

The mission of NAWGJ is to provide professional development for its members and to support and promote women's gymnastics in the United States.

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
Executive Committee Board Minutes
Via Zoom
December 17, 2024**

Call to Order

President Teresa Barnard called the meeting to order at 1:00 pm PST.

President: Teresa Barnard

Vice President: Ann Heppner

Director of Finance: Robin Ruegg

Secretary: Denise Green

Possible Committee Re-Structure (2025)

The committee discussed possible restructuring ideas.

Rationale for restructure:

1. Research by members of the Executive. Committee uncovered many references to problems with board understanding and involvement when committees become too numerous and insular.
2. Research completed by members of the Executive. Committee encourages fewer committees with sub-committees for better involvement and shared vision for the entire Board Of Directors.

(References: The Nonprofit Board Answer Book, Trustee Handbook, Creating an Effective Governing Board Handbook, Boards That Make a Difference)

After BOD input and approval, effective after the 2025 RJD election. Each committee will have a chair and subcommittees.

Finance:

June 2025 BOD Meeting

Directors will reserve their rooms and be reimbursed due to how the contract was written.

Proposed consolidation of the RJD accounts:

Teresa and Debbie created a Financial Google Form for RJD transactions. This includes Expenses and Deposits, Requests for Checks, the need for 1099s, the ability to add a file for receipts, and totals. This form links to a graph and list showing account balances. The Finance Committee will present this at the January 2025 BOD meeting.

Signatures

Executive Committee will add signatures to the NAWGJ Bank of America accounts while they are in Ft. Lauderdale.

Funds Awarded

Helping Hands is awarding \$3386.49 for airfare/accommodations at NJC to the RFP award winners, who will be honored at NJC 2025.

Structure of BOD in Ft. Lauderdale:

Discussed the agenda for the BOD meeting at the NJC

Collegiate Judging:

Flow chart created to help improve our knowledge of the roles and jurisdiction of the various collegiate judging entities. Will be shared with the BOD in January.

The National Association of Intercollegiate Gymnastics Clubs (NAIGC) requested that NAWGJ develop an information card for the graduating senior gymnasts regarding gymnastics judging. A list of colleges with club gymnastics will be provided to the SJDs.

“Virtius” scoring system was demonstrated at a meeting, and the Collegiate Judging committee gave feedback.

Meeting Adjourned: 3:00 p.m.

NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES
BOARD OF DIRECTOR'S MINUTES
Hilton Fort Lauderdale Marina
January 4, 2025

The mission of NAWGJ is to provide professional development for its members and to support and promote women's gymnastics in the United States.

Call to Order

President Teresa Barnard called the quarterly meeting to order at 10:05 a.m. EST. After welcoming everyone, she requested a roll call for the record:

President: Teresa Barnard

Vice President: Ann Heppner

Director of Finance: Robin Ruegg

Secretary: Denise Green

Region 1: April Brandon

Region 2: Priscilla Hickey (virtual)

Region 3: Marilyn Blilie

Region 4: Robin Smith

Region 5: Debbie Campbell

Region 6: Jim Burton

Region 7: Bonnie Synol

Region 8: Diane Thompson

National Collegiate Assigner: Jenna Karadbil

National Education Director: Tammy Parsons (virtual)

National History Director: Gina Fuller (virtual) until 12:55

National Judges Cup Director: Evelyn Paradis

National Library/Technology Services Director: Maureen Blair

National Website Director: Brenda Eberhardt, excused

Past President: Catherine Batsche

Approval of Minutes

MOTION: Priscilla Hickey

I move to approve the minutes from our virtual October 16, 2024, BOD meeting.

