Elections						6				6					8										10	3	2						5	1		
159	SJD Eligibility Exceptions																																				
160	SJD Leaves Office: Automatic Doc Review																								6				4								
161	Social Media						6																						4								
162	State Handbook																									2	8										
163	Stipends/Honorarium/Board Gifts												2	8	1	8		2						5		2											1
164	Symposium Committees					5											3	2																			2
165	Symposium Director (national)												1	4																					4	1	2
166	Symposium : Mini													3																							
167	Symposium: Onlne Registration																3																				
168	Table Manners Reimbursement														8																						
169	Tax Form: 1099												2	2																							
170	Tax Forms: 990		2		2		2		2					2																							

Please send additions/corrections to cbatsche@tampabay.rr.com

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**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
Hosted by Zoom
June 10- July 20, 2020**

Call to Order

The meeting was called to order by President Cookie Batsche at 7 p.m. EDT. After welcoming everybody to the first of five parts of our "Zoom" online National Governing Board Meeting, she called for a roll call for the record:

President: Cookie Batsche
Vice President: Ann Heppner
Director of Finance: Robin Ruegg
Secretary: Barbara Tebben
Region 1: Cindy Lord
Region 2: Denise Green
Region 3: Marilyn Blilie
Region 4: Robin Smith
Region 5: Debbie Campbell
Region 6: Pat Panichas
Region 7: Bonnie Synol
Region 8: Diane Thompson
National Collegiate Assigner: Lois Colburn
National Education Director: Janice Eyman
National Judges Cup Director: Evelyn Paradis
National Librarian: Judy Dobransky
National Website Director: Brenda Eberhardt

Conflict of Interest and Confidential Agreement forms are being emailed or mailed to Vice President Heppner.

MOTION: Robin Smith

I move to approve the minutes from our April 30 conference call.

Second: Marilyn Blilie

Vote: Unanimous

EXECUTIVE REPORTS

President's Report – Cookie Batsche

President Batsche has spent the last several weeks transitioning from RJD to NAWGJ President, a task made more difficult by the absence of face-to-face meetings.

Administrative tasks completed include:

Transfer of BOA accounts to new Officers

Articles of Incorporation updated

Google Doc share files established for Executive Board members, to facilitate next transition

New minutes index, to be updated by the National Secretary

Assistance provided to new Director of Finance (Robin Ruegg) to update our financial reporting and tax records

In May, Cookie attended the virtual meeting of the WCGA (Women's Collegiate Gymnastics Association) with Lois Colburn, the new National Collegiate Assigner, as well as the meeting of the USA Gymnastics Advisory Board. She also worked with the Women's Technical Committee in 2019-2020, establishing two collaborative workgroups (safe re-entry into new season and alternatives to testing).

Cookie will oversee the virtual SJD Workshops in July, and she will also assist with many committee projects once the NGB has completed its online meetings. In August, Cookie will conduct the NAWGJ National Membership Meeting at the virtual USA Gymnastics National Congress.

Vice President's Report – Ann Heppner

Election-related work dominated this year:

The process for electing a National Collegiate assigner was re-determined, changed, and inserted into official documents

Presidential Election - January

Region VIII RJD Election – February

Director of Finance Special Election - March

Continued support for RJD's through the SJD and SGB elections

Also, Ann authored a new VP calendar and updated the Official Documents with the Constitution Committee.

Director of Finance Report – Robin Ruegg

With the assistance of the CPA and former NAWGJ President Evelyn Chandler, Robin has worked on several projects, including:

Making sure that Tax Form 990 is prepared and ready for filing

Posting the last three years of NAWGJ tax returns online

Accounting for missing or late Quarterly Financial Reports

Helping new Officers establish bank accounts and update signer cards

Sending out membership disbursement checks for last period (ending January 31, 2020)

Robin provided statistics and graphs to the NGB regarding NAWGJ income through October 31, 2019 and June 6, 2020. Also included in her report were Balance Sheet and Profit/Loss Statements from FYE October 31, 2019.

She is preparing financial lectures for the upcoming SJD workshops.

National Secretary's Report – Barbara Tebben

NAWGJ's membership is 2222 as of June 9, down slightly from July 2019. Seventeen states renewed members through the group renewal process, and 10 new judges joined at the \$30 price since January 1. Almost 1,500 judges have yet to renew their memberships. The next membership disbursement report (February 1 – July 31) will go to Robin Ruegg in early August.

Our membership renewal policy is under review, pending information from our insurance company. More insurance information will be discussed in New Business.

The Officers Directory was updated to reflect the changes in Regions 2, 4, 6 and 8, along with miscellaneous changes to Officer rosters (see last page of these Minutes for a listing of Committee rosters and new Officers.)

