

# **NAWGJ**

## **Election Guide**

**NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES**

**ELECTION GUIDE**  
**NATIONAL ASSOCIATION OF WOMEN’S GYMNASTICS JUDGES**

**TABLE OF CONTENTS**

<b>PART 1 - ELIGIBILITY FOR OFFICERS AND DIRECTORS</b>	<b>3</b>
<b>PART 2 - TIMETABLES FOR ELECTIONS AND APPOINTMENTS</b>	<b>5</b>
Timetable for Online Elections	6
Timetable for Elections and Appointments by Year	7
Timetable for Elections and Appointments by Date	8
<b>PART 3 - PRESIDENTIAL ELECTION RESPONSIBILITIES</b>	<b>9</b>
Vice President - Election Timeline	10
<b>PART 4 - VICE PRESIDENT ELECTION AND APPOINTMENT RESPONSIBILITIES</b>	<b>11</b>
President - Election Timeline	12
National Secretary - Election Timeline	13
Director of Finance - Election Timeline	14
National Collegiate Assigner Elect - Appointment Timeline	15
At-Large Directors - Appointment Timeline	16
Regional Judging Director - Election Timeline	17
<b>PART 5 - VICE PRESIDENT ELECTION AND REGIONAL JUDGING DIRECTOR ELECTION RESPONSIBILITIES</b>	<b>18</b>
State Judging Director - Election Timeline	19
State Committee - Election Timeline	20
<b>PART 6 - ELIGIBILITY TO VOTE</b>	<b>21</b>
<b>PART 7 - CREATING MEMBERSHIP LISTS FOR ELECTIONS</b>	<b>23</b>
Creating a CSV File	24
<b>PART 8 - ELECTION PROCEDURES</b>	<b>25</b>

# **PART 1**

## **ELIGIBILITY FOR OFFICERS AND DIRECTORS**

## ELIGIBILITY FOR OFFICERS AND DIRECTORS

1. All National, Regional, State, and At-Large Directors shall be 21 years of age.
  - It is suggested that the Executive Officers and Board of Directors (which includes the eight Regional Judging Directors) be certified at National Level or above.
  - All Regional and National Directors and Officers shall be NAWGJ members certified at Level 10 or above. Exception: The National Collegiate Assigner must have a National rating or above for the duration of the position.
  - All State Committee members shall be NAWGJ members and certified judges for a minimum of one year (12 months-grace period ends September 1st).
2. All prospective Directors and Officers shall have been voting members of their respective Governing boards for at least one year (12 months). (For SJD's, a State Committee; for RJD's a Regional Committee; for Executive Board Positions, the Board of Directors.) Life Members and appointed National Directors are also eligible if they have previously held an elected position, meet the same criteria, and currently hold the appropriate rating.
3. A candidate must live in the region where their address is on file with the National Office unless otherwise approved by the National Board of Directors.
4. The President, Vice President, National Secretary, Director of Finance, At-Large Directors, Regional Directors, State Directors, may be re-elected for one additional consecutive 4-year term only, State Committee Members may be re-elected for 2 additional 2-year terms (*partial terms will not be considered when considering the duration of terms*). In the event no eligible candidate indicates interest in the position, approval may be requested for the Incumbent to continue to serve an additional term in that position or another vacant position on the committee.
  - For Executive Officers, approval is granted by the Board of Directors.
  - For the RJD position, approval is granted by the Board of Directors.
  - For the SJD position, approval is granted by the Regional Committee.
  - For the State Committee, approval is granted by the Regional Committee.  
*Clarification: Service on the State Committee only applies to that person who accrues six years of service time on the State Committee.*
  - For At-Large Directors, approval is granted by the Executive Committee.
    - Exception: The National Collegiate Assigner may only serve two terms consecutively.
5. A candidate must be in good standing under the Canons and the NAWGJ Code of Professional Responsibility.
6. A current Officer must be up-to-date with all required reports to be eligible to run for office.
7. A member may not serve in any of the following positions simultaneously: State Judging Director, State Committee Assigner, Regional Judging Director, National Officer, At-Large Director, or Regional Collegiate Assigner.