Second: Robin Smith

Passed: Unanimously

For the Record - Elections

Director of Finance - Robin Ruegg re-elected - Term April 1, 2025 to March 31, 2029

EXECUTIVE REPORTS

President: Teresa Barnard

- BOD meeting June 25-29, 2025 - Baltimore, Maryland Tentative schedule
 - Directors will be provided link to reserve rooms
 - Reimbursed from National Account

- BOD Timeline
 - Wednesday, June 25th - Executive Meeting
 - Thursday, June 26th - Morning Committee Meetings
 - Thursday June 26th - Afternoon & Evening - BOD meetings
 - Friday, June 27th - BOD Meeting
 - Saturday, June 28th - Morning/Late Afternoon - SJD (virtual workshop)
 - Morning Executive reports and updates
 - Afternoon breakout sessions
 - Sunday, June 29th - Morning - BOD wrap-up

Vice President: Ann Heppner

- Review State Committee term-limits benefits
 - Upward mobility and larger pool for SJD, RJD, and National office positions
 - Opportunity for more members to participate and engage with NAWGJ
 - Decision: No changes made
 - Follow the current guidelines for at least a cycle
 - Bylaws Committee will check clarity of language in the Bylaws
- State Committee open position criteria
 - After an election, all state NAWGJ members are eligible to apply for unfilled State Committee positions, including termed-out State Committee members.
 - These positions are considered elected.
- Election Guide
 - Will be posted on the NAWGJ website upon completion
 - New: The Elections Committee will meet virtually with State (SJD) and Regional Judging Directors (RJD) prior to State Committee elections.
 - May 9, 2025, 6:00 pm PST
- Election for Regional Judging Directors (Odd Regions)
 - Eligibility criteria sent January 1, 2025
 - Applications due January 15, 2025
 - Voting period January 30 - February 15, 2025
 - RJD assumes office May 15, 2025

Director of Finance: Robin Ruegg

- Reviewed:
 - Revised NAWGJ financial form under construction. Hope to use in Quarter One - 2025
 - Updated Travel expense voucher
- RJDs will add State Compensation packages by year to Regional Drive - Finance folder

Secretary: Denise Green

- NAWGJ has 2,301 members and eleven (11) memberships pending as they await approval
- SJD Group renewal reminders/changes
 - Use NAWGJ Membership site (Wild Apricot) as the membership renewal list
 - Group renewals are accepted annually from November 1 to May 1
 - Limit each renewal to the upcoming year only (provide “other” option, e.g., funds for education materials versus renewing two or more years out-eliminate extra years beyond future years).

OLD BUSINESS

Finance

Director of Finance: Robin Ruegg & Finance Committee members:

April Brandon, Debbie Campbell, Robin Smith, Teresa Barnard (*ex officio*)

- Pilot program to be implemented after 2025 Regional Judging Directors elections for consolidation of the odd RJDs accounts, moving forward to add the even RJDs in 2026.
- A new Quarterly Financial Google Form created for RJD transactions will include expenses and deposits, requests for checks, the need for 1099s, the ability to add a file for receipts, and totals—links to a graph and list showing account balances.

MOTION: The Executive Board and the Finance Committee move that we transfer the four (4) odd regions' bank accounts to the National Account after the 2025 RJD elections. This will be a pilot to test the concept of consolidating accounts.

Passed: Unanimously

Board of Directors' Committees

Discussion on possible restructuring of the BOD Committees

Rationale for restructure:

1. Research by members of the Executive Committee uncovered many references to problems with a lack of understanding and involvement when committees become too numerous and insular.
2. Research completed by members of the Executive Committee encourages fewer committees with sub-committees for better involvement and shared vision for the entire Board of Directors.

(References: The Nonprofit Board Answer Book, Trustee Handbook, Creating an Effective Governing Board Handbook, Boards That Make a Difference)

After discussion, the BOD decided on the following Committees to begin after the upcoming 2025 RJD elections.

<ul style="list-style-type: none">1. Executive Committee2. Bylaws Committee<ul style="list-style-type: none">○ Election○ Membership3. Professional Development Committee<ul style="list-style-type: none">○ Professional Responsibility○ Assigning○ Outreach, Recruitment & Mentoring○ Helping Hands4. College Judging Committee5. Education Committee	<ul style="list-style-type: none">6. Events Committee<ul style="list-style-type: none">○ Awards○ Site○ NJC○ Symposium7. Finance Committee8. Communications Committee<ul style="list-style-type: none">○ Web Content○ Technology○ Newsletter○ Social Media○ History
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Newsletter

Teresa requested information for the January 2025 National Newsletter.

Elections

MOTION:

The Election Committee moves that after an election, all state NAWGJ members are eligible to apply for unfilled State Committee positions, including termed-out members.