REGIONAL REPORTS

Each RJD gave a summary of activity in her Region during the past year. Common issues included the impact of Covid-19, as most State, Regional and National Meets were cancelled in addition to Regional and National Clinics. Regions 7 and 4 held virtual judges' symposiums. Providing technical help to States for holding virtual meetings and smaller clinics has been a common goal.

Several new SJD's, and one new RJD, are now in place after elections in Regions 2, 4, 6 and 8. State Governing Board elections are underway.

STANDING COMMITTEE REPORTS

Constitution Committee – Ann Heppner, Barbara Tebben, Cindy Lord

The Committee presented their list of edits to the Operating Code and Election Guide, completed this past year.

Changes include: term limits clarifications for State Governing Boards; completion of National Collegiate Assigner-Elect voting procedures and timeline; electronic meeting guidelines; miscellaneous changes to duties and forms; and financial policies revised. Ann stressed that any change to one section of the Official Documents requires careful inspection of other sections that might be affected.

More proposals, such as term limits for Executive Officers and At-Large Directors, will be discussed and voted upon in subsequent days of the virtual meeting.

Site Committee – Bonnie Synol, Marilyn Blilie, Debbie Campbell

The 2021 NGB Meeting will be held at the Hyatt-Lake Washington in Seattle. The Hyatt worked with us to secure the same dates (beginning July 5) without a cancellation fee.

The 2022 NGB meeting will be held somewhere in Region 5. Symposium is tentatively scheduled for 2023.

Helping Hands Committee – Robin Smith, Ann Heppner, Cindy Lord

Robin Smith presented an overview of Helping Hands donations and expenditures since its inception in 2014. As of June 10, the balance is \$5,991.

Although this year does not require much travel, next year's budgets might be tight due to reduced numbers of fundraisers. The Committee wants to encourage donations so they can help SJD's get to meetings in 2021.

Awards Committee – Bonnie Synol, Cindy Lord, Marilyn Blilie

Green Flag RJD Nomination Procedure

Clarification from January, 2020 meeting: If a state has not chosen a Green Flag recipient, and their RJD would like to nominate a member from that state, she/he can do so with the approval of the SJD, who will obtain approval from her/his SGB.

This year, with no in-person meetings, recipients will receive a newly-designed Green Flag certificate as well as a special green flag and jewelry. Bonnie will be mailing these to RJD's for distribution. A special additional gift for National Green Flag winners was suggested, such as a roller bag (this would also apply to last year's winner, Winnie Witten).

Three *Request for Projects* winners, who qualified to present their projects at our 2021 National Judges Cup, will be subject to a year's delay should our meet not happen.

Consequences Committee - Cindy Lord, Denise Green, Bonnie Synol

The Consequences Committee suggested that a name change to The Committee for Professional Responsibility would project the positive rather than the negative and to reflect a scope of work that is broader than just consequences. When the Committee originally began, it was to help SJDs use the Canons, Rules and Disciplinary Actions, which are now termed *Problem Resolution Process and Disciplinary Action Guidelines*. Renaming the Consequences Committee and absorbing the two related Ad Hoc Committees (Ad Hoc Canons/Rules Committee and the Ad Hoc Committee to Revise the Code of Professional Responsibility) will be discussed in New Business.

The Committee addressed the common question: *What is the difference between Canons and Rules?* The Canons tend to describe overarching principles and values, whereas the Rules tend to identify specific behaviors. A list of changes to Canons and Rules was presented.

The Committee would like to solidify knowledge of the Rules by encouraging "creative interpretations" at the upcoming SJD Workshop. Each Region was assigned one or more Rules to present at the SJD Workshop.

MOTION to Adjourn: Bonnie Synol
Second: Pat Panichas
Meeting adjourned 9:15 EDT

RECONVENE THE MEETING 6-17-20

Call to Order

The meeting was called to order by President Cookie Batsche at 7 p.m. EDT. She called for a roll call for the record (see original roll call page 1).

Standing Committee Reports – continued

Education Committee – Jan Eyman, Judy Dobransky, Pat Panichas, Debbie Campbell, Denise Green, Marilyn Blilie
National Education Director Jan Eyman and her committee have established an NAWGJ Education Academy on the NAWGJ website. Judges can view completed education projects as well as suggest new projects, with the Education Committee's support and guidance.

Proposed projects include: completion of the "Models" project; Foot and Body Posture; Index of JO/WTC minutes, and a national NAWGJ Virtual Educational Symposium.

The NAWGJ Education Academy will transfer to the new website in July, including all videos.