**PART 2**

**TIMETABLES  
FOR ELECTIONS AND  
APPOINTMENTS**

## TIMETABLE FOR ONLINE ELECTIONS

	<u>EVEN YEARS</u> PRESIDENT  VICE PRESIDENT	<u>ODD YEARS</u> NATIONAL SECRETARY  DIRECTOR OF FINANCE	<u>EVEN/ODD</u> RJD	<u>EVEN/ODD</u> SJD	<u>EVEN/ODD</u> SC	<u>EVEN</u> AT-LARGE DIRECTORS* (By Appointment) *The year the President is elected
Letter of Eligibility	November 15	November 15	January 1	February 15*	May 25	February 1
Candidate Application due	December 1	December 1	January 15	February 25	June 10	March 1
Voting Begins	December 5	December 5	January 30	March 10	June 25	Executive Committee recommendations to Board of Directors 3/15
Voting Ends	December 15	December 15	February 15	March 25	July 10	Meeting w/ Board of Directors prior to 3/25
Assume Office	April 1	April 1	May 15	May 15	July 15	April 1

**\*A Request to run as Co-SJDs must be received by VP & RJD by February 20th.**

**NOTES:**

- Even year terms for President, Vice President, and even-numbered Regions.
- Odd-year terms for National Secretary, Director of Finance, and odd-numbered Regions.
- Even-numbered Regions elect Officers during even-numbered years.
- Odd-numbered regions elect officers during odd-numbered years.
- State Committee positions are two-year terms.
- At-Large Directors are appointed the year the President is elected.
- The National Collegiate Assigner-Elect is appointed one year prior to the year the President is elected and takes office the following year.

If you have any questions about the election procedures, contact your Regional Judging Director or the Vice President for clarification.

## TIMETABLE FOR ELECTIONS AND APPOINTMENTS BY YEAR

<b>2023 Election</b>	Executive Committee	National Secretary
	Regions 1, 3, 5, 7	State Judging Director State Committee
	Appointment	National Collegiate Assigner-Elect
<b>2024 Election</b>	Executive Committee	President
	Regions 2, 4, 6, 8	State Judging Director State Committee
	Appointment	Education Director Historian Judges' Cup Director Librarian Director National Collegiate Assigner (Takes Office) Website Director
<b>2025 Election</b>	Executive Committee	Director of Finance
	Regions 1, 3, 5, 7	Regional Judging Director State Committee
<b>2026 Election</b>	Executive Committee	Vice President
	Regions 2, 4, 6, 8	Regional Judging Director State Committee
<b>2027 Election</b>	Executive Committee	National Secretary
	Regions 1, 3, 5, 7	State Judging Director State Committee
	Appointment	National Collegiate Assigner-Elect
<b>2028 Election</b>	Executive Committee	President
	Regions 2, 4, 6, 8	State Judging Director State Committee
	Appointment	Education Director Historian Judges' Cup Director Librarian Director National Collegiate Assigner (Takes Office) Website Director
<b>2029 Election</b>	Executive Committee	Director of Finance
	Regions 1, 3, 5, 7	Regional Judging Director State Committee
<b>2030 Election</b>	Executive Committee	Vice President
	Regions 2, 4, 6, 8	Regional Judging Director State Committee

## TIMETABLE FOR ELECTIONS AND APPOINTMENTS BY DATE

Position	Nov 15	Dec 1	Dec 5-15			Feb 1				Mar 1		Apr 1					
President/ Even	Eligibility	Appl Due	Election									Assume office 2024, 2028					
Vice President/ Even	Eligibility	Appl Due	Election									Assume office 2026, 2030					
Secretary/ Odd	Eligibility	Appl Due	Election									Assume office 2023, 2027					
Dir of Finance/ Odd	Eligibility	Appl Due	Election									Assume office 2025, 2029					
Collegiate Assigner Elect						Eligibility				Appl Due		Assume office 2023, 2027					
Website*						Eligibility				Appl Due		Assume office 2024, 2028					
Library*						Eligibility				Appl Due		Assume office 2024, 2028					
NCAA*						Eligibility				Appl Due		Assume office 2024, 2028					
NJC*						Eligibility				Appl Due		Assume office 2024, 2028					
Education*						Eligibility				Appl Due		Assume office 2024, 2028					
Historian*						Eligibility				Appl Due		Assume office 2024, 2028					
Position				Jan 1	Jan 15		Jan 30- Feb 15	Feb 10	Feb 25		Mar 10-25		May 15	May 25	June 10	June 25- Jul 10	Jul 15
RJD/Odd				Eligibility	Appl Due		Election						Assume office 2025, 2029				
RJD/Even				Eligibility	Appl Due		Election						Assume office 2026, 2030				
SJD/Odd								Eligibility	Appl Due		Election		Assume office 2023, 2027				
SJD/Even								Eligibility	Appl Due		Election		Assume office 2024, 2028				
SC/Odd														Eligibility	Appl Due	Election	Assume office 2025, 2025, 2027
SC/Even														Eligibility	Appl Due	Election	Assume Office 2022, 2024, 2026

\*At-Large Directors appointed the year the President is elected.



