

NATIONAL ASSOCIATION OF WOMEN'S GYMNASTICS JUDGES

Executive Committee Meeting Minutes

Date: August 4, 2026

Location: Virtual

Time: 7:00 a.m. PT

Attendance

- President: Teresa Barnard
- Vice President: Bonnie Synol
- Director of Finance: Robin Ruegg
- Secretary: April Brandon

Call to Order

President Teresa Barnard called the meeting to order at 7:00 a.m. PT.

Agenda & Minutes

Board of Directors Meeting	Reviewed Board of Directors meeting follow-up. A hotel refund of approximately \$7,000 is expected due to meal adjustments. Finalized Board meeting minutes.
Google Drive Email Addresses	Discussed implementation of standardized SJD email addresses ([State]SJD@nawgjngb.com) to improve onboarding and continuity. Rollout will begin with Regions 1,3,5, with expansion to additional regions. Reviewed Google Drive permissions and account access.
Insurance Renewal	All insurance renewals have been completed and paid. A comparison summary will be prepared once final documents are received.
SJD Meeting	Planned upcoming SJD meeting and email distribution. Discussed sending Google Forms to SJDs and State Chairs with a one-week response deadline.

General Meeting	Reviewed agenda, symposium updates, and presentation materials for the General Meeting.
Symposium Planning	Discussed speaker contracts, compensation, meals, payment schedule, and storage. Speaker contract templates will be created, and free storage has been secured through local gyms. Upcoming payments due: Initial Deposit: November 30, 2024 \$36,715.25 (already paid) 2nd Deposit: January 12th, 2027 \$36,715.25 3rd Deposit: April 12th, 2027. \$36,715.25 Final Deposit: (Prepayment) June 12th, 2027. \$73,430.50
Webmaster Position	Discussed proposing a bylaw change to make the State Webmaster an appointed rather than elected position. Motion will be presented at the October Board meeting.
Required Meeting Attendance	Reviewed the current attendance policy and agreed revisions are needed to clearly define required meetings, virtual versus in-person attendance, and excused absences.
College Assigner Appointments	Reviewed nominations for Patricia Colarossi and Jessica Sutterkoff as NCAA Regional Assigners. A Board vote will be sent for approval. Tracy Brewer's term was extended 1 more year due to upcoming reorganization due to adding 2 more Texas schools.

Action Items

- Send Board vote for NCAA Regional Assigner appointments.
- Roll out standardized SJD email accounts and update the email directory.
- Send Google Forms to SJDs and State Chairs with a one-week deadline.
- Create symposium speaker contract templates and confirm payment schedule.
- Draft motion to make the State Webmaster an appointed position.
- Review and revise the attendance policy for Board discussion.
- Deposit the Indiana Helping Hands donation.
- Send SJD meeting Zoom information.
- Complete Google Drive permission review.
- Obtain final wording for Jim's regional apology.

Adjournment: 8:00am