Website Committee – Brenda Eberhardt, Robin Smith, Cookie Batsche, Devany Plentovich

Website Director Brenda Eberhardt shared pages of the new NAWGJ website, which should be ready to premiere in mid-July. Former President Evelyn Chandler said, *The website is our face, and now that face will be as beautiful as our organization!*

Work is progressing on many pages and sections. The NGB discussed password protected areas as well as granting editing capabilities to certain officers or committee members. The new website will automatically format to a smart phone or iPad. (*Note: the new NAWGJ Web Site premiered July 9*).

JAS Committee – Lois Colburn, Cookie Batsche, Pat Panichas, Barbara Tebben, Denise Green

National Collegiate Assigner Lois Colburn, who took over the position April 1 after shadowing Donna Trevethan for one year, shared statistics from the 2019-2020 NCAA season. The number of college judges is up to 385 from 356, and the number of assignments increased slightly. The COVID-19 epidemic forced the cancellation of hundreds of post-season assignments.

Long Island University has launched a D-I program, which was placed into the Northeast Assigner group. Outgoing assigner Kelly Dornon will be replaced when the JAS Committee's recommendation and subsequent vote take place in New Business.

The Judge Assigning System is being transferred to the Road to Nationals website. The decision to change sites was made by the WGA coaches in 2019. The new system will be pilot-tested in summer 2020 and will be operational for the Fall 2020 assigning season. Manuals for judges, assigners, and schools are being updated by Lois Colburn and the WGA/JAS Committees.

Lois attended the WGA meeting in May with President Batsche. The coaches are very concerned about the financial fallout from COVID-19, as already many sports have been eliminated, including the D-II gymnastics program at Seattle Pacific University. Cost-saving measures for assigning officials were discussed, including assigning three local judges (instead of two), allowing judges to be assigned to Division I schools three times at home and two times away, and temporarily increasing the mileage guidelines for some of the assigning rounds.

Cookie Batsche recapped the NCAA Officials survey results (310 respondents). Overall, the response was very positive. Many judges said they would drive farther this year to avoid plane travel. The safe re-entry back to airports, plane travel, hotel accommodations and gyms was a big concern of most officials.

AD HOC COMMITTEE REPORTS

Financial Q/A Committee – Cookie Batsche, Pat Panichas, Marilyn Blilie

The Committee developed a tool, *Examples of Spending NAWGJ Funds*, which should help SJD's spend their funds according to our Mission. Suggestions include: paying for judges' NAWGJ memberships, sending judges or teams to the National Judges Cup, buying uniforms and codes for judges, donating to Helping Hands, and subsidizing educational clinics and tests. This will be presented to the SJD's in the July workshops.

Uniform Committee – Denise Green, Cookie Batsche, Debbie Campbell, Ann Heppner, Barbara Tebben

The Uniform Committee revised the directions for ordering a uniform, due to Lands' End changed storefront. The uniform jacket was slightly altered but will still be available in all sizes.

Possible options for the "true navy" Lands End uniform include a dress, a heavier sweater, a collarless jacket, a sweater vest in navy or white, and two styles of the pull-on "Starfish" pant. Samples are being sent to Denise and Cookie. Also, the Committee was asked to consider developing uniform protocol/guidelines for theme meets when the NGB meets in January.

Testing Alternatives - Cookie Batsche, Ann Heppner, Marilyn Blilie, Evelyn Chandler

The Committee reported excellent response to our “More Education – Less Stress” proposals from the Women’s Technical Committee regarding testing alternatives for 2022. The WTC will discuss options in more detail in November.

Safety Practices Committee - Debbie Campbell, Ann Heppner, Pat Panichas and Denise Green (later joined by WTC members Myra Elfenbein and Marian Dykes)
The Committee is working on guideline for meet directors, coaches and assigners to enhance officials’ safety this coming season.

NAWGJ Safety Kit for judges:

***Know** the safety guidelines for the community

***Implement** the guidelines

***Trust** your colleagues to be safe; remind them if they forget

Ten for 10.0 Checklist is a list of ten considerations that Meet Directors should consider for judge safety at meets.

These documents will be completed and distributed in July and posted to the NAWGJ Web Site.

Other Directors’ Reports

National Judges Cup Director – Evelyn Paradis

Due to complications with Covid-19, plans may be altered for Judges Cup 2021. A proposal was submitted to the NGB; voting will take place in New Business.

National Librarian - Judy Dobransky

The Library’s financial balance is just under \$10,000. Judy is going to mail the new practice judging flashdrives to RJD’s soon so they can distribute them to the SJD’s. Scores will be available on the NAWGJ website. Plans are in the works for a college judging class.