# **PART 3**

# **PRESIDENTIAL ELECTION RESPONSIBILITIES**

## VICE PRESIDENT - ELECTION TIMELINE

It is the duty of the President to compile a list from the Regional Judging Directors of all persons eligible to run for VICE PRESIDENT.

**November 15** The President emails each eligible candidate:

- Letter of Eligibility and Duties of the Office of Vice President
- Candidate Application Form
- Election Timeline

**December 1** Candidate Application Form due to President:

Failure to respond by the deadline date indicates that the candidate does NOT wish to run for the office.

- The President will provide a csv file of voting members from the NAWGJ Membership site to the election platform
- The President will provide a file of applications received to the election platform
- *If no candidate applications are received, termed-out members will be notified by the President*

**December 4** A test election will be conducted to verify the accuracy of the ballot.

**December 5-15** Voting:

- Any NAWGJ voting member must meet the criteria for eligibility to vote 90 days prior to the date voting begins.
- The Vice President shall be elected through the voting of the Regional Judging Directors and National Officers, who shall vote from a slate of eligible candidates for the respective office.

**December 15** Voting ends:

- The President notifies the candidates and Board of Directors.
- Election results are posted on the website.

**April 1** Newly elected Vice President assumes office.

NOTE: If any deadline dates fall on a Sunday or legal holiday, procedures shall be advanced to the next business day.

# **PART 4**

## **VICE PRESIDENT ELECTION AND APPOINTMENT RESPONSIBILITIES**

## PRESIDENT - ELECTION TIMELINE

It is the duty of the Vice President to compile a list from Regional Judging Directors of all persons eligible to run for PRESIDENT.

**November 15** The Vice President emails each eligible candidate:

- Letter of Eligibility and Duties of the Office of the President
- Candidate Application Form
- Election Timeline

**December 1** Candidate Application Form due to Vice President:

Failure to respond by the deadline date indicates that the candidate does NOT wish to run for the office.

- The Vice President will provide the election platform a csv file of voting members from the NAWGJ Membership site
- The Vice President will provide a file of applications received to the election platform
- *If no candidate applications are received, termed-out members will be notified by the Vice President*

**December 4** A test election will be conducted to verify the accuracy of the ballot.

**December 5-15** Voting:

- Any NAWGJ voting member must meet the criteria for eligibility to vote 90 days prior to the date voting begins
- The President shall be elected through the voting of the Regional Judging Directors and National Officers who shall vote from a slate of eligible candidates for the respective office

**December 15** Voting ends:

- The Vice President notifies the candidates and Board of Directors
- Election results are posted on the website

**April 1** Newly elected President assumes office.

NOTE: If any deadline dates fall on a Sunday or legal holiday, procedures shall be advanced to the next business day.

# NATIONAL SECRETARY - ELECTION TIMELINE

It is the duty of the Vice President to compile a list from Regional Judging Directors of all persons eligible to run for NATIONAL SECRETARY.

**November 15** The Vice President emails each eligible candidate:

- Letter of Eligibility and Duties of the Office of the National Secretary
- Candidate Application Form
- Election Timeline

**December 1** Candidate Application Form due to Vice President:

Failure to respond by the deadline date (postmarked) indicates that the candidate does NOT wish to run for the office.

- The Vice President will provide the election platform a csv file of voting members from the NAWGJ Membership site
- The Vice President will provide a file of applications received to the election platform
- *If no candidate applications are received, termed-out members will be notified by the Vice President*

**December 4** A test election will be conducted to verify the accuracy of the ballot.

**December 5-15** Voting:

- Any NAWGJ voting member must meet the criteria for eligibility to vote 90 days prior to the date voting begins
- The Secretary shall be elected through the voting of the Regional Judging Directors and National Officers who shall vote from a slate of eligible candidates for the respective office

**December 15** Voting ends:

- The Vice President notifies the candidates and Board of Directors
- Election results are posted on the website

**April 1** Newly elected National Secretary assumes office.

NOTE: If any deadline dates fall on a Sunday or legal holiday, procedures shall be advanced to the next business day.