Passed: 9 approved, one abstention

Collegiate Judging:

Teresa Barnard (President) and Jenna Karadbil (National Collegiate Assigner) shared the following information:

- Collegiate Judging Flow chart for roles and jurisdiction of the various collegiate judging entities.
- Supervisor of Officials (SOO) PowerPoint
- The National Association of Intercollegiate Gymnastics Clubs (NAIGC) requested that NAWGJ develop an information card for the graduating senior gymnasts regarding gymnastics judging. A list of colleges with club gymnastics will be provided to the SJDs.
- "Virtius" scoring system was demonstrated at a meeting, and the Collegiate Judging committee gave feedback.

NEW BUSINESS

1. The Executive Committee introduced the request to develop a NAWGJ Strategic Plan to begin within the upcoming year.
2. Clarification: Advisory council(s) process requires annual approval from the Board of Directors for:
 - Individuals
 - Projects - to include timelines
3. Shared Google Drive - committee folder cleanup with a framework by year is requested (before the June Board of Directors' meeting).
4. Discussed considering two meetings per year with SJDs, one virtual and one in-person, after 2027.
5. Catherine Batsche encouraged NAWGJ to contract an individual to edit videos for educational purposes.
6. Maureen Blair, Library/Technology Director, distributed iPads and stands to the RJDs for educational use. A reminder was given that we cannot share videos with other organizations without specific permission.
7. The Professional Responsibility Committee was requested to revisit the Professional Responsibility Document to clarify what should occur when an individual under review does not attend a scheduled meeting.

MOTION to adjourn: Bonnie Synol

Second: Marilyn Blilie

Meeting Adjourned: 1:14 pm EST

Proposed Date for SJD/RJD virtual meeting with VP and Elections Committee

- Thursday, May 15th, 6:00 pm PDT

Proposed Dates for Quarterly 2024-25 BOD

- Wednesday, April 16th (6P/8C/9E)
 - April 2nd - Motions due
 - April 9th - Agenda Sent with Motions attached
 - Quarterly National Spring Newsletter
- Wednesday, April 30th Virtual - Committee and At-Large Reports (incoming RJDs invited)
 - Reports in Shared Drive by Saturday, April 19th
- BOD Timeline, Baltimore, MD
 - Wednesday, June 25th - Executive Meeting
 - Thursday, June 26th - Morning Committee Meetings
 - Thursday June 26th - Afternoon & Evening - BOD meetings
 - Friday, June 27th - BOD Meeting
 - Saturday, June 28th - Morning/Late Afternoon - SJD (virtual workshop)
 - Morning Executive reports and updates
 - Afternoon breakout sessions
 - Sunday, June 29th - Morning - BOD wrap-up

2025 Annual SJD Workshop (Virtual)
Saturday, June 28th - Morning/Late Afternoon

Morning - Executive Reports and Updates

Afternoon - Breakout Sessions

2024/2025 NAWGJ COMMITTEES

Awards: Diane Thompson*, Evelyn Paradis, Jim Burton

Bylaws: Ann Heppner*, Denise Green, Bonnie Synol

College Judging: Marilyn Blilie*, Jenna Karadbil, Teresa Barnard, Debbie Campbell, Robin Ruegg, Cookie Batsche

Education: Bonnie Synol *, Teresa Barnard, Maureen Blair, Tammy Parsons, Robin Ruegg

Elections: Ann Heppner*, Brenda Eberhardt, Denise Green

Executive: Teresa Barnard, Ann Heppner, Robin Ruegg, Denise Green

Finance: Robin Ruegg*, April Brandon, Debbie Campbell, Robin Smith, Teresa Barnard

Helping Hands: Robin Smith*, Jim Burton, Priscilla Hickey

History Advisory: Diane Thompson*, Gina Fuller, Priscilla Hickey

Outreach, Recruitment & Mentoring: Priscilla Hickey*, April Brandon, Jenna Karadbil, Cookie Batsche

Professional Responsibility: Denise Green*, Ann Heppner, Diane Thompson, Robin Ruegg

Site: Teresa Barnard*, Marilyn Blilie, Evelyn Paradis, Bonnie Synol

Web Content: Jim Burton*, Marilyn Blilie, Brenda Eberhart, Gina Fuller, Maureen Blair, Tammy Parsons

Ad Hoc Assigning: Debbie Campbell*, April Brandon, Robin Smith