OLD BUSINESS

Constitution Committee Proposals

Vote by Poll – National Governing Board

1. Should the Director of Finance and the National Judges Cup Director remain two separate At-Large Directors?

Vote: Yes - Unanimous/Passed

2. A member of the National Governing Board may not serve in any of the following positions simultaneously: State Judging Director, Regional Judging Director, National Officer, or At-Large Director.

Vote: Yes – Unanimous/Passed

3. Should Term Limits for the National Executive Board be implemented, based on the following:

The President, Vice President, National Secretary and Director of Finance may be re-elected for one additional consecutive term only (partial terms will not be considered when determining the duration of terms). In the event that no eligible candidate indicates interest in the position, permission may be requested for the incumbent director to serve another term. For Executive Officers, permission is granted by the National Governing Board. Effective August 1, 2020 (current term is considered first term).

Vote: Yes - Unanimous/Passed

4. Should Term Limits for the At-Large Directors be implemented, based on the following:

Each At-Large Director's position (Website, Librarian, Judges Cup, Education) shall be a four year term that expires on March 31 in even numbered years when the President's term expires. An At-Large Director in that position may be re-appointed for one additional consecutive term only (partial terms will not be considered when determining the duration of terms). In the event that no eligible candidate indicates interest in the position, permission may be requested for the incumbent director to serve another term. For At-Large Directors, permission is granted by the Executive Board (effective August 1, 2020. Current term is considered first term.)

Vote: Yes - Unanimous/Passed

5. Should the Document Review be eliminated?

Although Document Review was a valuable process at the time it was initiated, the information can now be obtained through alternative methods: (1) the financial reporting and four-eyes review for accounting purposes (2) the enhanced State Judging Director and Regional Judging Director Statistical Reports for educational and program review purposes; and (3) shared drives that can be accessed by RJDs and future SJDS. Thus, the recommendation was made to eliminate the Document Review process. Likewise, all SJDS are encouraged to utilize shared drives to store documents and reports.

Vote: Yes - Unanimous/Passed

Clarification: NAWGJ Contracts for Easterns/Westerns and Nationals (voted/passed to include in RJD duties 2013):

Each RJD will send NAWGJ contracts, for insurance purposes, to regional judges assigned to Easterns/Westerns and National competitions. This will be added to the RJD list of duties and the calendar.

MOTION to Adjourn: Bonnie Synol

Second: Pat Panichas

Meeting adjourned 9:20 EDT

RECONVENE THE MEETING 6-24-20

Call to Order

The meeting was called to order by President Cookie Batsche at 7 p.m. EDT. She called for a roll call for the record (see page 1).

Virtual Scoring Policy Clarification

Because of the increased demand for online scoring during the Covid 19 pandemic, Bonnie Synol asked the National Governing Board to revisit our July, 2017 virtual scoring policy in relation to post-competition online scoring, i.e., judging routines that have already received a score in a competitive setting:

Although it is permissible for judges to earn money by providing online judging critiques, NAWGJ as an organization cannot endorse this activity.

After discussion to consider several factors, the NGB reaffirmed this policy. Online scoring will be reconsidered after USA Gymnastics makes a decision regarding sanctions for virtual competitions. No changes will be made at this time.

Alternate Election Platform Research

Vice President Ann Heppner is researching an alternate election platform to VotingPlace.net. She presented a matrix grid comparing VotingPlace.net to three additional platforms. Criteria included security, cost, communication, administration, election types, and notification.

She will utilize the free trial election option, as offered by all three platforms, and bring the results to the NGB meeting in January, 2021.

BUDGETARY/FINANCE ITEMS – Robin Ruegg, Director of Finance

2019 Form 990 Tax Return

NAWGJ should be posting three years of tax returns on the website, per 501(c)(3) guidelines. Brenda will place them with the Official Documents.

MOTION: Robin Ruegg

I move to accept the 2019 tax return

Second: Cindy Lord

Vote: Unanimous/Passed

Status of 2020 Quarterly Financial Reports

Robin has received and processed the first quarter 2020 reports (all were filed electronically); however, not all SJD's are using the correct current form. An updated Quarterly Financial Report form should be ready later this year.

Library Budget

Robin reviewed projected income and expenses with National Librarian Judy Dobransky. Discussions are being held to accept payments online via PayPal.

Education Budget/Proposal

Robin discussed the NAWGJ Education Academy budget with National Education Director Jan Eyman. Additional money was outlaid in the upcoming budget for travel and virtual event costs.

Approval of Annual Budget for FYE 10-31-21

MOTION: Bonnie Synol

I move that we approve the FYE 10-31-21 Budget.