## DIRECTOR OF FINANCE - ELECTION TIMELINE

It is the duty of the Vice President to compile a list from Regional Judging Directors of all persons eligible to run for DIRECTOR OF FINANCE.

**November 15** The Vice President emails each eligible candidate:

- Letter of Eligibility and Duties of the Office of the Director of Finance
- Candidate Application Form
- Election Timeline

**December 1** Candidate Application Form due to Vice President:

Failure to respond by the deadline date indicates that the candidate does NOT wish to run for the office.

- The Vice President will provide the election platform a csv file of voting members from the NAWGJ Membership site
- The Vice President will provide a file of applications received to the election platform
- *If no candidate applications are received, termed-out members will be notified by the Vice President*

**December 4** A test election will be conducted to verify the accuracy of the ballot.

**December 5-15** Voting:

- Any NAWGJ voting member must meet the criteria for eligibility to vote 90 days prior to the date voting begins
- The Director of Finance shall be elected through the voting of the Regional Judging Directors and National Officers who shall vote from a slate of eligible candidates for the respective office

**December 15** Voting ends:

- The Vice President notifies the candidates and Board of Directors
- Election results are posted on the website

**April 1** Newly elected Director of Finance assumes office.

NOTE: If any deadline dates fall on a Sunday or legal holiday, procedures shall be advanced to the next business day.

## **AT-LARGE DIRECTORS - NATIONAL COLLEGIATE ASSIGNER-ELECT - APPOINTMENT TIMELINE**

It is the duty of the Vice President to obtain a list from the National Collegiate Assigner, of all persons eligible to run for National Collegiate Assigner-Elect.

**February 1** The Vice President emails each eligible candidate:

- Letter of Eligibility and Duties of the National Collegiate Assigner-Elect
- Candidate Application Form
- Appointment Timeline

**March 1** Application Form due to Vice President:

Failure to respond by the deadline date indicates that the candidate does NOT wish to run for the office.

- The Vice President presents applications to the Executive Committee

**March 15** The Executive Committee makes recommendations to the Board of Directors.

**March 25** Appointment:

- Meeting with the Board of Directors to select National Collegiate Assigner-Elect
- At-Large Directors, meeting the criteria shall be appointed by the Board of Directors, from a slate of eligible candidates

**March 25**

- The President notifies the candidates
- Appointment posted on the website

**April 1** Newly elected National Collegiate Assigner-Elect assumes duties as determined by the current National Collegiate Assigner.

NOTE: If any deadline dates fall on a Sunday or legal holiday, procedures shall be advanced to the next business day.

## AT-LARGE DIRECTORS - APPOINTMENT TIMELINE

It is the duty of the Vice President to post the available positions for At-Large Directors on the National Website.

**February 1** The Vice President facilitates the posting of the following documents on the National Website:

- Letter of Eligibility and Duties of the available Director positions
- Candidate Application Form
- Appointment Timeline

**March 1** Application Form due to the Vice President:

Failure to respond by the deadline date indicates that the candidate does NOT wish to run for the office.

- The Vice President presents applications to the Executive Committee

**March 15** The Executive Committee makes recommendations to the Board of Directors.

**March 25** Appointment:

- Meeting with the Board of Directors to select At-Large Directors
- At-Large Directors, meeting the criteria shall be appointed by the Board of Directors, from a slate of eligible candidates

**March 25**

- The President notifies the candidates
- Appointment posted on the website

**April 1** Newly elected Director assumes duties.

NOTE: If any deadline dates fall on a Sunday or legal holiday, procedures shall be advanced to the next business day.



## REGIONAL JUDGING DIRECTOR - ELECTION TIMELINE

It is the duty of the Vice President to compile a list from Regional Judging Directors of all persons eligible to run for Regional Judging Director.

**January 1** The Vice President emails each eligible candidate:

- Letter of Eligibility and Duties of the Office of Regional Judging Director
- Candidate Application Form
- Election Timeline

**January 15** Candidate Application Form due to Vice President:

Failure to respond by the deadline date indicates that the candidate does NOT wish to run for the office.