Second: Diane Thompson

Vote: Unanimous/Passed

Standing Financial Committee

Because it is highly recommended by accountants and lawyers that 501(c)(3) organizations operate with a standing financial committee, a Financial Committee will be established. Responsibilities will include: oversee the Director of Finance (more eyes), recommend investment strategies, recommend financial policies and reports and assure financial training for NAWGJ officers. Also, the Financial Committee will review FDIC limits and assess the associated risks for NAWGJ accounts.

MOTION: Barbara Tebben

I move that we establish a Standing Financial Committee.

Second: Robin Smith

Vote: Unanimous/Passed

Robin previewed her "Fiduciary Responsibility" PowerPoint, which will be used in the upcoming SJD Workshop.

Business Model and Banking

Because it is becoming increasingly difficult to open new checking accounts and to keep the bank signature cards current, the NGB discussed future business models, such as consolidating our accounts nationally. More discussion in January.

Electronic Signatures Update

MOTION: Marilyn Blilie

I move that we accept an email as an electronic signature from our financial assistants to satisfy the "Four Eyes" requirement on the Quarterly Financial Reports. The email should be sent to the RJD directly by the person who conducted the four-eyes review and should state that she/he has reviewed the Quarterly Financial Report.

Second: Denise Green

Vote: Unanimous/Passed

Constitution Committee Proposals: Financial Policy Enhancements (in red):

Article V, Section 111 Letter C

C. Several approaches are optionally viable:

1. Sequential separation (two signatures principle)
2. Individual separation (four eyes principle) **The four-eyes principle is especially important when monitoring cash transactions at NAWGJ events, i.e. gate or concessions at a Judges' Cup meet.**
3. Spatial Separation (separate action in separate locations)

Article V Section V Letter C (Guidelines)

Guidelines for General Expenditures

Add under #2:

- 3. Checks should be made out to NAWGJ, State, or Region (example: NAWGJ OR), not to an individual.**
- 4. Checks should be deposited promptly. Best practice is within a business day of receipt.**
- 5. Avoid using cash whenever possible. ATM receipts must be included with Financial Reports as well as documentation (receipts) for use.**

The Constitution Committee recommends the acceptance of the above changes (in red) to the Financial Policy section of the Operating Code.

No Second needed.

VOTE: Unanimous/Passed

Note: The Ad Hoc Financial Q/A Committee will be dissolved.

OTHER BUSINESS

Awards Committee: Proposal to Honor Patty Shipman

The Awards Committee, chaired by Bonnie Synol, along with National Judges Cup Director Evelyn Paradis, proposed honoring the late Patty Shipman at future National Judges Cups. Possible options include the creation of a logo that could be used year to year; displaying Patty's picture; and development of a slideshow to be shown during march-in for the Level 7 competition. Renaming the Level 7 Team Challenge was also discussed.

The Awards Committee recommends that we honor Patty Shipman at the National Judges Cup and rename the Level 7 Team Challenge the *Patty J. Shipman Level 7 State Team Challenge*.

No Second needed

Vote: Unanimous/Passed

National Judges Cup – Update

NJC Director Evelyn Paradis has coordinated an effort to co-host the January 2021 National Judges Cup with two Kentucky clubs, Kentucky Gymnastics Academy and Excel Gymnastics. This meet would be held at the Kentucky Convention Center in Louisville January 8-10, 2021. Profits would be distributed between teams and NAWGJ/USA Productions.

Following discussion, a **MOTION** was put forth by Robin Smith:

I move that we accept the NJC Director's recommendation to co-host the NJC with two Louisville, Kentucky clubs in January 2021.

Second: Marilyn Blilie

Vote: Yes: 10 No: 1/Passed

JAS Committee Assigner Appointment

The JAS Committee recommends that Karin Ederer replace outgoing Regional Assigner Kelly Dornan. National Collegiate Assigner Lois Colburn will contact all applicants with the results by mid-week and will adjust the school assigning chart as needed for the coming season.

No Second needed.

Vote: Unanimous/Passed

MOTION to adjourn: Pat Panichas

Second: Bonnie Synol

Meeting Adjourned 9:30 EDT

RECONVENE THE MEETING 7-1-20

Call to Order

The meeting was called to order by President Cookie Batsche at 7 p.m. EDT. She called for a roll call for the record (see page 1.)

NEW BUSINESS, con't

Consequences Committee Updates (and Ad Hoc Canons/Rules Committee)

Cindy Lord, Denise Green, Bonnie Synol, with Cookie Batsche, Pat Panichas and Robin Smith

In order to reflect the broad scope of the Committee's work and to emphasize the positive rather than the negative, the Consequences Committee recommends that its name be changed to The Committee for Professional Responsibility.