- SJD sends VP a csv file from Wild Apricot of eligible voters (level 10 and above)
- The Vice President will compile a file of application forms to be sent to the election platform
- *If no candidate applications are received, termed-out members will be notified by the Vice President*

**Between January 16-January 29** A test election will be conducted to verify the accuracy of the ballot.

**January 30 - February 15** Voting:

- Any NAWGJ voting member must meet the criteria for eligibility to vote 90 days prior to the date voting begins
- The Regional Judging Directors, meeting the criteria, shall be elected by the State Judging Directors and all NAWGJ Level 10 and above members within their respective region, from a slate of eligible candidates

**February 15** Voting ends:

- The Vice President will notify the candidates
- The Vice President will notify Members of the Executive Board
- Election results will be posted on the National Website

**May 15** Newly elected Regional Judging Director assumes office.

NOTE: If any deadline dates fall on a Sunday or legal holiday, procedures shall be advanced to the next business day.

# **PART 5**

## **VICE PRESIDENT AND REGIONAL JUDGING DIRECTOR ELECTION RESPONSIBILITIES**

## STATE JUDGING DIRECTOR - ELECTION TIMELINE

It is the duty of the Regional Judging Director to compile a list of all persons eligible to run for State Judging Director.

**February 10** VP sends RJD applications and accompanying documents.

- Letter of Eligibility and Duties of the Office of the SJD
- Candidate Application Form
- Election Timeline

**February 15** The present RJD forwards the documents to each eligible candidate:

**February 20** Request to run as Co-SJDs must be received by VP & RJD

**February 25** Candidate Application Form due to RJD:

Failure to respond by the deadline date indicates that the candidate does NOT wish to run for the office.

- SJD sends RJD csv file from Wild Apricot of state voting members
- RJD sends state csv files to the Vice President
- RJD to confirm VP spreadsheet of candidates and offices
- *If no candidate applications are received, termed-out members will be notified by the RJD*

**Between February 26 - March 9** Vice President and RJD will participate in a test election to verify the accuracy of the ballot.

**March 10 - 25** Voting:

- Any NAWGJ voting member must meet the criteria for eligibility to vote 90 days prior to the date voting begins
- The State Judging Director, meeting the criteria, shall be elected by the NAWGJ membership in their respective state from a slate of eligible candidates

**March 25** Voting ends:

- The Vice President notifies the RJD who, in turn, will notify the candidates
- The Vice President will notify Members of the Executive Board
- The current SJD notifies the membership

**May 15** Newly elected State Judging Director assumes office.

NOTE: If any deadline dates fall on a Sunday or legal holiday, procedures shall be advanced to the next business day.

## STATE COMMITTEE - ELECTION TIMELINE

It is the duty of the Regional Judging Director to compile a list of all persons eligible to run for the STATE COMMITTEE. The State Committee is comprised of a minimum of five and a maximum of nine members unless otherwise approved by the RJD. It is the duty of the SJD to notify members and VP of the composition of the State Committee.

**May 25** VP sends RJD applications and accompanying documents.

A reminder to update personal profiles in Wild Apricot will also be sent.

The present RJD forwards to each eligible candidate:

- Letter of Eligibility and Duties of the Office of the State Committee
- Candidate Application Form
- Election timeline

**June 10** Candidate Application Form due to RJD:

Failure to respond by the deadline date indicates that the candidate does NOT wish to run for the office.

- SJD sends RJD csv file from Wild Apricot of state voting members
- RJD sends state csv files to the Vice President
- RJD will provide a file of application forms to the Vice President
- RJD to confirm VP spreadsheet of candidates and offices
- *If no candidate applications are received, termed-out members will be notified by the RJD*

**Between June 11 - 24** RJD will participate in a test election to verify the accuracy of the ballot.

**June 25 - July 10** Voting:

- Any NAWGJ voting member must meet the criteria for eligibility to vote 90 days prior to the date voting begins
- The State Committee members, meeting the criteria, shall be elected by the NAWGJ membership in their respective state, from a slate of eligible voters

**July 10** Voting ends:

- The Vice President notifies the RJD who, in turn, will notify the candidates
- The Vice President will notify Members of the Executive Board
- The SJD sends election results to the state membership

**July 15** Newly elected State Committee Members assume office.

NOTE: If any deadline dates fall on a Sunday or legal holiday, procedures shall be advanced to the next business day.