No second necessary.

Vote: Unanimous/passed

Two new rules have been added. The Committee recommends adoption of Rule 15:

- *Proposed Rule 15: A judge shall not change the score of another judge or judging panel without following the procedures designated by the organization governing the event, e.g., USA Gymnastics, NCAA, or other entity. In all cases, the score should be discussed with the judge/judging panel prior to making the change and should be noted as a score change by the Chief Judge.*

No Second necessary

Vote: Unanimous/Passed

The Committee recommends adoption of Rule 16:

- *Proposed Rule 16: A judge shall not accept a contract for meets unless she/he holds the appropriate rating and has fulfilled all required professional responsibilities (e.g., continuing professional educational requirements, active memberships, safety certifications, other requirements) unless an exception is obtained in writing from the appropriate authority prior to the event.*

No Second necessary

Vote: Unanimous/Passed

Two Ad Hoc Committees will be dissolved: Committee to Revise the Code of Professional Responsibility and the Canons/Rules Committee.

President Batsche - Announcements

1. Connie Maloney (USA Gymnastics) will conduct an online TA Session July 18. New SJD's may join as well as any officer who might need a refresher course.
2. Our NAWGJ G-Suite for our non-profit status has been approved. This will offer access to Google Meet, enhanced cloud storage and many helpful tools.
3. A PayPal option for the NAWGJ Library has been approved.
4. A "Meet/Greet" test Zoom session has been scheduled for Tuesday, July 7 at 6 p.m. EDT. All SJD's or NGB members are invited to attend.

Insurance Update

The Executive Board is analyzing our insurance policies to see if we need increased liability limits or different types of coverage. More information will be forthcoming by early August.

Breakout Rooms - Test

In order to test the Zoom feature allowing breakout groups and to obtain input on the Board's scope of work, the NGB divided into four groups to discuss future plans for NAWGJ: "Now (6-9 month) Near (9-18 months) and Far (18+ months). Cookie will consolidate ideas reported by each group.

Schedule for Post-SJD Workshop NGB Meeting

This meeting has been tentatively scheduled for Monday, July 20 at 7 p.m. EDT.

National NAWGJ Meeting – USA Gymnastics Virtual National Congress, August 9
President Batsche will bring the message that we are moving forward as an organization and will note our National Governing Board's list of recent accomplishments.

MOTION to Adjourn: Pat Panichas
Second: Bonnie Synol
Meeting adjourned 9:25 p.m. EDT

MEETING RECONVENED 7-20-20 7 p.m. EDT

President Batsche welcomed the National Governing Board members to the final segment of the 2020 virtual meeting and thanked them for their participation this summer. She called for a roll call for the record (see Page 1).

Regional Judging Directors provided positive feedback from their State Judging Directors regarding the virtual summer SJD workshops. Most SJD's said they missed the in-person camaraderie, although alternating an in-person meeting with a virtual meeting - especially when there are time, travel and cost issues - was suggested.

Topics from SJD Workshop

National Zoom License: The cost of purchasing a Zoom license for all States was deemed too expensive; however, each State/Region could purchase its own. Also, Executive, Regional and State Officers can now use Google Meet as an alternative for virtual meetings, which is offered free through our Google Suite. RJDs should notify C. Batsche if any of the SJDs want to be added to the NAWGJ G-Suite for complimentary access to Google Meeting.

Possible topics for additional virtual sessions:

- Quarterly Financial Report tutorial
- Using technology in virtual clinics
- 6-Month new SJD check-up

USA Gymnastics Judging Association Membership Update

Judging Association memberships will now be at the Regional Level rather than the State Level. Specifically, there will be eight Regional Memberships and one National Membership (individual States will not **NOT** need to pay \$160 for an Organizational Membership as originally proposed.) This new structure establishes the Region as the formal USA Gymnastics organizational membership unit for judging associations.

COMMITTEE PROJECTS

Awards Committee

New Design for Green Flag Award

Bonnie Synol premiered the new Green Flag Award pennant, courtesy of judges Lori Smith (NJ), who came up with the design, and Mary Ann Olson (PA), who applied it to the pennant.

The Awards Committee recommends that this new telescoping embellished felt flag be mailed to all former Regional Green Flag winners as well as any future Regional Award recipients.

Vote: 10 Yes, 1 Abstain

Passed.

The same design may be placed on a navy roller bag that is being considered as an additional award for National Green Flag winners.

The Awards Committee will also explore options to recognize both John Hoeflerlin (Web Site Administrator) and Steve Troester (JAS) for their help in keeping NAWGJ on a positive trajectory the past several years.

Committee for Professional Responsibility

The Committee was asked to consider developing a Canon or Rule for each of the following:

- Ethical behavior in online clinics and renewal classes
- The practice of using judges' email lists to promote a candidacy prior to an election or to promote a private business

Education Committee

The Education Committee will review practices for utilizing online clinicians, including requesting permission to record and post their sessions online.

Executive Board – Committees Update

A Committee Selection Process will be completed for presentation at the January meeting.

Robin Ruegg announced the members of the new Finance Committee:

Robin Ruegg (chair)

Debbie Campbell

Robin Smith

Denise Green

She also posted the list of “to do’s” for this Committee on the Google Drive.

Also, new Region 8 RJD Diane Thompson was assigned to the Helping Hands Committee, and new Judges' Cup Director Evelyn Paradis was assigned to the Site Committee.

Web Content Committee

The Committee will work with the Executive Board/Constitution Committee to develop a job description and an application for a web historian.

Helping Hands Committee

Two donations were received from Regions I and VII. Robin Smith noted that in small States, a minimal balance might incur a monthly bank processing charge.

JAS Committee

The Assigners Manual for Road to Nationals, as well as a college judge's manual, are almost complete.

Safety Practices Committee

USA Gymnastics is considering endorsement of the Meet Director "Ten for 10.0" Judge Safety checklist. This will allow judges to check Covid 19 safety details of a competition before they accept a contract.

Ad Hoc Alternative to Testing Committee

Committee members will prepare a document summarizing the latest discussions of the Alternatives to Testing committee with the WTC in time for consideration by the Women's Technical Committee meeting in November.

Ad Hoc State Governing Board Web Page Committee

Because the State Judging Director's page on the new Web Site has been unlocked (except for the Officers' Directory), this Committee's work has ended. The Committee will be dissolved.

MISCELLANEOUS

National Gymnastics Association

The NGA has requested that NAWGJ assign their meets. President Batsche will meet with co-founder Linda Barclay in the next few weeks to get more information.

***Now-Near-Far* Updated Document**

The National Governing Board discussed the latest version of the *Now-Near-Far* document, which will be updated as needed as projects come up or are completed.

Diversity Initiative

Promoting diversity among our NAWGJ membership is a topic that will be explored in the coming months. To get started, RJD's were asked to talk to their SJD's to identify individuals who would be interested in helping NAWGJ pursue this initiative.

January 2021 Meeting

The NGB will plan a virtual meeting in January via Zoom or GoogleMeet, but C. Batsche hopes to meet in person in conjunction with the National Judges' Cup in Louisville, Kentucky (January 8-9-10, 2021.)

Prior to January, virtual meetings of the Executive Board, the NGB, or Committees may be called as needed.

MOTION to adjourn: Bonnie Synol

Second: Pat Panichas

Meeting adjourned 9:30 EDT.

COMMITTEE ROSTERS as of 7-31-20

STANDING COMMITTEES

Constitution Committee: Ann Heppner, Barbara Tebben, Cindy Lord

JAS Committee: Lois Colburn, Cookie Batsche, Pat Panichas, Barbara Tebben, Denise Green

Finance Committee: Robin Ruegg, Denise Green, Robin Smith, Debbie Campbell

Education Committee: Jan Eyman, Judy Dobransky, Pat Panichas, Debbie Campbell, Denise Green, Marilyn Blilie

Website Content Committee: Brenda Eberhardt, Cookie Batsche, Robin Smith, Devany Plentovich

Awards Committee: Bonnie Synol, Cindy Lord, Marilyn Blilie

Committee for Professional Responsibility: Cindy Lord, Bonnie Synol, Denise Green

Site Committee: Bonnie Synol, Marilyn Blilie, Debbie Campbell, Evelyn Paradis

Helping Hands Committee: Robin Smith, Ann Heppner, Cindy Lord, Diane Thompson

AD HOC COMMITTEES

Ad Hoc Uniform Committee: Denise Green, Cookie Batsche, Barbara Tebben, Ann Heppner, Debbie Campbell

Ad Hoc Alternative to Testing Taskforce: Cookie Batsche, Ann Heppner, Robin Smith, Evelyn Chandler, Marilyn Blilie

Safety Practices Committee - Debbie Campbell, Ann Heppner, Pat Panichas and Denise Green (joined by WTC members Myra Elfenbein and Marian Dykes)

NEW NAWGJ OFFICERS - 2020

Executive Board: (Effective 4-1-20)

Catherine Batsche (President)

Robin Ruegg (Director of Finance)

At Large Directors: (Effective 4-1-20)

Lois Colburn (National Collegiate Assigner)