# **PART 6**

## **ELIGIBILITY TO VOTE**

## ELIGIBILITY TO VOTE

1. A judge's voting privilege is in the state where the judge is registered with the National Membership site.
2. To be eligible to vote in the elections, a judge must meet the following criteria:
  - a. For RJD elections only, have achieved a level 10 rating

Additionally, ninety (90) days prior to the date the ballots are sent, judges must:

- b. Be a current NAWGJ member with a valid certification
- c. Have an address established with the National NAWGJ membership site (in the state for SJD and State Committee, and in the Region for RJD).

# **PART 7**

## **CREATING MEMBERSHIP LISTS FOR ELECTIONS**

# HOW TO CREATE A CSV FILE FOR ELECTIONS

Sign in to: <https://naow3gj.wildapricot.org/>

Click the “Home” (gray house) button on the top left  
You should see "Public View" in the upper left corner

A. Contacts Tab (left sidebar)

Advanced search: Add criteria

1. State
2. Membership Status
3. Member since
4. Current Rating

B. Fill in the information

1. State: *Fill in your **2-letter** state abbreviation*
2. Membership Status is **Active**
3. Member since- pull-down menu to "**On or Before.**" Add the date that is *90 days prior to the date voting begins.*
4. Rating:
  - SJD and State Committee Election-Check “any of selected” and check all boxes
  - RJD Election: Check “any of selected” and check level 10 rating and above

C. Click SEARCH

D. Click the EXPORT box at the top of the page

Use the pull-down menu to choose csv file and check the following items:

1. First name
2. Last name
3. State
4. Email
5. NAWGJ Number

E. Click EXPORT (make sure you see where it will be saved)

Mac users

1. Save as Microsoft Excel Doc to desktop
2. Convert to csv file-save as menu

F. Email attachment to the designated person



# **PART 8**

# **ELECTION PROCEDURES**

## Election Procedures

### Executive Elections

- VP sends RJDs list of Eligible Candidates for National BOD.
- RJDs send VP additions and corrections.
- VP sends application to eligible candidates.
- VP receives applications from eligible candidates.
- Executive Committee and RJDs review applications and vote (timeline in Election Guide).

### RJD Elections

- VP compiles a list from RJD of all eligible candidates.
- VP sends eligible candidates applications and documents.
- SJDs send to VP csv files with eligible voters (level 10s and above).
- VP and Executive board members complete a test election.
- Election

### SJD Elections

- Exec Committee receives any requests to run as Co-SJD (requires approval).
- VP sends RJD applications and accompanying documents.
- RJD forwards documents to SJDs.
- RJD forward documents to eligible candidates.
- VP sets up and shares with RJD spreadsheet for applicant names.
- RJD and VP receive applications.
- RJD consistently checks spreadsheet to make sure all applications are listed.
- RJD sends csv files for each state conducting an election (request from SJD and check).
- VP runs test election.
- Election

### State Committee Elections

- **SJD attends virtual meeting with VP regarding structure of Committee**
- VP sends SJDs a Google Form asking for State Committee positions.
- VP sends RJD applications and accompanying documents.
- RJD forwards SJDs documents.
- VP sets up spreadsheet for applicant names and positions available.
- VP provides access to SJD the SC spreadsheet.
  - (If changes occur applicant contacts VP)
- RJD and VP receive applications.
- RJD consistently checks spreadsheet to make sure all applications are listed.
- SJD sends RJD csv files for each State (all members).
- RJD sends csv files only for states conducting an election.
- VP runs test election.
- Election

### **Clarifications for open positions after a State Committee election**

- Termed-out SC members may send an application to the VP/RJD by the original application due date to be held aside.
- When the election is completed, they may be eligible for an open position.
- Those who ran but were not elected are eligible to apply for an open position.

### **2nd Election for Open SC Positions**

- VP works with RJD to determine who is applying for open positions.
- Termed-out or not elected person contacts VP if desiring a position.
- Election as needed

These positions are considered elected.

### **In the event of a tied Election:**

- VP will run a second election with the tied candidates to be completed as soon as possible after the initial election.
- If the second election results in a tie, the candidate applications will be reviewed by the Board of Directors, who will make the final determination. The RJD of that Region will recuse themselves from the vote.