Evelyn Paradis (Judges Cup Director)

Regional Judging Director: (Effective 4-1-20)

Region 8

Diane Thompson

State Judging Directors (Effective 5-15-20)

Region 2:

Patty Ames - Washington

Debra Anderson - Oregon

Kelly Riley and Johnna Sandow - Idaho

Nadine Thompson - Alaska

Region 4:

Connie Dickson and Linsey Hamilton - Minnesota

Christina Ervasti - Iowa

Breanna Dumbacher and Erin

McGinley - Missouri

Region 6:

Lori Buggee and Amy Rimmer - Connecticut

James Burton - New York North (with Rita Heisler, continuing co-SJD)

Region 8:

Joy Schmidt - Louisiana

Dawn Roy - Tennessee

Susan Dolinar - South Carolina

NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
NATIONAL GOVERNING BOARD MINUTES
Conference Call
September 9, 2020

President Cookie Batsche called the meeting to order at 6:00 EDT. She welcomed the voting members of the National Governing Board. She then called for a roll call for the record:

President: Cookie Batsche
Vice President: Ann Heppner
Director of Finance: Robin Ruegg
Secretary: Barbara Tebben
Region I: Cindy Lord
Region II: Denise Green
Region III: Marilyn Blilie
Region IV: Robin Smith
Region V: Debbie Campbell
Region VI: Pat Panichas
Region VII: Bonnie Synol
Region VIII: Diane Thompson

Insurance Update

The executive board has secured three new insurance policies with Mazza Insurance and Financial Services LLC:

General Liability Insurance

\$1 million per occurrence/\$2 million aggregate
This policy covers NAWGJ as an organization.

Directors and Officers Liability Insurance

\$1 million per occurrence/\$1 million aggregate
This policy covers all NAWGJ officers, elected or appointment, and all volunteers working for NAWGJ.

Professional Liability Insurance

\$1 million per occurrence/\$1 million aggregate
This policy covers our NAWGJ active members when they are performing judging-related activities at a meet, critique, camp or clinic.

The Board discussed the details of each policy, what is covered and what is excluded. Patrick Mazza, our insurance agent, will mail the actual policies to us this month.

President Batsche will work with USA Gymnastics to review some of the language related to equipment in the Code of Points and the Rules and Policies to assess if revisions need to reflect more accurately the duties of judges in today's

environment. The NGB will coordinate a meeting with SJD's to update them on our new insurance policies and reporting procedures.

NAWGJ Professional Non-Contracted Activities Report Form

To provide documentation for NAWGJ current active members who perform judging-related activities outside of contracted meets, NAWGJ is working with Julie King from gymjas to develop a report each judge can fill out and submit online through gymjas. Judges are encouraged to submit this form prior to the event in order to have documentation that their non-contracted professional activity is related to their role as NAWGJ judge. These reports will be kept on file in case there is an insurance claim.

Two New Rules

The Committee for Professional Responsibility has produced two new Rules:

- 1) Any contact list generated for NAWGJ is confidential and shall be used for the sole purpose of NAWGJ business
- 2) A judge shall never claim credit for attending any course, online or in-person, in which she/he has not fully participated

Following discussion, the Committee recommends acceptance of the two new Rules. No Second required.

Passed: Unanimously

Old Business

Membership: National Secretary Barbara Tebben reported that about 250 judges are now categorized as "lapsed" because they did not renew their memberships by September 1. Two group renewals are expected soon, which should reduce that number by about 50. October 1, any lapsed judge will be archived (suspended).

Uniform Update (Denise Green, Uniform Committee Chair)

Denise Green and C. Batsche are working with Lands End to streamline our NAWGJ online store. There will soon be a section for official uniform pieces, with the NAWGJ logo, and a section for supplemental clothing and promotional items with the Leaping Lady logo. Most uniform pieces will be restocked in October.

NAWGJ National Meeting

The National NAWGJ Meeting presented at the virtual National USA Gymnastics Congress, both live and taped, was viewed by over 900 of our members. In addition, over 400 judges viewed a separately recorded version of the meeting on the NAWGJ YouTube channel. This high level of participation may encourage a virtual semi-annual national meeting in the future.

Education/Web Content Committees

Several links are being updated on our NAWGJ web site. Practice judging videos for all levels are being uploaded.

JAS/Road to Nationals

Collegiate assigning will begin October 15. Over 200 judges have signed up so far.

Awards Committee (Bonnie Synol, Awards Committee Chair)

The Green Flag nominees are due to SJD's by September 15.

Motion to adjourn: Bonnie Synol

Second: Pat Panichas

Meeting adjourned at 7:47 p.m. EDT